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REPUBLIKA KOSOVA - REPUBLIC OF KOSOVO



KËSHILLI PROKURORIAL I KOSOVËS
TUŽILAČKI SAVET KOSOVA - KOSOVO PROSECUTORIAL COUNCIL

Work report for 2023

Pristina, 2024

Kosovo Prosecutorial Council

Work report for 2023



Kosovo Prosecutorial Council 2024

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ABBREVIATIONS

COUNCILKosovo Prosecutorial Council
SPState Prosecutor
OCSPOffice of the Chief State Prosecutor
APAppellate Prosecution
SPRKSpecial Prosecution of the Republic of Kosovo;
BPBasic Prosecution
SCDSerious Crimes Department
JDJuvenile department.
GDGeneral department
SecretariatSecretariat of Kosovo Prosecutorial Council
UnitProsecution Performance Review Unit
OPVAOffice for Protection and Victim Assistance



Content

I. PART ONE	7
Executive summary.....	7
1. Vision.....	7
2. Mission.....	8
3. Mandate of the Council.....	8
II. SECOND PART	9
4. Activities of the Council.....	9
4.1. Recruitment of the State Prosecutors	9
4.2. The selection process of the Chief Prosecutor of the Special Prosecution and the Chief Prosecutors of the basic prosecutions of Pristina and Gjakova	10
4.3. Monitoring of the strategic plan of the prosecution system 2022-2024	10
4.4. Transfer and advancement of prosecutors	11
4.5. Discipline of prosecutors.....	11
4.6. Training of prosecutors	12
4.6.1. Office of the Chief State Prosecutor	14
4.6.2. Appellate Prosecution	15
4.6.3. Special Prosecution of the Republic of Kosovo.....	15
4.6.4. Basic Prosecution in Prishtine	16
4.6.5. Basic Prosecution in Prizren	16
4.6.6. Basic Prosecution in Pejë.....	17
4.6.7. Basic Prosecution in Mitrovicë	17
4.6.8. Basic Prosecution in Gjakovë.....	18
4.6.9. Basic Prosecution in Ferizaj	18
4.6.10. Basic Prosecution in Gjilan.....	19
4.7. Approval of by-laws, strategies and other documents.....	19
4.8. Approval of decisions.....	20
4.9. Activities of the Chairman of the Council	20
4.9.1. Meetings with international partners.....	20
4.9.2. The Chairman's participation in conferences and round tables.....	20
4.10. The work of the Council's committees	21
4.10.1. Standing Committees	22
4.10.1.1. Committee for Normative Issues	22



4.10.1.2.	Committee for Budget, Finance and Personnel	22
4.10.1.3.	Commission for the Evaluation of the Performance of Prosecutors.....	23
4.10.1.4.	Commission for Administration of Prosecutions.....	26
4.10.2.1.	Recruitment Commission.....	28
4.10.2.2.	Review Committee.....	28
4.10.2.3.	Commission for Transfer and Advancement of Prosecutors.....	28
4.10.2.4.	The evaluation panel for the process of appointing Chief Prosecutors.....	28
4.10.2.5.	Supervisory commission for monitoring cases of corruption and economic crimes arising from the Strategic Plan of the prosecutorial system 2022-2024.....	28
4.10.2.6.	Recruiting committee for the position announced for General Director of SKPC and Director of PPRU.....	29
4.10.2.7.	Review committee for the position announced for General Director of SKPC and Director of PPRU	29
III.	PART THREE.....	30
5.	Council budget	30
5.1.	Budgetary changes during 2023.....	31
5.2.	Implementation of the budget for 2023.....	32
5.3.	Presentation of expenses for all programs and economic categories	33
5.3.1.	Salaries and allowances.....	33
5.3.2.	Goods and services	35
5.3.3.	Municipal services	37
5.3.4.	Capital investments	38
5.4.	Revenues	41
5.5.	Donations	41
IV.	PART FOUR.....	42
6.	Cooperation with other institutions and organizations	42
V.	PART FIVE.....	43
7.	The annual work report of the State Prosecutor for the year 2023.....	43
7.1.	Reports - criminal cases at work	43
7.2.	Cases carried over from 2022 to 2023	45
7.3.	Cases accepted during 2023.....	46
7.4.	Solved cases	47
7.5.	Unresolved cases.....	50



7.6.	Cases in progress, resolved and unresolved	50
7.7.	Comparison of accepted and solved cases between 2022 and 2023.....	51
7.8.	Treatment of cases with alternative and special procedures	52
7.9.	Submitting entities of criminal reports	53
7.9.1.	Submitting entities of criminal reports of major perpetrators of criminal offenses (PP)	53
7.9.2.	Submitting entities of criminal reports of minor perpetrators of criminal offenses (PPM)	54
7.10.	Criminal reports according to the prosecutor's office.....	55
VI.	PART SIX	57
8.	Activities of the Council Secretariat	57
8.1.	Office of the Director	58
8.1.1.	Internal Audit Unit	59
8.1.2.	Procurement Unit.....	60
8.1.3.	Public Communication Unit.....	62
8.1.4.	Unit for Investigation Panels.....	64
8.1.5.	Unit for European Integration and International Relations.....	65
8.1.6.	Coordinator of the Council's Standing Committees	65
8.1.7.	Certification Officer	66
8.2.	Department for Human Resources.....	67
8.2.1.	Division for Prosecutors' Salaries and Services	67
8.2.2.	Division for Administrative Staff.....	68
8.3.	Department for Budget and Finance	68
8.3.1.	Division for Budget and Revenues.....	70
8.3.2.	Division for Finance.....	70
8.4.	Department for Administration and General Services.....	71
8.4.1.	Division for Archives.....	72
8.4.2.	Division for Logistics and Maintenance	72
8.4.3.	Division for Safety and Transport	72
8.4.4.	Division for Translation and Proofreading	72
8.5.	Department for Information Technology	72
8.5.1.	Infrastructure Division (Network and Server).....	76
8.5.2.	Division for Electronic Systems (software).....	78
8.6.	Legal Department	79



8.7.	ICT/CMIS project	80
VII.	PART SEVEN	84
9.	Activities of the Prosecution Performance Review Unit	84
9.1.	Office for Prosecutorial Verification.....	84
9.1.1.	Support of Council committees.....	84
9.2.	Office for Monitoring and Analytics	84
9.2.1.	Support of Council committees.....	85
9.2.2.	Drafting of reports	85
9.2.3.	Other activities.....	86
9.3.	Office for Statistics	87
9.4.	Office for Training and Professional Development	90
10.	Challenges.....	91



I. PART ONE

Executive Summary

The work report for 2023 presents the one-year activities of the Kosovo Prosecutorial Council in the framework of the realization of the vision and constitutional and legal mandate, as an independent institution in the exercise of its functions, in order to ensure an independent, professional and impartial prosecutorial system.

This report consists of standardized parts of the implementation of works during 2023, which reflect specific aspects for the Council, *in which case the vision, mission, structure, competencies and legal basis of functioning of the Council were presented in the first or introductory part, while in the second part, the activities of the Council, such as: recruitment of State Prosecutors, selection of Chief Prosecutors of the Special Prosecution Office and the Basic Prosecutions of Prishtina and Gjakova, transfer and promotion of prosecutors, activities of the Chairman of the Council, drafting and adoption of secondary legal acts (regulations, administrative instructions and decisions), strategic documents and activities of the Council bodies (standing committees and ad hoc committees).*

The annual work report for 2023 of the Council, *in the third part*, contains data on the budget of the prosecutorial system, with special attention being paid to expenditures for the categories of wages and salaries, goods and services, municipal expenditures and capital investments for all budget programs of the Council.

The *fourth part* of this report reflects local and international cooperation.

In *the fifth part* is presented the Annual Work Report of the State Prosecutor for 2023, which includes criminal reports at work, transferred cases, received cases, resolved and unresolved cases, handling of cases with alternative procedures and the submitters of criminal reports.

Also, in the continuation of *the sixth part* are presented the activities of the Secretariat in the framework of human resources management, budget and finance, general services, information technology and public communication, as well as the ICT/CMIS Project. Among other things, in this important document, *in the seventh part*, is presented the work of the Prosecution Performance Review Unit, which focuses on supporting the processes of reviewing the performance of prosecutors, recruiting prosecutors, compiling statistical and analytical reports, supervising registers in the prosecution office and training prosecutors, while in the end the main challenges faced by the Council during 2023 were presented.

1. Vision

The Vision of the Council is a prosecutorial system that is recognized for professionalism, accountability, impartiality and that has high trust of the citizens of Kosovo provided by the prosecutorial service, which is efficient, effective and ethical.

2. Mission

The mission of the Council is to provide an independent, impartial, professional and effective system of investigation and prosecution by prosecutors recruited on merit, evaluated on the basis of results at work and supervised according to high standards, which ensures the implementation of the law in a fair and indiscriminate manner and treats victims of crime deservedly.

The Kosovo Prosecutorial Council shall provide oversight, management, analysis, effective policies and appropriate level of administration to ensure that the State Prosecutor has all the resources he/she needs to provide a high-performing, accountable and accessible prosecutorial service to the citizens of Kosovo.

3. The mandate of the Council

The mandate of the Council derives from the Constitution and the law, which define it as an independent institution in the exercise of prosecutorial functions.

In March 2019, is adopted the Law no. 06/L-056 on the Kosovo Prosecutorial Council, which has defined the duties, responsibilities, organization and functioning of the Kosovo Prosecutorial Council.

The main constitutional and legal responsibilities of the Council are as follows:

- a. Ensures that prosecutors act independently, professionally and impartially in the performance of all prosecutorial functions;
- b. Decides on the organization, management, administration and supervision of the functioning of prosecution offices according to the law, including the number of prosecutors in each prosecution office;
- c. Recruits and proposes to the President candidates for appointment and reappointment for prosecutors and chief prosecutors including the Chief State Prosecutor;
- d. Prepares, sends and supervises the budget of the State Prosecutor and the Prosecutorial Council;
- e. In cooperation with the Office of the Chief State Prosecutor develops prosecutorial policies and strategies for the effective fight against crime;
- f. Assesses, promotes, disciplines, dismisses, transfers and provides support for the training of prosecutors;
- g. Develops standards for the recruitment, organization and announcement of the exam for the qualification of prosecutors;
- h. Adopts sub-legal acts in order to implement its duties and responsibilities, in accordance with the legislation into force;
- i. Prepares an annual report on the activities and expenditures of the State Prosecutor and the Council and reports to the public on the implementation of its specifically defined objectives and based on measurable indicators.

II. PART TWO

4. Activities of the Council

The Council has fulfilled its legal mandate during 2023 through the organization of regular meetings, in which various decisions were taken on the process of recruitment, transfer, advancement of prosecutors, disciplinary procedures and the process of evaluating the performance of prosecutors, as well as through the development of other activities of the Council bodies.

In this regard, the Council has managed the annual budget dedicated to the prosecutorial system of Kosovo, has engaged in improving the infrastructure conditions for prosecutors and support staff, and has increased the professional capacities of prosecutors and support staff, cooperation, proposal, coordination and supervision of various trainings, including mainly the Academy of Justice, but also local and international partners.

However, in the sequence of the main activities of the Council during 2023 we can mention: the recruitment processes of prosecutors, the selection of Chief Prosecutors of the Special Prosecution Office, the Basic Prosecution Office of Prishtina and the Basic Prosecution Office of Gjakova, the selection of the General Director of the Secretariat of the Kosovo Prosecutorial Council and the Director of the Prosecution Performance Review Unit, performance evaluation, discipline, transfer, promotion of prosecutors and capacity development.

Also, the Council bodies have conducted various activities in the framework of the realization of their mandate and in the service of the proper functioning and smooth running of the prosecutorial system.

4.1. Recruitment of state prosecutors

Following the process started during 2022 for the recruitment of twenty-two (22) new prosecutors, the Council, in March 2023, were decreed by the President twenty-one (21) new prosecutors and started the initial 1-year training at the Academy of Justice. After the entry into force in June 2023 of Law no. 08/L-167 for the State Prosecutor these prosecutors have started to be charged with cases even during the initial training period.

In the implementation of public transparency, the recruitment process has been open and international partners, all media and civil society organizations have been invited for monitoring. This process has been monitored by representatives of the OSCE, EULEX and EUKOJUST.

4.2. Selection process of the Chief Prosecutor of the Special Prosecution Office and Chief Prosecutors of the Basic Prosecutions of Prishtina and Gjakova

During 2023, the Council has conducted three processes of appointing chief prosecutors of the prosecution offices of the Republic of Kosovo as: the process of appointing the Chief Prosecutor of the Basic Prosecution in Gjakova, announced in August 2023, the process of appointing the Chief Prosecutor of the Special Prosecution Office and the Chief Prosecutor of the Basic Prosecution in Pristina announced in October 2023.

Based on the Regulation 06/2019 on the appointment of the Chief State Prosecutor and Chief Prosecutors of Prosecutions of the Republic of Kosovo and its amendment, the Council has established Evaluation Panels and Review Committees.

The Council has published concept documents of all candidates as well as interviews were conducted in the presence of international partners as well as representatives of NGOs.

After completing all the procedures including interviewing, evaluating, pointing out, the right to object and the assessment of objections, the Council on 11 December 2023 voted the candidate Mr. Blerim Isufaj for appointment to the position of Chief Prosecutor of the Special Prosecution, the candidate Mr. Zejnullah Gashi for appointment to the position of Chief Prosecutor of the Basic Prosecution in Pristina as well as the candidate Mr. Enis Gashi for appointment to the position of Chief Prosecutor of the Basic Prosecution in Gjakova.

4.3. Monitoring of the Strategic Plan of the Prosecutorial System 2022-2024

At the beginning of 2022, the Kosovo Prosecutorial Council had approved the Strategic Plan of the prosecutorial system 2022-2024 and established the Working Group for monitoring the implementation of this Plan. This group during 2023 has drafted and sent to the Council the reports on the implementation of the strategic plan for the period January – December 2022 and January – June 2023.

The monitoring group during the monitoring had the following findings:

For the reporting period January – June 2023 out of 164 planned activities 17 are fully completed, 108 have been fulfilled for the reporting period, 5 are in progress or have few developments, 26 are planned for the next reporting periods and 8 have no developments.

When receiving the information and compiling the report, the working group has come up with several recommendations on the activities for which action should be taken to be carried out taking into account the following deadlines:

- Address the SPRK analysis for the implementation of the War Crimes Strategy and take a stand on the initiative for drafting a new Strategy or not;
- To draft a guide with recommendations for the treatment of PPP cases;

- To undertake more activities to empower the Office for Protection and Assistance to Victims.
- Develop activities for the implementation of the Code of Ethics and training in this direction.
- To finalize the activities for the implementation of the Regulation on Activity, Internal Organization and Systematization of the KPC Administration;
- Identify activities by the responsible units related to capacity building (training) for which action has not yet been taken and initiate engagement in terms of their fulfillment;
- Develop plans for information campaigns as foreseen by this Plan;
- To organize meetings with the media and civil society in order to strengthen mutual communication and joint activities.
- Completion of the Emergency Response Plan.

4.4. The transfer and promotion of prosecutors

In order to meet the needs of the prosecution offices of the Republic of Kosovo and based on the analyses drafted by the Prosecution Performance Review Unit and with the support of the Prosecution Administration Commission, the Council, through the Prosecutor's Transfer and Advancement Commission, has conducted several processes as follows:

- Advancement of six (6) state prosecutors in the Appellate Prosecution Office, in two processes announced during 2023;
- Advancement of two (2) state prosecutors in the Special Prosecution Office;
- Advancement of five (5) state prosecutors in the Serious Crimes Department of the Basic Prosecution in Prishtina;
- Advancement of one (1) state prosecutor in the Serious Crimes Department of the Basic Prosecution in Prizren;
- Advancement of five (5) state prosecutors in the Serious Crimes Department of the Basic Prosecution in Prishtina;
- Advancement of two (2) state prosecutors in the Juvenile Department of the Basic Prosecution in Prishtina;

Also, in the framework of meeting the needs and requirements of the Basic Prosecution in Mitrovica due to the insufficient number of prosecutors and as a result of the situation created in this prosecution, the Council, through the process announced under the Regulation 02/2021 on the Transfer and Advancement of Prosecutors, during 2023 has permanently transferred two (2) prosecutors from the General Department of the Basic Prosecution in Ferizaj to the General Department of the Basic Prosecution in Mitrovica.

4.5. Discipline of prosecutors.

During 2023, the Council has received eight (8) requests for the initiation of disciplinary proceedings against prosecutors from the competent authority (chief prosecutors of prosecution

offices) and has established seven (7) investigative panels. An investigative panel has developed the investigation into two merged cases.

The Council, so far, through the investigative panels, has conducted disciplinary procedures and has imposed these disciplinary measures against the prosecutors, which have taken the final form, these measures are:

Decisions of the Council on cases of 2023:

- Non-public written reprimand (by agreement)
- Public reprimand in writing (by agreement)
- Non-public reprimand in writing (with report)
- Public written reprimand (with report)
- Salary reduction for 30% for one year.

Investigative panels are conducting disciplinary investigations into two cases of 2023.

During 2023, the Council received 72 notifications and 72 decisions (18 discards and 54 rejections) from the Competent Authority.

All final decisions are published on the website of the prosecutorial system, except for non-public written remarks, as provided by law.

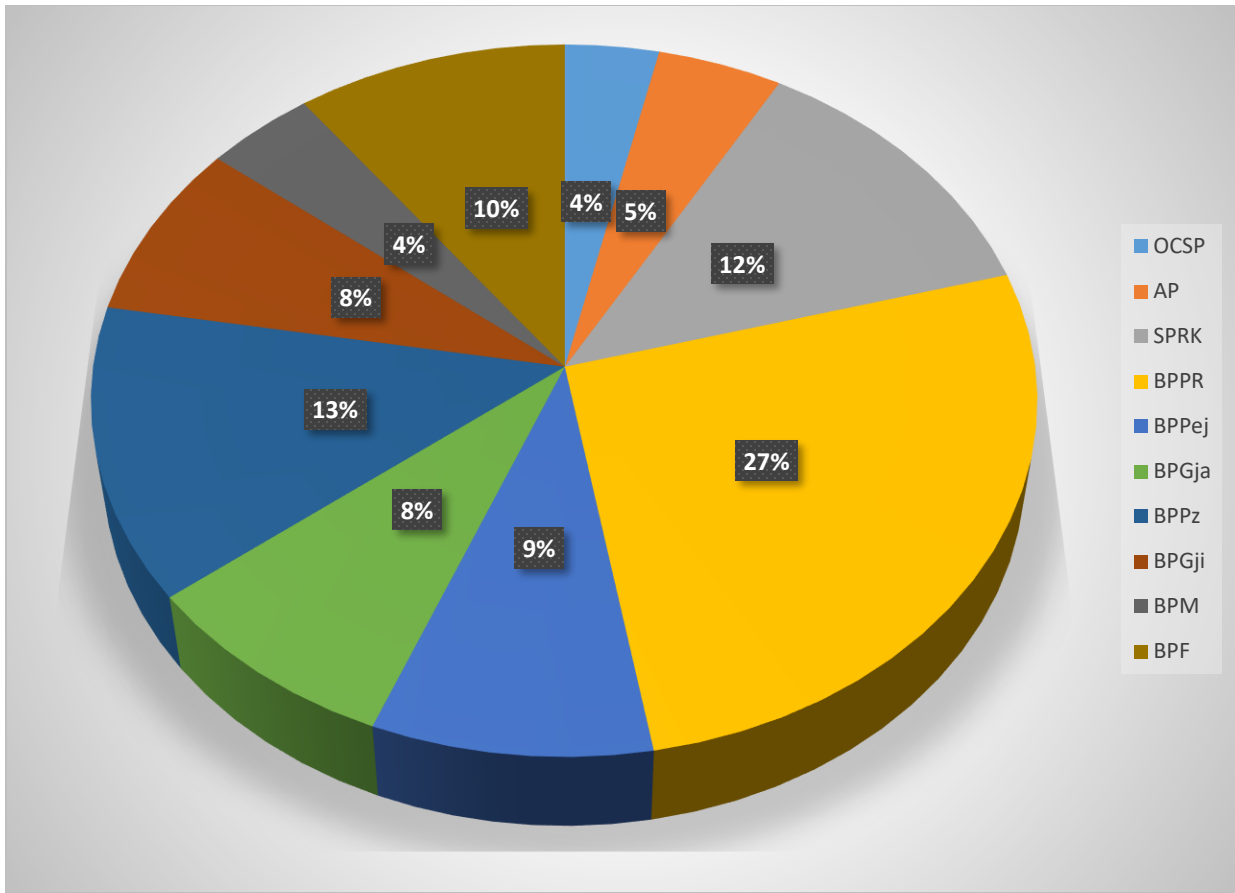
4.6. The prosecutor's training

During 2023, out of two hundred and two (202) prosecutors, the Academy of Justice, in cooperation with other international institutions, has trained one hundred and thirty-one (131) state prosecutors in the Continuing Training Program, and twenty-one (21) prosecutors in the Initial Training Program. Out of the total number of prosecutors, fifty-one (51) prosecutors did not participate in the training. The Academy of Justice of Kosovo has engaged nineteen (19) prosecutors in the capacity of trainers and ninety (92) training topics have been realized.

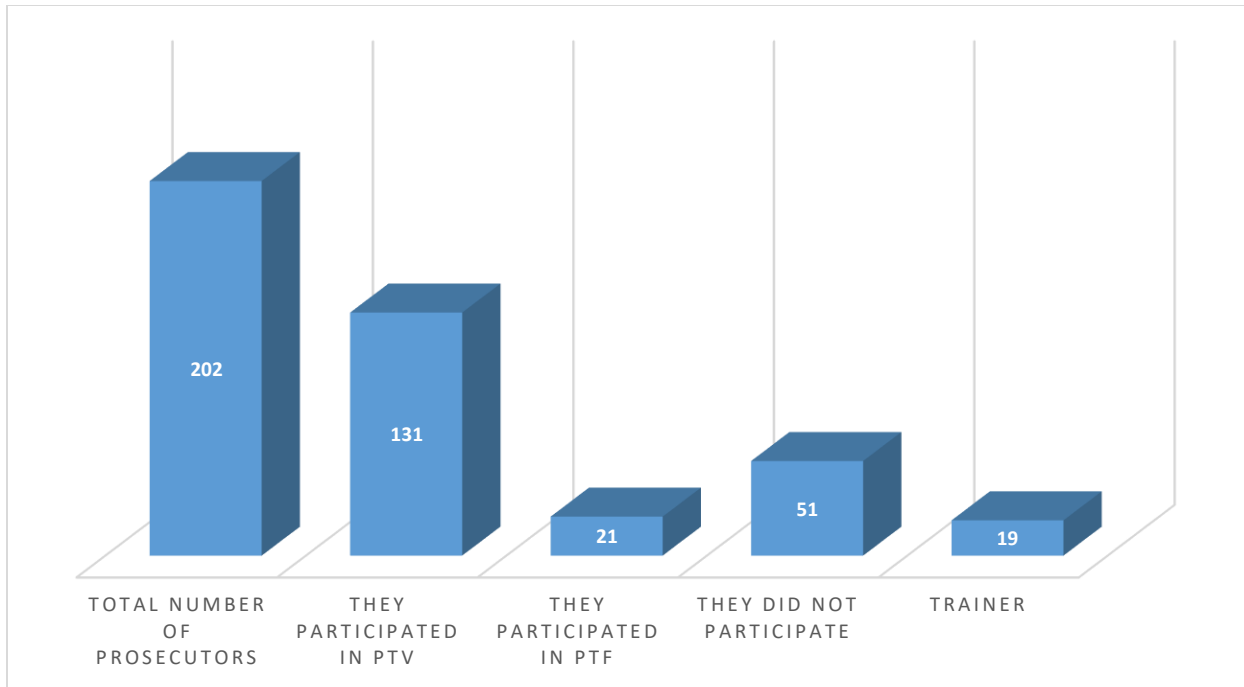
Some of the topics that prosecutors have followed in ongoing training are related to material and procedural criminal law, such as: investigation and prosecution of domestic violence cases, measures to ensure the presence of the defendant in the procedure, interrogation, skills of representation in the trial, people trafficking and smuggling of migrants, money laundering, organized crime, cybercrime, corruption, economic crimes, etc. Also, prosecutors have participated in trainings on topics on freedoms and human rights defined by local and international legislation, professional ethics and soft skills development topics.

The trainings were mainly conducted by the Academy of Justice and partners, such as: American Embassy, British Embassy, Council of Europe and UNDP.

The following reflects the total number of prosecutors and participation in continuous training:

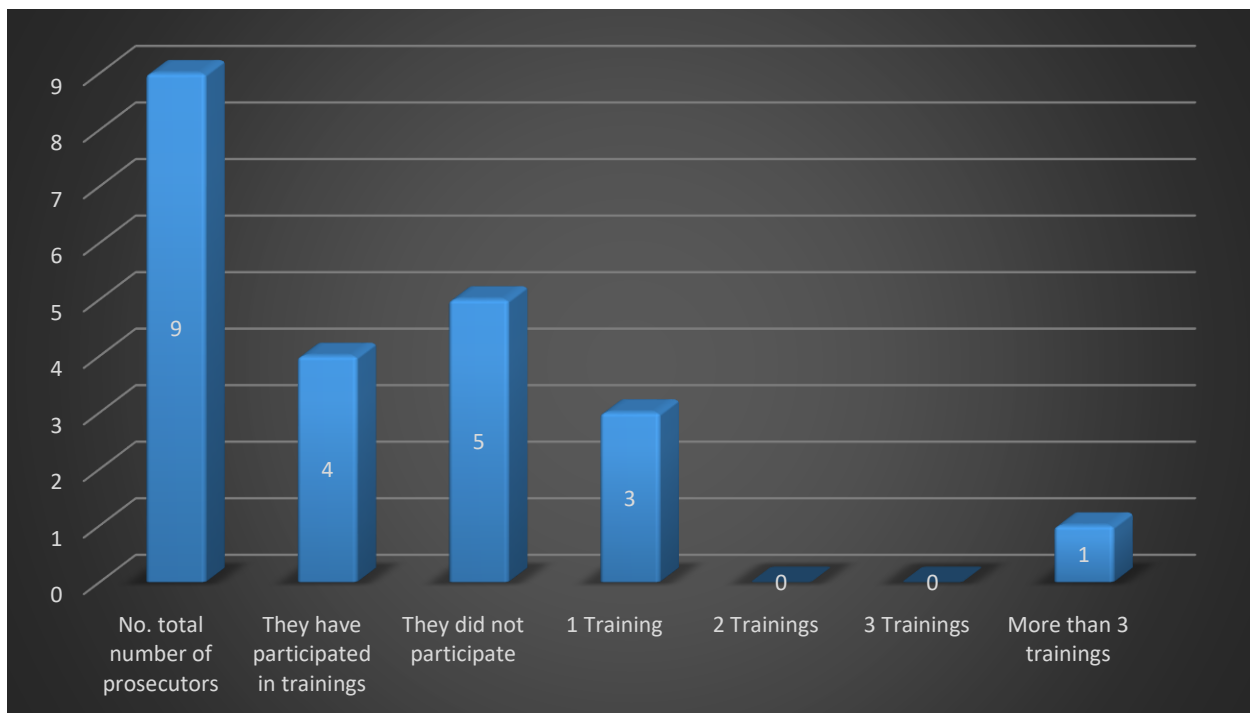


Graph 1: Participation of prosecutors in continuous training



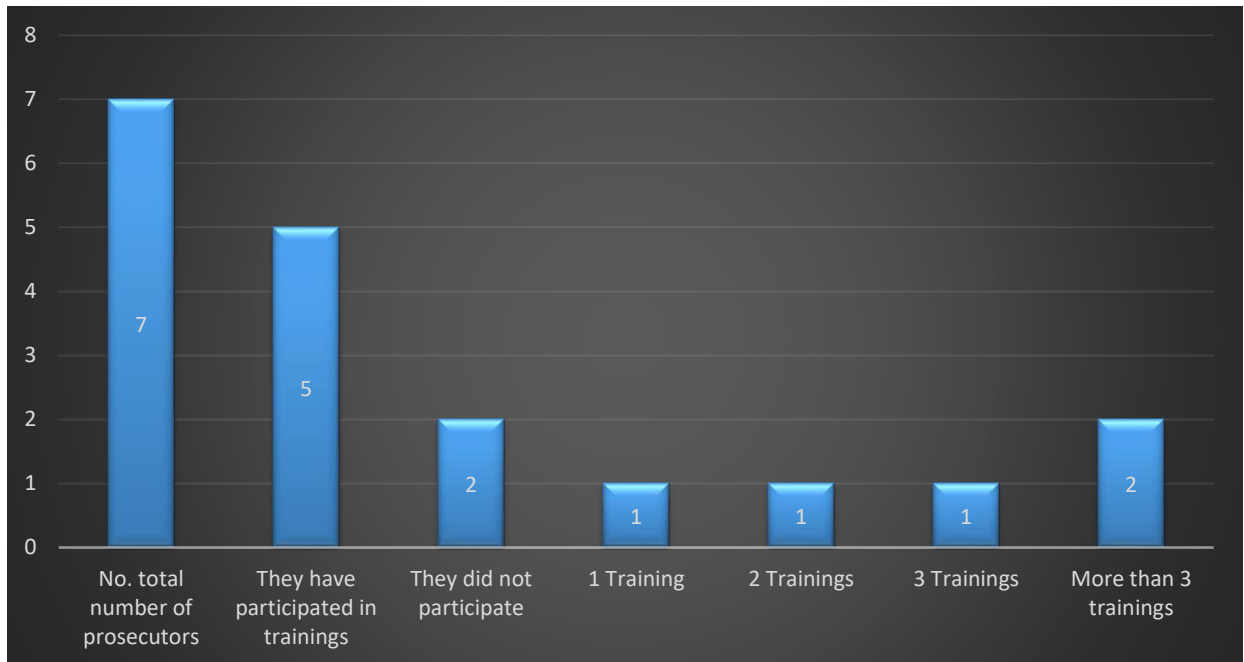
Graph 2: Participation of prosecutors in training in all Kosovo Prosecution Offices

4.6.1. Office of the Chief State Prosecutor



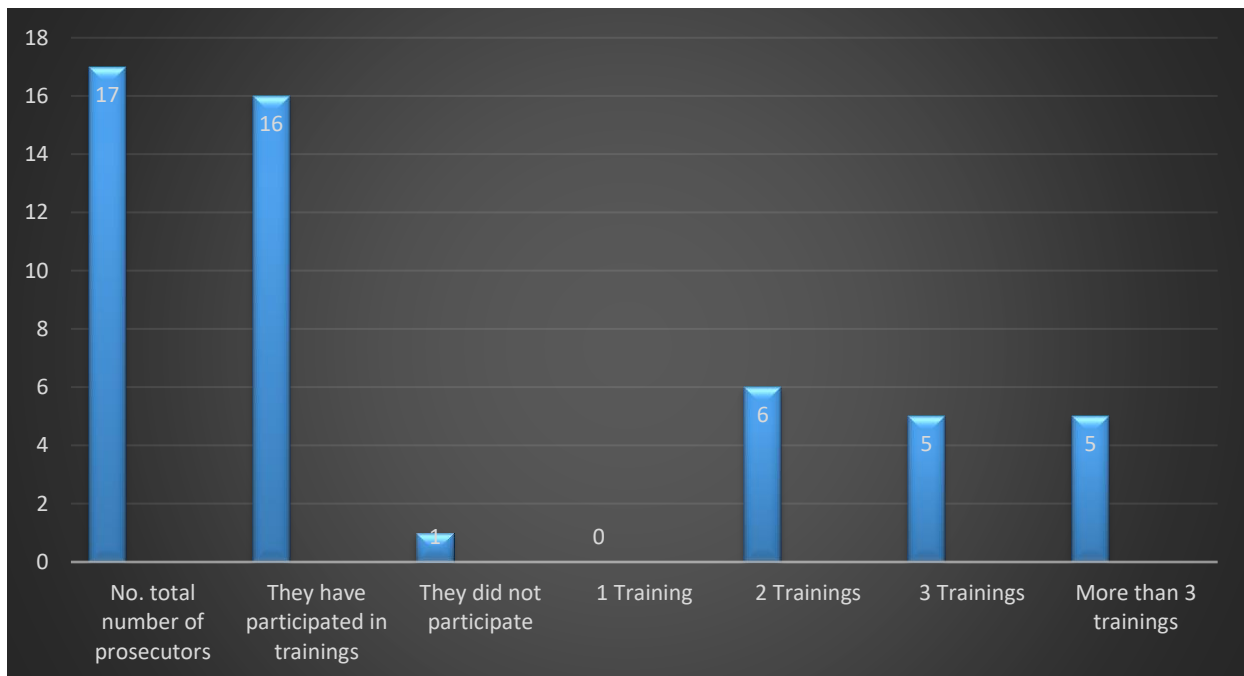
Graph 3: Participation in trainings of Prosecutors of the Office of the Chief State Prosecutor

4.6.2. Appellate Prosecution Office



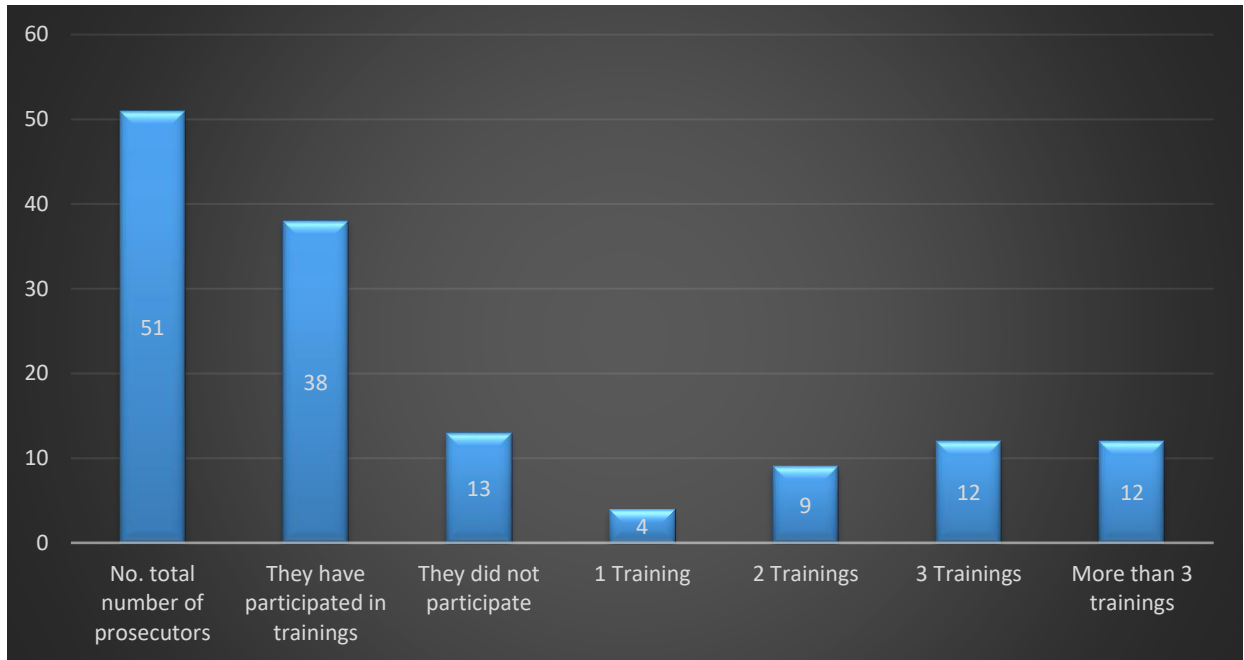
Graph 4: Participation in trainings of Prosecutors of the Appellate Prosecution Office

4.6.3. Special Prosecution of the Republic of Kosovo;



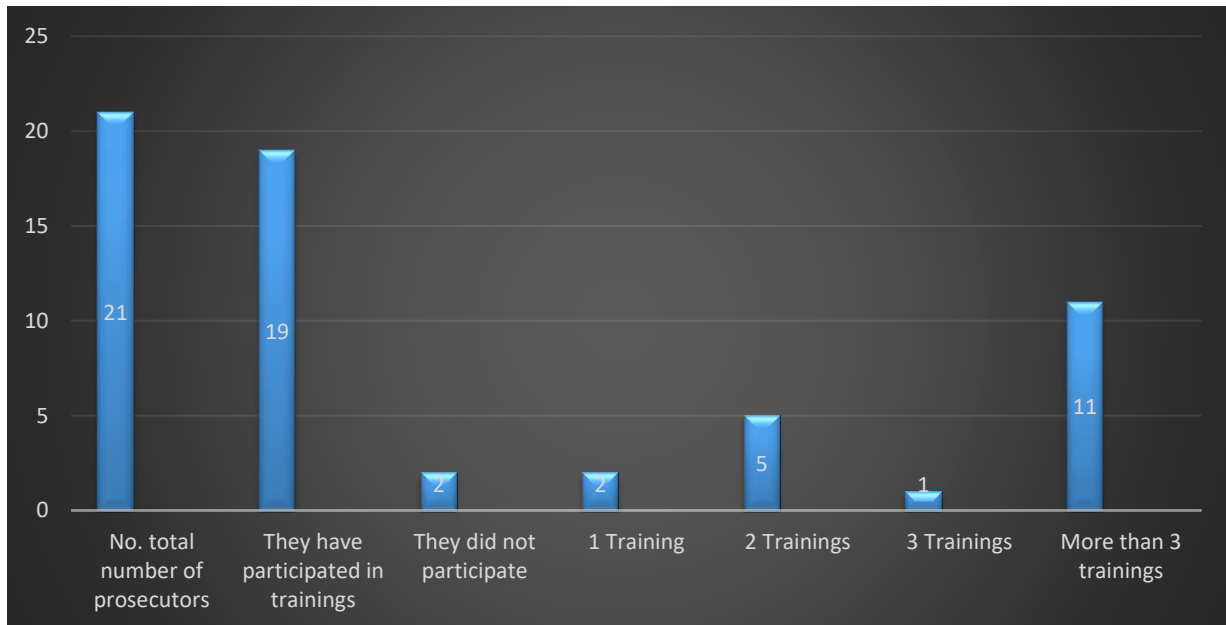
Graph 5: Participation in trainings of Prosecutors of the Special Prosecution of the Republic of Kosovo

4.6.4. Basic Prosecution of Prishtinës |



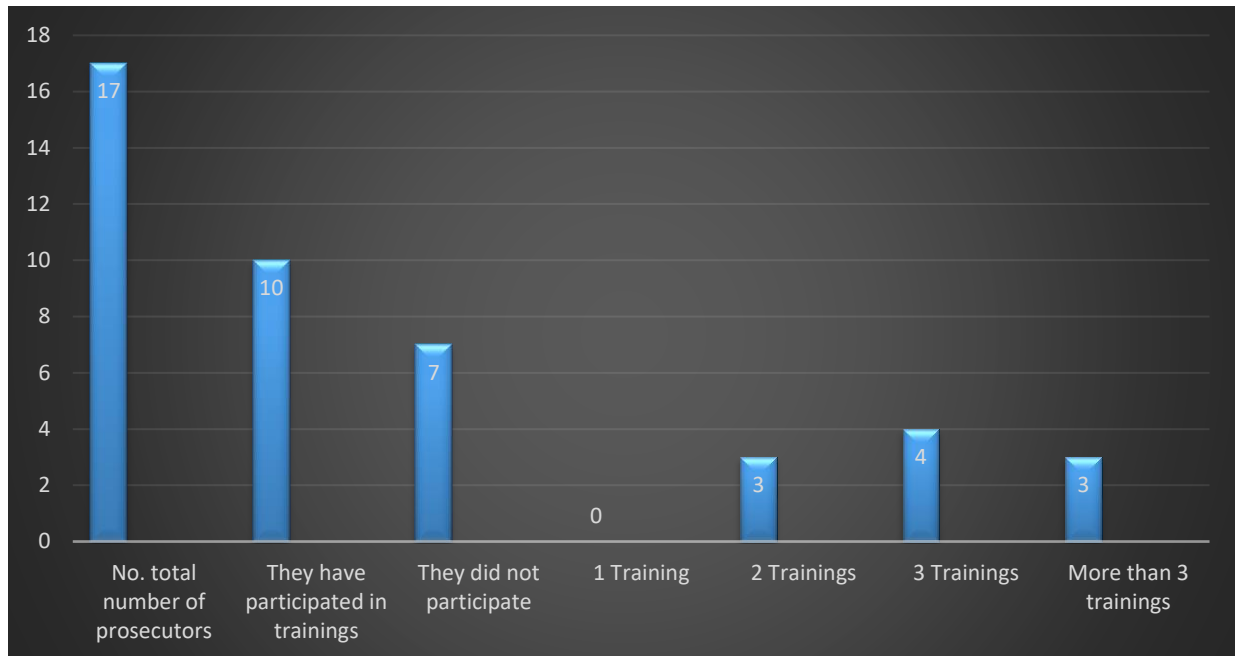
Graph 6: Participation in trainings of Prosecutors of the Basic Prosecution of Prishtina

4.6.5. Basic Prosecution of Prizren



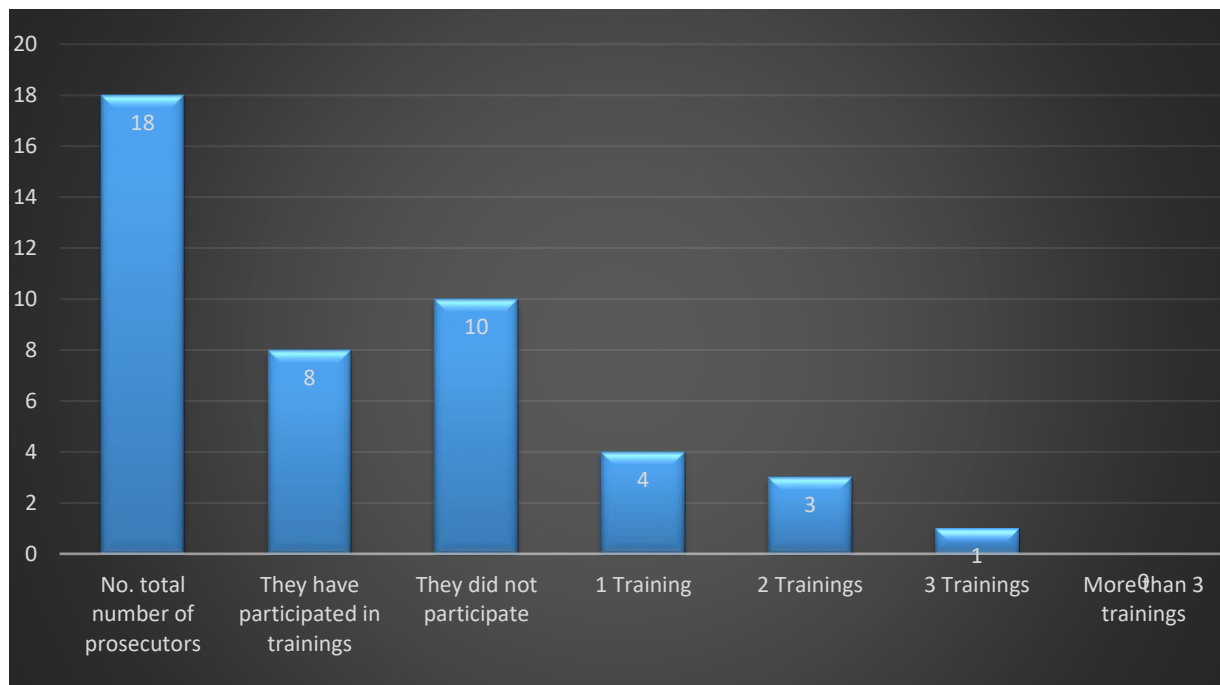
Graph 7: Participation in trainings of Prosecutors of the Basic Prosecution of Prizren

4.6.6. Basic Prosecution of Peja



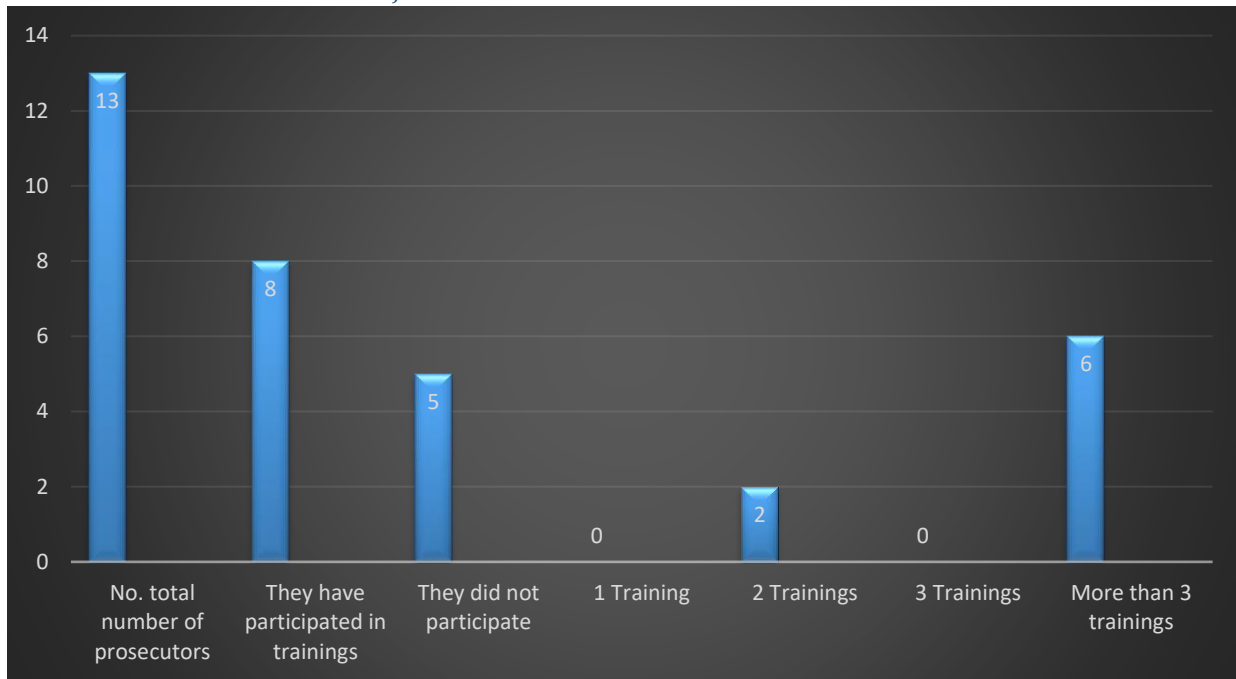
Graph 8: Participation in trainings of Prosecutors of the Basic Prosecution of Peja

4.6.7. Basic Prosecution of Mitrovica



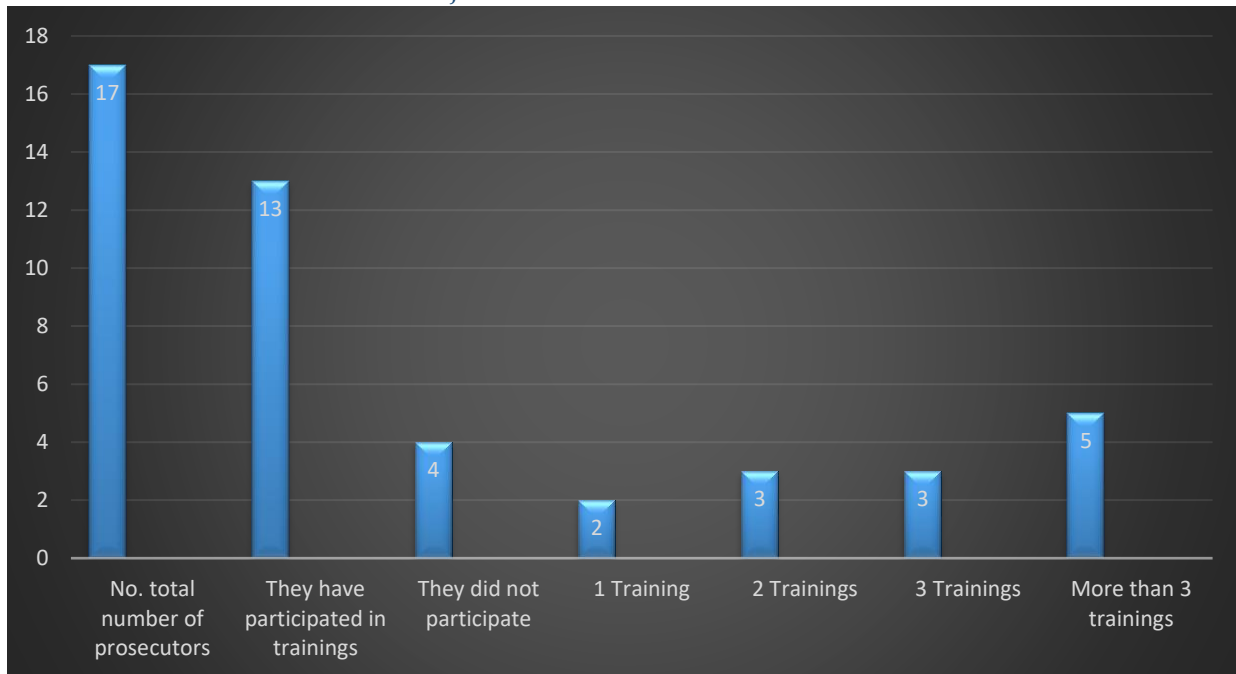
Graph 9: Participation in trainings of prosecutors of the Basic Prosecution of Mitrovica

4.6.8. Basic Prosecution of Gjakova



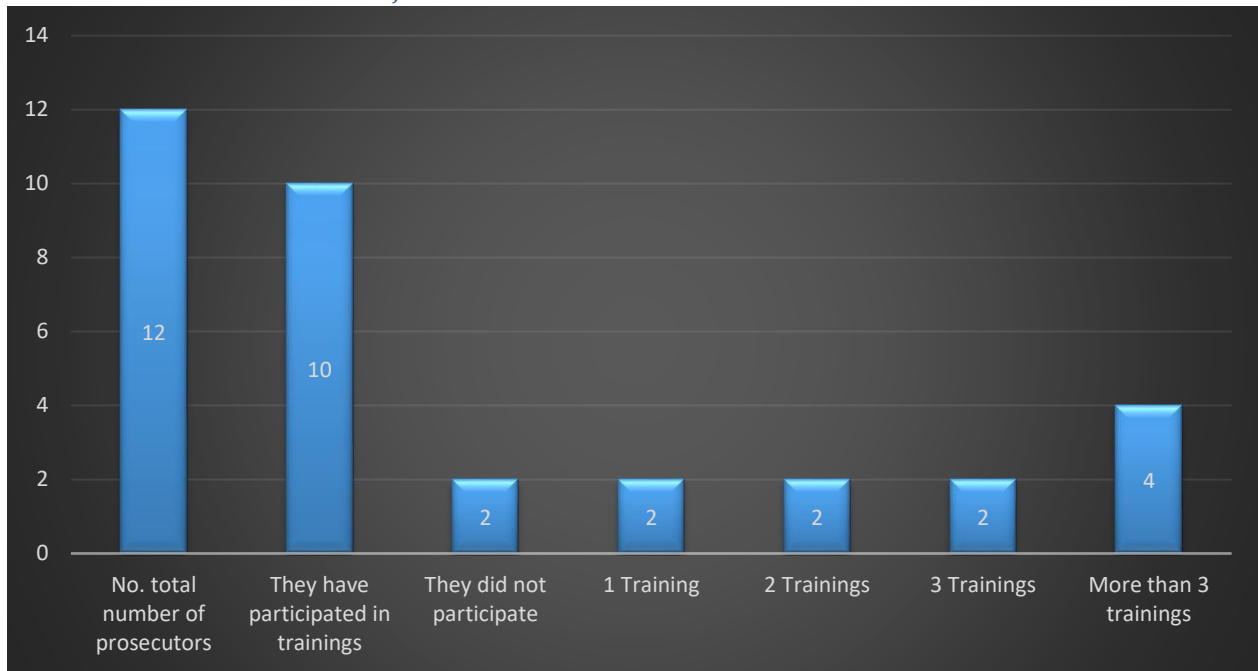
Graph 10: Participation in trainings of Prosecutors of the Basic Prosecution of Gjakova

4.6.9. Basic Prosecution of Ferizaj



Graph 11: Participation in trainings of Prosecutors of the Basic Prosecution of Ferizaj

4.6.10. Basic Prosecution of Gjilan



Graph 12: Participation in trainings of Prosecutors of the Basic Prosecution of Gjilan

In this context, in the framework of cooperation with the Academy, the Council has drafted the document "Training policies for prosecutors and administrative staff of the prosecutorial system" and the Plan of needs for training of prosecutors and administrative staff, through which the Academy has been requested to prepare adequate training programs and to invite prosecutors to trainings according to specifications.

4.7. Adoption of sub-legal acts, strategies and other documents

In the framework of the legal amendments related to the prosecutorial system and the Work Plan for 2023, the Council has drafted and adopted bylaws.

During 2023, the Council adopted six (6) regulations, as follows:

1. Regulation No. 01/2023 for the Advisory Committee on the Ethics of Prosecutors;
2. Regulation Nr.02/2023 on the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council;
3. Regulation No. 03/2023 on Allowances and Compensations for Employees in the Prosecutorial System;
4. Regulation Nr.04/2023 on Amending the Regulation Nr.06/2019 on Appointment of Chief State Prosecutor and Chief Prosecutors of Prosecutions of the Republic of Kosovo;
5. Regulation No. 05/2023 The Internal Organization and Functioning of the State Prosecutor of Kosovo and
6. Regulation Nr.06/2023 on Access to Public Documents.

The Council also approved the following instructions:

1. Instruction 01/2023 on Drafting Normative Acts of the KPC.

In drafting these bylaws, committees and other auxiliary bodies of the Council and the Secretariat have been engaged, as well as with the support of international partners.

4.8. Adoption of decisions

The Council, during 2023, held 14 meetings and took 208 decisions from its scope. These decisions relate to the recruitment, transfer and advancement of prosecutors, discipline and evaluation of prosecutors' performance, administration of prosecution offices, budget management, adoption of strategic documents and work plans, the process of European integration and other decisions pertaining to institutional cooperation.

4.9. Activities of the Chairman of the Council

During 2023, based on the legal competencies for the representation of the Council before the public, local and international institutions, the Chairman of the Council has held representative activities, such as: meetings, visits and has participated in conferences, study visits and various roundtables.

4.9.1. Meetings with international partners.

The Chairman of the Council had regular meetings with representatives of the Embassy of the United States of America in Kosovo, in the spirit of cooperation and support, which the US state always offers to the prosecutorial system in Kosovo.

The Chairman has also held meetings with representatives of other international institutions, such as: the EU Office in Pristina, the Embassy of the United Kingdom, UNDP and other United Nations agencies, EULEX, the Embassy of Norway, the Embassy of the Netherlands, the Council of Europe, USAID, OSCE, GIZ, etc.

During these meetings were discussed about various projects in support of the prosecutorial system of Kosovo, which are implemented in the framework of financing and support of the above institutions.

4.9.2. Participation of the Chairman in the Conference and the Roundtable

In fulfillment of the mandate for representation of the Council, the Chairman has also participated in conferences and workshops, as follows, in:

- Annual Conference of Prosecutors;
- Quarterly meetings of the Steering Committee of the EUKOJUST Project;
- Meetings of the Council for Democracy and Human Rights;
- A cyber-crime conference;
- Meeting with the delegation of the Parliamentary Assembly of the Council of Europe;
- MFK's Program for Transparent and Accountable Governance;

- The National Mechanism for the Prevention of Torture;
- Conference "United for Justice"(USAID-MD);
- Meeting - Project against Economic Crime in Kosovo (PECK III);
- Meeting with experts of CEPEJ/CCPE, in the framework of the project European Union - Council of Europe CoSEJ III;
- Meeting of the Working Group on Performance Evaluation of Judges and Prosecutors (KJC-KPC);
- A meeting organized by the U.S. Embassy regarding mediation;
- The fifth meeting of the KMIE;
- Meeting with OPDAT, "Inter-institutional Coordination in Combating Human Trafficking";
- Meeting with the British Ambassador regarding the Recruitment Processes of the Chief Prosecutor of SPRK and Chief Prosecutor of BP Prishtina;
- Meeting with the Agency for Information and Privacy regarding the increase of transparency in the Prosecutorial System through access to public documents;
- Meeting with the delegation from the Parliamentary Assembly of the Council of Europe, regarding Kosovo's application to the Council of Europe;
- Workshop organized by KCN, regarding the drafting of the Regulation on Internal Organization and Functioning of the State Prosecutor;
- Meeting regarding the presentation of the "Guide to Seizure in Kosovo";
- Meeting with representatives of the OSCE, regarding monitored cases of organized crime and corruption for the period July 2021 – June 2023;
- Conference: Competition Day 2023: The Benefits of Fair Competition in Kosovo
- Workshop: CEPEJ Methodology for Increasing the Efficiency of Courts and Prosecution Offices based on statistical reports and dashboards in CMIS;
- Meeting with representatives from the Norwegian donor for CMIS;
- Workshop of the Working Group for drafting the strategy for public communication in the prosecutorial system;
- First meeting of the Steering Committee of the beneficiaries of the "Horizontal Facility III" Program;
- Meeting with representatives of EUCOJUST and the EU Office, regarding the possibility of supporting the implementation of electronic systems.

In the framework of the representation presented above, the Chairman has continuously addressed the views, work of the Council and developments in the prosecutorial system, depending on the agendas of these forums.

4.10. The work of the Council's committees

The Council carries out its mandate through standing committees and those established for a specific mandate – ad hoc. In the following, we will present the work of the commissions during 2023.

4.10.1. Standing committees.

All standing committees, which function within the Council, have their own rules of work and exercise their scope in accordance with the legal and sub-legal acts in force, the Strategic Plan of the prosecutorial system 2022-2024, the Work Plan of the Council and the work plans of the committees.

4.10.1.1. *Committee on Normative Issues.*

During 2023, the Commission held 41 meetings, where in addition to the members of the Commission, representatives from international organizations supporting the work of the Commission and the prosecutorial system in general and representatives of civil society participated. Also, the meetings of the Commission are supported by the Secretariat of the Council. The Commission has also organized two workshops on draft regulations.

The Commission has dealt with issues related to the legal basis for sub-legal acts and other normative documents, prior to their adoption in the Council, respectively, if they are in accordance with the applicable laws and existing regulations of the Council and during the drafting of acts has examined issues related to the unique methodology and technique of drafting. Furthermore, the Commission has also coordinated the work with other committees of the Council to harmonize and unify the working procedures and their organization.

The Commission has coordinated the activities for drafting acts with international partners, namely: the Embassy of the United States, the Embassy of the United Kingdom, representatives of the European Union and civil society, who have made their professional contribution to the drafting of acts.

In the context of transparency with the public in drafting bylaws, the Commission has applied the public hearing through the publication of the acts on the official website of the Prosecutorial Council, to receive comments from international representatives, civil society and professionals in the field.

4.10.1.2. *Committee on Budget, Finance and Personnel.*

The Committee on Budget, Finance and Personnel has held 7 working meetings during 2023, where it has addressed various budget, finance and personnel issues as follows:

- The Commission has approved the completion and amendment of the personnel plan for 2023
- The Commission has reviewed and approved the annual financial report for 2022, as well as the 2023 capital projects.
- The Commission has reviewed the medium-term spending framework and approved it with changes related to the additional number of prosecutors and administrative staff as well as the distribution of the required number in the next three years.

- The Commission has reviewed and approved the financial reports by programs and economic categories on a quarterly basis. The Commission has also considered the request for the announcement of the vacancies of the prosecutorial system.
- The Commission has reviewed the budget request for the prosecutorial system for 2024 as well as the early assessments for the years 2025-2027. In this context, the needs for budget support were discussed, which were presented by all levels of the country's prosecution offices, as well as the ways of best reasoning of the budget request, especially for the part that exceeds the limit set by the Ministry of Finance. For the further,
- The request on budgetary limits was justified (the increase of the number of workers for 200 positions for the period 2024-2026 was requested, where only for 2024 171 positions were requested (24 prosecutors and 147 civil servants), the increase of the budget in the category of wages and salaries for €1,692,165, as well as the increase of the budget in the category of goods and services for €1,238,729);
- A budget request has been approved by the Kosovo Prosecutorial Council;
- The request was sent to the Assembly of Kosovo as well as to the Minister of Finance and Transfers.
- The Commission has reviewed and approved the request for transfer of financial funds within the budget programs, as well as the request for submission of budgetary savings.
- The Commission has reviewed the request of the Steering Council of the Kosovo Chamber of Advocates for a 100% increase in fees for lawyers.

4.10.1.3. *The Commission for the Evaluation of the Prosecutors Performance*

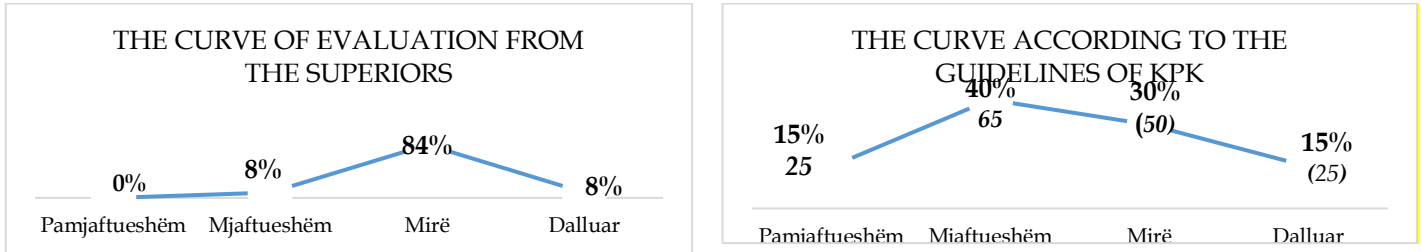
The Commission, in February 2023 by the superiors has received the annual assessments (2022) for 170 prosecutors with a permanent mandate. For twelve (12) prosecutors the annual evaluation of the work has not been done: seven (7) prosecutors in the initial mandate, the Chief State Prosecutor and four (4) prosecutors, members of the Council with suspended duty of prosecutor. The superiors evaluated 170 prosecutors for their work during 2022, with the following assessment levels:

- Fourteen (14) prosecutors or 8% with the "Distinguished" level,
- One hundred and forty-two (142) prosecutors or 84% with the "Good" level,
- Fourteen (14) prosecutors or 8% with the "Sufficient" level
- Zero (0) prosecutors or 0% with the "Insufficient" level.

#	Prosecutors		DISTINGUISHED	GOOD	SUFFICIENT	INSUFFICIENT
1	Chief Prosecutors	10		9	1	
2	OCSF	8		8		
3	Appeal	6		6		
4	SPRK	16		16		
5	BP. Prishtina	47	11	33	3	
6	BP. Prizren	21		18	3	
7	BP. Peje	13		13		
8	BP.Gjilan	10	2	6	2	

9	BP. Mitrovica	20		17	3	
10	BP.Ferizaj	13	1	10	2	
11	BP. Gjakove	6		6		
Total:		170	14	142	14	0

Table 1: Total number of prosecutors assessed



Graph 13: The curve according to the KPK guide and the curve of assessments by superiors

Within the competencies, the Committee for Evaluation of Prosecutors' Performance during 2023 has held 22 working meetings, has completed six (6) processes of evaluation of prosecutors' performance and has evaluated fifty-two (52) prosecutors, for two of whom it has re-evaluated the performance in implementation of the Council's decision after approving the objection submitted by the prosecutors, of whom:

- Forty-eight (48) prosecutors with a permanent mandate,
- Four (4) of the (6) prosecutors scheduled to be evaluated, with an initial mandate¹.

The Commission has assessed the prosecutors at the following levels (*see table below*):

- One (1) with the "Distinguished" level or 2%,
- Thirty-three (33) with the "Good" level or 63%,
- Eighteen (18) with the "Sufficient" level or 35%.

Re-evaluation for Fatos Ajvazi and Qazim Xharra

Processes	# Of prosecutors.	DISTINGUISHED	Good	Sufficient	INSUFFICIENT
Process I	8	1	6	1	
Process II	8		4	4	
Process III	9		7	2	
Process IV	11		8	3	
Process V	12		7	5	
Process VI	4		1	3	
Total:	52	1	33	18	0

Table 2: Evaluation processes

¹ Two prosecutors have not undergone the evaluation process as for objective reasons they have not completed the initial training. Two state prosecutors, by decision of the Council, have had their initial training at the Academy of Justice extended. After completing the initial training, they will undergo performance evaluation.

In the first process (I), eight (8) prosecutors with a permanent mandate were evaluated, with the following evaluation levels:

- One (1) prosecutor (or 12.5%) with the level "Distinguished",
- Six (6) prosecutors (or 75%) with the level "Good",
- One (1) prosecutor (or 12.5%) with the level "Sufficient",
- Zero (0) prosecutors or 0% with the level "Insufficient".

In the second process (II), eight (8) prosecutors with a permanent mandate were evaluated, with the following evaluation levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Four (4) prosecutors (or 50%) with the level "Good",
- Four (4) prosecutors (or 50%) with the level of "Sufficient",
- Zero (0) prosecutors or 0% with the level "Insufficient".

- In the third process (III), nine (9) prosecutors with a permanent mandate were evaluated, with the following evaluation levels:

- Zero (0) prosecutors (or 0%) with the "Distinguished" level,
- Seven (7) prosecutors (or 78%) with the "Good" level,
- Two (2) prosecutors (or 22%) with the "Sufficient" level,
- Zero (0) prosecutors or 0% with the "Insufficient" level.

In the fourth (IV) process, eleven (11) prosecutors with a permanent mandate were evaluated, with the following assessment levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Eight (8) prosecutors (or 73%) with the level "Good",
- Three (3) prosecutors (or 27%) with the level "Sufficient",
- One (1) prosecutor (or 9%) with the level "Insufficient".

In the fifth (V) process, twelve (12) prosecutors with a permanent mandate were evaluated, with the following assessment levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Seven (7) prosecutors (or 78%) with the level "Good",
- Five (5) prosecutors (or 42%) with the level "Sufficient",
- Zero (0) prosecutors or 0% with the level "Insufficient".

In the sixth (VI) process, the first evaluation of six (6) prosecutors within the initial mandate was planned. The Council has extended the deadline for the completion of the initial training to two prosecutors, while after the completion of the training they will be evaluated by the commission. Four other prosecutors were rated at the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- One (1) prosecutor (or 25%) with the level "Good",
- Three (3) prosecutors (or 75%) with the level "Sufficient",
- Zero (0) prosecutors or 0% with the level "Insufficient".

4.10.1.4. *Committee for the Administration of the Prosecutions*

During 2023, the Committee for Administration of Prosecutions held about 13 different meetings, including 8 regular working meetings, 2 workshops and several other meetings within its scope of activity.

Initially, the Commission held the first workshop in February 2023 where the activities and challenges of the Commission and prosecution offices were discussed during the previous year and the Commission's objectives and activities for 2023 were specified in order to address the challenges presented. Participants in the workshop were officials from the KPCS and PPRU units as well as administrators.

The next workshop was held in July 2024 on the topic: Monitoring the implementation of CMIS, attended by administrators and staff from all Kosovo prosecution offices. In addition to issues related to the implementation of CMIS in the prosecution offices, issues related to infrastructure and human resources were also discussed in this workshop. Both projects were supported by the EUKOJUST project.

During this year, the Chairman of the Commission held a meeting at the Regional Police Directorate in Prishtina, where he was received in a meeting by the Director of this Directorate, Mr. Basri Shabani, with associates. This meeting was held in the framework of mutual cooperation regarding the electronic exchange of data through the systems that have been implemented, whereby issues of common interest were discussed and consequently the challenges faced by prosecutorial institutions and those of the Kosovo Police. In particular, during this meeting, the aspects related to the provision of a personal number for all types of parties, their registration, the registration of criminal offenses, the careful handling of duplication of cases (especially those of economic crimes), the attachment of adequate documents and the sending of physical copies to the prosecution office, as necessary procedures that facilitate joint work in the relations between the Prosecution Office and the Police, were discussed in detail.

Furthermore, the Chairman of the Commission has held a meeting with the Commission for the Administration of the Courts. The purpose of this meeting was to discuss in detail the challenges that are emerging during the work process of prosecutors and judges in CMIS and intensify the joint engagement of these two committees to facilitate the work activity in this major project of the justice system in the Republic of Kosovo. Consequently, the representatives of these KPC and KJC committees have agreed on the need to establish a Joint User Working Group, which will be composed of prosecutors and judges, as well as professional staff, which will have the task of identifying and making proposals to the committees for regulating and improving the work

process during the data entry and their proceeding for approval at the meetings of the two relevant councils. Also, the discussions focused on ways to simplify data entry procedures through CMIS and significantly facilitate their exchange between prosecutorial and judicial instances in general and the Office of the Chief State Prosecutor and the Supreme Court in particular.

Regarding the implementation of CMIS, the Commission on March 14, 2023 has established a working group for monitoring the implementation of the Case Management Information System (CMIS) in the Prosecution Offices of the Republic of Kosovo through which it has appointed supervisors of each region composed of officials of the PPRU and DTI.

The Committee for Administration of Prosecutions during the meetings and activities conducted during 2023 has addressed the following issues:

- load of prosecution offices with cases and analysis of the necessary number of prosecutors in the basic prosecution offices for recruitment, promotion and transfer;
- monitoring the implementation of CMIS in the Basic Prosecution Offices, the Appellate Prosecution Office and the OCSP;
- the accuracy of the statistical records of the CMIS reports;
- infrastructure and human resources in the prosecutorial system;
- harmonization with the legislation into force of the template forms;
- Evaluation of the current statistical reports and the possibility of transitioning to the generation of reports through the CMIS;
- Support of CEPEJ experts in relation to statistical reports;
- Cooperation with the KJC and the Kosovo Police;

The Commission for the Administration of Prosecutions has taken the following decisions:

- Annual Work Report of the Commission for 2022;
- The Commission's work plan for 2023 is approved;
- The Working Group on Monitoring the Implementation of the Case Management Information System (CMIS) in the Prosecution Offices of the Republic of Kosovo is established
- The Working Group for harmonization with the applicable legislation on template forms (calls for witnesses and calls for the defendant) used by the prosecution offices is established;
- Proposal to the Council for the establishment of the CMIS User Working Group consisting of Chief Prosecutors and Prosecutors;

4.10.2. The Ad Hoc Committees

Based on the legal competencies, the Council also establishes ad hoc committees, in order to carry out specific activities, whereby by relevant decision it determines their composition and scope.

In this context, during 2023, the following ad hoc committees functioned:

4.10.2.1. Commission for recruitment.

The Council established the Recruitment Commission during 2022, which continued to work during 2023 until the decreeing of candidates for state prosecutors, in this composition: the Chairman of the Council, as the Chairperson and four other members, while reserve members - two prosecutors.

4.10.2.2. Review Committee.

The Council established the Review Committee during 2022, which continued its work during 2023 until the decreeing of candidates for state prosecutors in the composition: the Deputy Chairman of the Council, as the Chairman of the Commission, two other regular members and two reserve members with a mandate to review the complaints of candidates for prosecutors. After reviewing the complaints, all candidates were informed in writing about the decisions of the commission.

4.10.2.3. Commission for Transfer and Advancement of Prosecutors

During 2023, the Commission for Transfer and Advancement of State Prosecutors was composed of: Acting Chief State Prosecutor in the role of Chairman, two regular members and three reserve members.

The activities of this commission are involved in the transfer and promotion of prosecutors in point 4.4 of this report.

4.10.2.4. Evaluation panel for the process of appointing Chief Prosecutors

During 2023, the Council, after the withdrawal of the lot, has selected the composition of the separate evaluation panels for the appointment processes of the Chief Prosecutors of the Special Prosecution Office, the Basic Prosecution Office in Pristina and the Basic Prosecution Office in Gjakova by the Chairman of the Council in the role of chairman of the panel and four other regular members. These panels were tasked with reviewing candidates' applications, interviewing them, pointing and evaluating them, as well as proposing the most successful candidates to the Council for voting.

4.10.2.5. Supervisory Commission for Monitoring Corruption and Economic Crimes Cases Arising from the Strategic Plan of the Prosecutorial System 2022-2024

Following the approval of the Strategic Plan of the Prosecutorial System 2022-2024, on May 17, 2022, the Council established the Supervisory Commission for Monitoring Corruption and Economic Crimes Cases stemming from the Strategic Plan of the Prosecutorial System 2022-2024. In December 2022, the composition of the Commission was supplemented/changed to three members: a member of the Council, a prosecutor from the OCSP and a prosecutor from the Appellate Prosecution.

This working group has supervised the work of the Basic Prosecutions for the fastest handling and resolution of unresolved cases of corruption and economic crimes, for which it has reported to the Council regarding all findings on concrete findings and recommendations.



The Supervisory Commission for Monitoring Corruption and Economic Crimes Cases during 2023 held 4 meetings and conducted 7 visits to all basic prosecution offices.

In the framework of this Commission, the annual report (2022) and the six (6) monthly report (January-June 2023) have been drafted.

4.10.2.6. Recruitment Committee for the position announced for the General Director of the KPCS and Director of the PPRU.

Following the announcement of the competition, on October 21, 2022, the Council established the Recruitment Commission for the position announced for the General Director of the Secretariat of the Council and the Director of the PPRU composed of five members: the Chairman of the Council, the Chairman of the Commission, two members of the Council, a prosecutor from the basic prosecution offices and a senior official from the Secretariat.

The mandate of this Commission was to review the candidates' applications, interview, evaluate, comment and propose to the Council the most successful candidate.

Following the conduct of all recruitment procedures, the Council at the meeting of 30 November 2023 elected the General Director of the Council Secretariat and the Director of the Prosecution Performance Review Unit who started their mandate on 15 December 2023.

4.10.2.7. The review Committee for the position of General Director of KPCS and Director of PPRU

On November 08, 2022, the Council established the Commission Review for the position announced for the General Director of the Council Secretariat and the Director of the PPRU consisting of three members: a member of the Council, a prosecutor from the OCSP and a senior official from the Council Secretariat. The committee was tasked with reviewing the candidates' complaints.

III. Part Three.

5. Budget of the Council

The Council manages the annual budget for the Council and the State Prosecutor independently and is responsible for oversight of expenditures, allocation of funds, maintenance of accurate and current accounts, as well as financial audit.

Based on the Law Nr.08/L-193 on the Budget of the Republic of Kosovo for 2023, the Council has been allocated 964 positions and a budget of 15,913,983.00€, in four budget programs and four economic categories. The budget of the Prosecutorial Council for 2023 is lower by €1,230,195.00 than the initial budget of 2022.

The Council's request for the 2023 budget was to increase the number of prosecutors and administrative staff for 178 positions as well as an additional budget of 21,267,112.00€, but the request was partially approved by the Assembly of the Republic of Kosovo. The request of the Council according to economic categories was as follows:

- 178 new positions were requested, while only 26 positions were approved (4 war crimes prosecutors, 16 professional associates, 1 military expert, 1 psychologist and 4 legal officials).
- €15,599,753 were requested in the category of wages and salaries, while €11,505,353 were approved. The difference between the KPC request and the approved budget for the category of wages and salaries is €4,094,400.
- €3,958,729 has been requested in the goods and services category, while €2,720,000 has been approved. The difference between the KPC request and the approved budget for the category of goods and services is €1,258,729.

The KPC request for the category of municipal services and capital investments was approved as planned.

Economic Category	Prosecutions and Administration	Special Prosecution	Unit for Protection and Assistance to Victims	Unit against Economic Crimes	KPC
Salary and Allowance	9,710,323	1,536,573	243,967	14,490	11,505,353
Goods and Services	2,329,720	323,980	45,900	20,400	2,720,000
Municipal expenses	154,800	41,830	3,000		199,630
Capital Investments	1,489,000				1,489,000
	13,683,843	1,902,383	292,867	34,890	15,913,983

Table 3: Initial budget according to the programs of the Council and by economic categories

5.1. Budget changes in 2023

During 2023, the approved budget of the Council in the category of capital investments has undergone changes in certain projects, not exceeding the limit set by the budget law. Based on Article 9 of the Budget Law of 2023 regarding the allocation and reallocation of funds transferred as well as the outstanding financial obligations from the previous year, the Council has reallocated the budget funds according to the needs.

The Council, by Decision DPSKPK/Nr.307/2023 of 12 July 2023, requested a transfer of financial assets in the amount of €74,301.00 from the capital investment category, namely the 18570 project "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" in the category of goods and services to cover the cost under the Agreement between the Kosovo Prosecutorial Council and the Kosovo Police. The decision also included the cost of maintaining the building of the Palace of Justice, for which until May 2023 it was an obligation of the Ministry of Internal Affairs. The funds are divided under the following codes:

- 13953 the provision of facilities in the amount of €64,436.00, and
- 14020 maintenance of facilities value of €9,865.00.

In the absence of budget funds in the category of goods and services, the Council at the request of DPSKPK/Nr.525/2023 has addressed the Ministry of Finance, Labor and Transfers for the transfer of financial funds from the category of capital investments, namely €137,904 from the project 18570 "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" in the category of goods and services of the 33500 program Prosecution Offices and Administration.

Based on the decision Nr.16/174 dated 22 November 2023, the Government has approved the request of the Ministry of Finance, Labor and Transfers for savings and allocation of budget funds, where from the capital investment category, the project 18570 "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" has transferred €79,000 in the category of goods and services of the 33500 Prosecution Offices and Administration program.

Based on the Request DPSKPK 496/2023 for savings of the Kosovo Prosecutorial Council, the Government, by Decision Nr.40/178 dated 13 December 2023, has received €500,000.00 from the project 18566 "Acquisition of land for the Basic Prosecution Office of Mitrovica".

Also, with the Decision Nr.69/2023 of 27 December 2023, the Government of Kosovo has approved the transfer of budget funds within the category of expenses "salaries and allowances" to cover the lack of budget funds for the execution of salaries for the month of December 2023. As a result, the Council was fined €612,435.55.

The Council's final budget for 2023 is €14,801,546.98.

Description	Initial Budget	Transfer	Decision no.r.16/174 22.11.2023	Transfer	Decision no..40/178 13.12.2023	Decision no.r.69/2023 27.12.2023	Final budget
Salary and Allowance	11,505,353.00	-				(612,436.05)	10,892,916.95
Goods and Services	2,720,000.00	74,301.00	79,000.00	137,904.00			3,011,205.00
Municipal expenses	199,630.00	-					199,630.00
Capital Investments	1,489,000.00	(74,301.00)	(79,000.00)	(137,904.00)	(500,000.00)		697,795.00
	-						
Total	15,913,983.00				(500,000.00)	(612,436.05)	14,801,546.95

Table 4: Changes of the Initial Budget in relation to the Final Budget

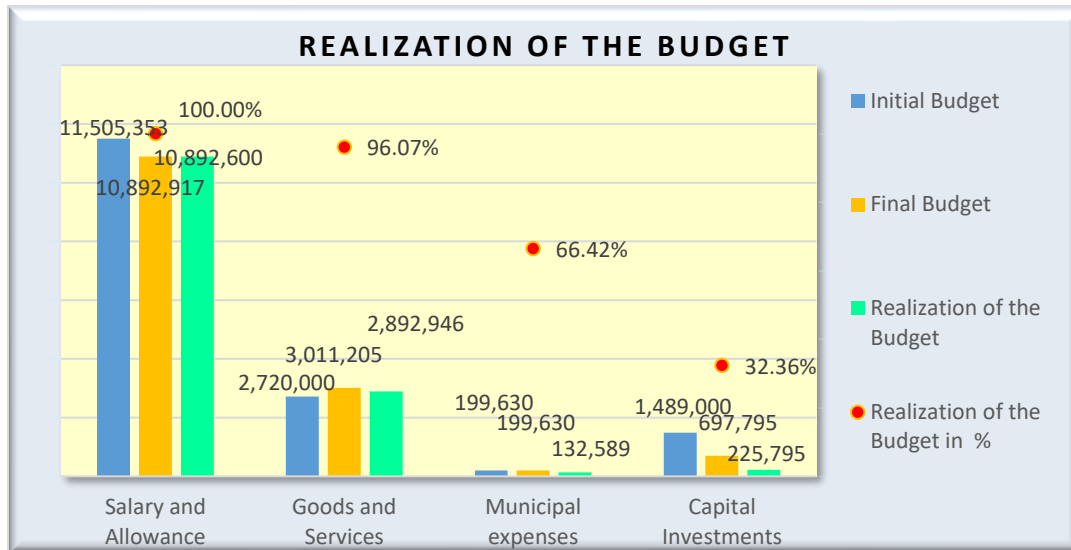
5.2. The realization of the budget for 2023

During 2023 the Council has implemented 95.56% of the final budget. According to the economic categories, the budget is realized as follows:

- Wages and salaries 100.00%,
- Goods and services 96.07%,
- Municipal expenditures 66.4%, as well as
- Capital investment is 32.4%.

Description	Final Budget	Realization of Budget	Realization of Budget in %
Salary and Allowance	10,892,916.95	10,892,600.47	100.00%
Goods and Services	3,011,205.00	2,892,946.58	96.07%
Municipal expenses	199,630.00	132,589.16	66.42%
Capital Investments	697,795.00	225,795.44	32.36%
Total	14,801,546.95	14,143,931.65	95.56%

Table 5: Final budget as well as budget realization according to economic categories



Graph 14: Budget as well as budget implementation according to economic categories

5.3. Expenditures for all programs and economic categories.

In order to present different information, detailed cost information for each category of expenditure is presented below, in descriptive form, in tabular form and with graphs for the four budget programs of the Council.

5.3.1. Salaries and Per diems

Based on the Law Nr.08/L-193 on the Budget of the Republic of Kosovo for 2023, in the category of salaries and allowances the Council has been allocated €11,505,353.00, which is for €321,122.00 higher than the initial budget of 2022.

During 2023, the Council, based on Decision KPK/Nr.767/2023 of 13 October 2023, supplemented and amended by Decision KPK/Nr.940/2023 of 30 November 2023 regarding custodial payments (retroactive payment since the entry into force of the Law Nr.08/L-196 on Salaries in the Public Sector), has proceeded to payment of €230,155.00 per on call duty, as well as €125,396.39 retroactive payments (KPC members, regular overtime work).

The salaries of November and December for the program 37500 Units against Economic Crimes have not been processed by the Treasury, the Ministry of Finance, Labor and Transfers.

Also, with the Decision Nr.69/2023 of 27 December 2023, the Government of Kosovo has approved the transfer of budget funds within the category of expenses "salaries and allowances" to cover the lack of budget funds for the execution of salaries for the month of December 2023. As a result, the Council was deprived of €612,435.55, according to the following programs:

- Prosecutions and Administration (606,226.90€),
- Special Prosecution Office (€69,330.84),

- Economic Crimes Unit (€2,415.00), as well as
- The Office for Protection and Assistance to Victims added €65,537.16 to cover part of the November salary, as well as the full salary of December 2023.

During 2023 the Council implemented €10,892,600.48, or 100% of the final budget.

Description	Prosecutions and Administration	Special Prosecution	Unit for Protection and Assistance to Victims	Unit against Economic crimes	Total	Comparison of the percentage in the realization of the
Net wages	7,601,116.33	1,218,395.63	261,147.01	9,832.50	9,090,491.47	83.46%
Union	212.45	-	24.80		237.25	0.00%
tax	638,120.75	109,182.65	18,870.59	1,092.50	767,266.49	7.04%
Employee contribution	432,165.13	69,831.73	14,730.77	575.00	517,302.63	4.75%
Employer contribution	432,165.13	69,831.73	14,730.77	575.00	517,302.63	4.75%
Court decisions	-				-	
Total	9,103,779.79	1,467,241.74	309,503.94	12,075.00	10,892,600.47	

Table 5: Expenditures of category salaries and wages for 2023 divided by economic codes and budget programs

Figure 15: Cost of wages and salaries

The salaries and allowances include the salaries and allowances of prosecutors and administrative staff of the prosecutorial system.

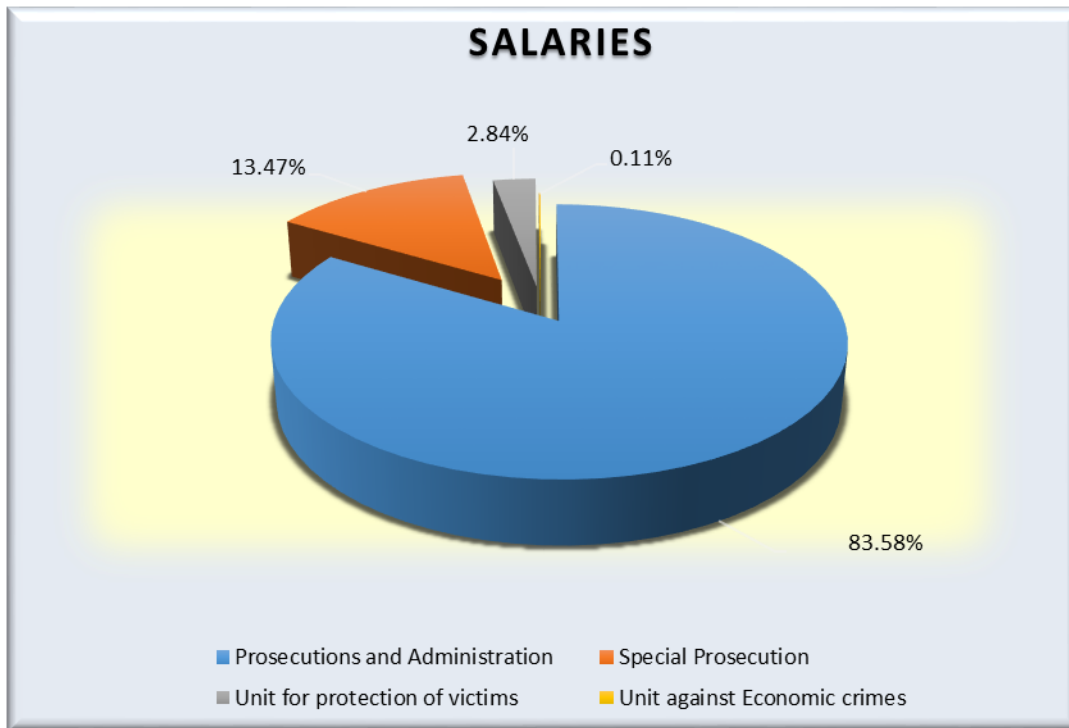


Chart 2 reflects the percentage wage expenditures for each budget program in relation to the Council's total expenditures.

5.3.2. Goods and services

Based on the Law Nr.08/L-193 on the Budget of 2023, in the category for goods and services the Council has been allocated €2,700,000, which was for €324,183 higher than the initial budget of 2022.

Based on the decision Nr.16/174 dated 22 November 2023, the Government has approved the request of the Ministry of Finance, Labor and Transfers for savings and allocation of budget funds, where from the capital investment category, the project 18570 "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" has transferred €79,000 in the category of goods and services of the 33500 Prosecution Offices and Administration program.

The request DPSKPK/Nr.525/2023 of the Kosovo Prosecutorial Council regarding the transfer of financial assets in the amount of €137,904.00 from the capital investment category, namely the project 18570 "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" in the category of goods and services of the 33500 program Prosecutions and Administration, was approved by the Ministry of Finance, Labor and Transfers.

Based on the bylaws and the needs of the system from the budget program 32200, the Special Prosecution of the Republic of Kosovo received €58,619.39 to cover the obligations of the budget program 33500 Prosecution Offices and Administration.

During 2023, the Council has realized 96.07% of the final budget for this category, where according to the programs the budget has been realized as follows:

- The prosecutor's office and the administration have realized 97.3% of the budget,
- The Special Prosecution Office has realized 92.1% of the budget,
- Office for Protection and Assistance to Victims 79.1% of the budget,
- Economic Crimes Unit 39.4% of the budget allocated for this program.

Table no. 6 presents the final budget as well as the implementation of the budget according to the budget programs



Description	Economic codes	Final Budget	Prosecutions and Administration	Special Prosecution	Unit for Protection and Assistance to victims	Unit against Economic Crimes	Total	Total in % compared to the final budget	Comparison of the percentage in the realization of the budget
		71,629.00	39,862.83	21,280.96	1,860.00	7,490.25	70,494.04	98%	2.44%
Travel expenses within the country	13130	-					-	0%	0.00%
Travel allowance within the country	13131	2,000.00	768.00	384.00	688.00	48.00	1,888.00	94%	0.07%
Accommodation of official trips within the country	13132	-					-	0%	0.00%
Other travel expenses within the country	13133	-					-	0%	0.00%
Official travel expenses abroad	13140	-					-	0%	0.00%
Allowances	13141	52,700.00	30,708.38	17,064.89	1,164.00	3,683.80	52,621.07	100%	1.82%
Accommodation	13142	11,950.00	5,832.82	1,959.75		3,308.45	11,101.02	93%	0.38%
Other expenses	13143	3,979.00	1,633.15	1,872.32	8.00	450.00	3,963.47	100%	0.14%
Transport costs	13144	1,000.00	920.48				920.48	0%	0.03%
		135,680.00	122,443.58	7,208.56	4,103.39	240.00	133,995.53	99%	4.63%
Internet expenses	13310	6,200.00	5,733.88				5,733.88	92%	0.20%
Mobile phone expenses	13320	83,650.00	72,696.65	6,603.26	4,103.39	240.00	83,643.30	100%	2.89%
Postal costs	13330	38,000.00	37,378.80	605.30			37,984.10	100%	1.31%
Optical cable	13340	7,830.00	6,634.25				6,634.25	85%	0.23%
		1,164,621.25	993,385.74	88,381.77	-	-	1,081,767.51	93%	37.39%
Education and training services	13410	-					-	0%	0.00%
Representation and Advocacy services	13420	1,093,637.25	923,421.83	88,152.77			1,011,574.60	92%	34.97%
Various health services	13430	1,100.00	112.00	229.00			341.00	31%	0.01%
Various intellectual services	13440	1,700.00	1,651.44				1,651.44	97%	0.06%
Non-marketing printing services	13450	-					-	0%	0.00%
Other contracting services	13460	67,684.00	67,680.47				67,680.47	100%	2.34%
Technical services		20.00	20.00				20.00		
Membership fees	13480	500.00	500.00				500.00	0%	0.02%
Burial expenses	13490	-					-	0%	0.00%
		209,560.40	192,048.14	19,721.40	-	-	211,769.54	101%	7.32%
Mobile	13501	151,450.00	151,450.00				151,450.00	100%	5.24%
Phones	13502	-					-	0%	0.00%
computer	13503	46,810.40	29,980.00	16,830.40			46,810.40	100%	1.62%
Hardware	13504	-					-	0%	0.00%
Other equipment	13509	11,300.00	7,768.14	2,891.00	-		10,659.14	94%	0.37%
Buying books	13510	2,850.00	2,850.00				2,850.00		
		87,519.60	75,797.78	7,034.90	1,495.83	-	84,328.51	96%	2.91%
Office supplies	13610	83,419.60	72,014.66	6,785.70	1,495.83		80,296.19	96%	2.78%
Supply of food and drink	13620	4,000.00	3,684.50	249.20			3,933.70	98%	0.14%
Cleaning Supply	13640	100.00	98.62				98.62	0%	0.00%
Supply of clothing	13650	-					-	0%	0.00%
		185,319.00	152,332.00	16,883.97	12,131.70	-	181,347.67	98%	6.27%
Oil	13710	-					-	0%	0.00%
Oil for central heating	13720	50,600.00	50,588.10				50,588.10	100%	1.75%
Wood	13760	4,590.00	4,590.00				4,590.00	100%	0.16%
Derivatives for generator	13770	235.00	170.76				170.76	73%	0.01%
Fuel for cars	13780	129,894.00	96,983.14	16,883.97	12,131.70		125,998.81	97%	4.36%
		343,446.00	337,316.44	2,315.30	2,637.31	-	342,269.05	100%	11.83%
Vehicle registration	13950	5,440.00	3,425.00	600.00	525.00		4,550.00	84%	0.16%
Vehicle insurance	13951	18,470.00	14,787.65	1,635.30	2,042.31		18,465.26	100%	0.64%
Municipal tax for vehicle registration	13952	600.00	430.00	80.00	70.00		580.00	97%	0.02%
Insurance of buildings	13953	318,936.00	318,673.79				318,673.79	100%	11.02%
		269,870.00	236,170.37	24,300.76	8,407.70	-	268,878.83	100%	9.29%
Car maintenance	14010	46,200.00	32,723.24	5,022.58	8,407.70		46,153.52	100%	1.60%
Maintenance of buildings	14020	149,365.00	130,260.80	19,067.98			149,328.78	100%	5.16%
IT maintenance	14040	67,205.00	67,156.53	45.00			67,201.53	100%	2.32%
Maintenance of furniture and buildings	14050	7,100.00	6,029.80	165.20			6,195.00	87%	0.21%
		457,259.00	334,303.03	103,579.04	5,337.67	-	443,219.74	97%	15.32%
Rent for buildings	14110	256,400.00	183,623.89	72,743.64			256,367.53	100%	8.86%
Rental for equipment	14130	26,827.00	20,139.94	1,693.76	1,281.67		23,115.37	86%	0.80%
Car rental	14140	173,532.00	130,039.20	29,141.64	4,056.00		163,236.84	94%	5.64%
Rent for other spaces	14150	500.00	500.00				500.00	0%	0.02%
		8,280.00	1,460.00	-	-	-	1,460.00	18%	0.05%
Advertisements and contests	14210	-					-	0%	0.00%
Editions and publications	14220	8,280.00	1,460.00				1,460.00	18%	0.05%
expenses for public information	14230	-					-	0%	0.00%
		49,580.00	45,625.72	1,625.40	327.55	300.00	47,878.67	97%	1.66%
Official lunches	14310	49,580.00	45,625.72	1,625.40	327.55	300.00	47,878.67	97%	1.66%
		-	4,369.75	-	-	-	4,369.75	0%	0.15%
Court decisions	14410	4,369.75	4,369.75				4,369.75	0%	0.15%
		21,201.00	15,161.38	6,006.36	-	-	21,167.74	100%	0.73%
Rent tax	14510	21,201.00	15,161.38	6,006.36			21,167.74	100%	0.73%
Total		3,003,965.25	2,550,276.76	298,338.42	36,301.15	8,030.25	2,892,946.58	96%	

Table 6: Final budget as well as budget implementation according to budget programs

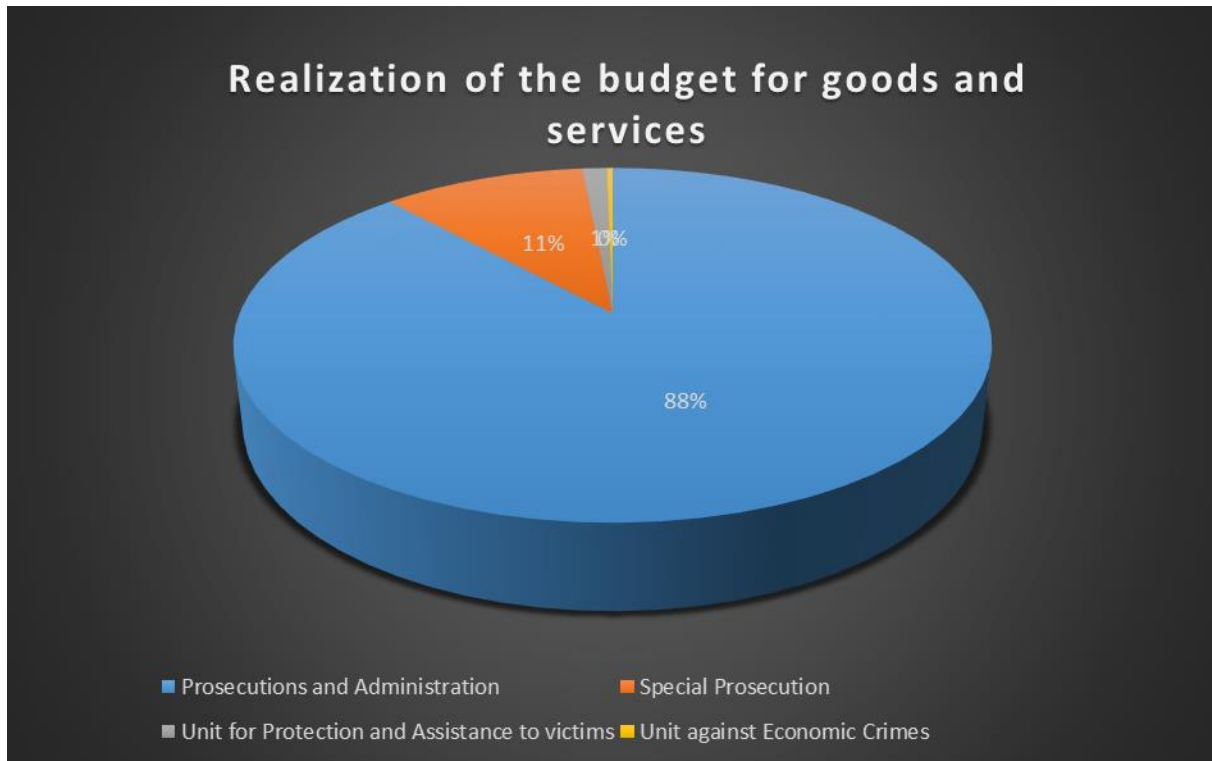


Figure 16: Cost of goods and services

Chart 2 reflects the percentage wage expenditures for each budget program in relation to the Council's total expenditures.

5.3.3. Utilities

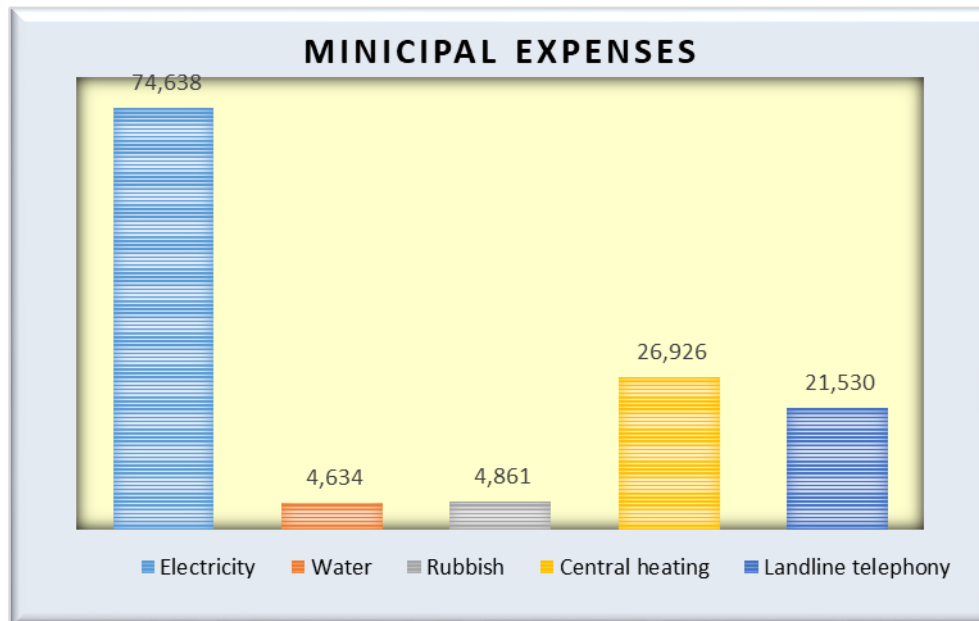
The initial budget of the economic category of municipal services is €199,630.00, which is the same as the 2022 budget.

Table 7 shows the expenditures under the programs and under the economic codes of the municipal services category.

Description	Initial Budget	Prosecutions and Administration	Special Prosecution	Unit for Protection and Assistance to	Total expenses	Total in %	Expenses in relation to total expenses
Electricity	110,000.00	63,635.39	11,002.66		74,638.05	67.85%	56.29%
Water	11,000.00	4,633.97			4,633.97	42.13%	3.49%
Rubbish	6,300.00	3,966.66	894.20		4,860.86	77.16%	3.67%
Central heating	25,730.00	22,285.78	4,640.70		26,926.48	104.65%	20.31%
Landline telephony	46,600.00	20,311.68	299.61	918.51	21,529.80	46.20%	16.24%
Total	199,630.00	114,833.48	16,837.17	918.51	132,589.16	66.42%	

Table 7: Expenditures under the Programs and under the Economic Codes of the Municipal Services Category

Through the graphs, municipal expenditures for economic subcategories are presented.



The Graphic 17. Municipal expenses

During 2023, the Council has realized 66.42% of the allocated budget for this category, where according to the budget programs, the budget has been realized as follows:

- The Prosecutions and the Administration has realized 74.2% of the budget,
- The Special Prosecution Office has realized 40.3% of the budget,
- Office for Protection and Assistance to Victims 30.6% of the allocated budget for this category.

5.3.4. Capital investment

The initial budget for the capital investment category for 2023 is €1,489,000.

Based on Article 9 of the Budget Law of 2023 regarding the allocation and reallocation of funds transferred as well as outstanding financial obligations from the previous year, budget funds from capital projects of 2023 have been reallocated to cover the remaining liabilities from 2022.

Table 7 shows the changes created under the reallocation of funds to cover the obligations incurred in 2023.

Emri i projektit	Nr i projektit	Buxheti Fillestar	Obligimet sipas kontratës	Neni 9	Buxheti pas ndryshimeve sipas Nenit 9	Koment
Sistemi për Menaxhimin Informativ të Lëndëve (SMIL)	18004	50,000		(10,000)	40,000	10,000 euro kalojnë në projektin "18084 Salla e Konferencës"
Skeneri i kontrollit dhe Sigurisë	18059	0	44,203		44,203	44,203 euro merren nga projekti "18570 Ndërtimi dhe Përmirimi i Infrastrukturës Fizike të Sistemit Prokurorial"
Sistemi Elektronik për menaxhimin e buxhetit dhe financave	18058	1,000	0	(1,000)	0	1,000 euro kalojnë në projektin "18084 Salla e Konferencës"
Sistemi Elektronik për menaxhimin e rasteve në ZMNV	18069	3,000			3,000	
Instalimi i sistemit të sigurisë kundër zjarrit në arkiva	18565	10,000			10,000	
Blerja e tokës PTH Mitrovicë	18566	500,000			500,000	
Sistemi elektronik për menaxhimin e dokumenteve	18584	1,000		(1,000)	0	1,000 euro kalojnë në projektin "18084 Salla e Konferencës"
Renovimi i Ndërtesës së PSRK-së	18062	0	56,010		56,010	
Sistemi elektronik për Menaxhimin e Dosjes së Prokurorëve	15217	6,000			6,000	
Sistemi elektronik për Menaxhimin e veturave	15218	1,000		(1,000)	0	1,000 euro kalojnë në projektin "18084 Salla e Konferencës"
Avancimi i sistemit për efikasitet të energjisë	18568	0			0	
Salla e konferencave	18084	20,000	57,863		77,863	
Pajisjet harduerike dhe softuerike të teknologjisë informative	18086	20,000			20,000	
Ndërtimi dhe përmirimi i infrastrukurës fizike të sistemit prokurorial	18570	500,000		(140,076)	359,924	39,863 kalojnë në kalonjë në projektin "18084 Salla e Konferencës"; 56,010 kalojnë në projektin "18062 Renovimi i PSRK"-së, si dhe 44,203 kalojnë në projektin "18059 Skeneri i kontrollit dhe sigurisë".
Mjetet e transportit	15216	360,000			360,000	
Dizajnimi dhe furnizimi me mobile KPK dhe PSRK	18573	5,000		(5,000)	0	5,000 euro kalojnë në projektin "18084 Salla e Konferencës"
Aparat Digjital	19081	12,000			12,000	
Totali		1,489,000.00	158,076.00	(158,076.00)	1,489,000.00	

Table 8: Budget and budgetary changes in capital projects

During July 2023 by Decision DPSPK/Nr.307/2023 were transferred from the category of capital investments to the category of goods and services €74,301.00, to cover the cost of the Agreement between the Kosovo Prosecutorial Council and the Kosovo Police as well as the cost of maintenance of the building of the Palace of Justice, for which until May 2023 it was an obligation of the Ministry of Internal Affairs.

In the absence of budget funds in the category of goods and services, the Council at the request of DPSPK/Nr.525/2023 has addressed the Ministry of Finance, Labor and Transfers for the transfer of financial funds from the category of capital investments, namely €137,904 from the project 18570 "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" in the category of goods and services of the 33500 program Prosecution Offices and Administration.

Based on the decision Nr.16/174 dated 22 November 2023, the Government has approved the request of the Ministry of Finance, Labor and Transfers for savings and allocation of budget funds, where from the capital investment category, the project 18570 "Construction and Improvement of the Physical Infrastructure of the Prosecutorial System" has transferred €79,000 in the category of goods and services of the 33500 Prosecution Offices and Administration program.

Based on the Request DPSPK 496/2023 for savings of the Kosovo Prosecutorial Council, the Government, by Decision Nr.40/178 dated 13 December 2023, has received €500,000.00 from the project 18566 "Acquisition of land for the Basic Prosecution Office of Mitrovica".

Table no. 8 presents the initial budget, realization and changes during 2023

Name of the Project	Source fund	No. of Project	Initial Budget	Transfer	Decision No.16/174 22.11.2023	Transferi	Decision No.40/178 13.12.2023	Final Budget	Realization	Realization expressed in %	Percentage of budget realization compared to total realization
Case Management information System CMIS)	10	18004	50,000					40,000	4,700	12%	2%
Control and Security Scenner	10	18059	0					44,203	43,912	99%	19%
Supply and installation of mobile shelving for archives	10	18064	0								
Electronic system for budget and financial management	10	18058	1,000					0			
The Electronic System for case management in OPAV	10	18069	3,000					3,000			
Installation of fire safety system in archives	10	18565	10,000					10,000			
Purchase of land BP Mitrovica	10	18566	500,000				(500,000)	0	0	0%	
Electronic document management system	10	18584	1,000					0			
Renovation of the SPRK Building	10	18062	0					56,010	24,868	44%	11%
Electronic system for Prosecutors' File Management	10	15217	6,000					6,000	2,124	35%	1%
Electronic system for vehicle management	10	15218	1,000					0			
System advancement for energy efficiency	10	18568	0								
Conference room	10	18084	20,000					77,863	77,863	100%	34%
Supply of licenses	10	18085	0								
Hardware and software devices of information technology	10	18086	20,000					20,000	17,875	89%	8%
Construction and permitting of the physical infrastructure of the prosecution system	10	18570	500,000	(74,301)	(79,000)	(137,904)		68,719	54,453	79%	24%
Means of transport	10	15216	360,000					360,000			
Design and supply of furnitures KPC and SPRK	10	18573	5,000					0			
Digital camera	10	19081	12,000					12,000			
Total			1,489,000.00					697,795.00	225,795	32.36%	

Chapter 9: The Capital Project

During 2023, the Council has realized 32.36% of the final budget allocated to this category.

Project 18566 "BP. Mitrovica Land Purchase" - The Kosovo Prosecutorial Council has made continuous efforts to secure the plot for the construction of the Basic Prosecution Office in Mitrovica but there has been no response from the municipal level regarding this issue and therefore this project has not been implemented during this year.

Project 18570 "Construction and improvement of the physical infrastructure of the prosecutorial system" - in which, in addition to the BP. Mitrovica facility, the construction of the BP. Prizren facility is also included. The Council has sent a request to the institution responsible for allocating a parcel near the parcel allocated for the Kosovo Judicial Council, but there is no positive answer yet. For this reason, during 2023 from this project several transfers have been made in the category of goods and services to cover the expenses created for this year.

Project 18004 "Case Management Information System- CMIS"- During 2023, about 20 new advancements are planned in CMIS, including reports within this number. Initially, the priority was given to the advancements that were necessary to be made as a result of legal changes. However, the contract has not been implemented according to the plans made for this year by the technical operator, so punitive measures were taken against the technical operator according to the legal basis and the terms of the contract.

Project 18069 "Electronic Case Management System in OPAV"- is still in the process of procurement.

Project 15217 "Electronic System for the Management of Prosecutors' File"- in part has been completed, while the process for the remaining part has been canceled.

Project 15216 "Means of Transport" – Procurement procedures for the implementation of this project were developed by CPA and at the end of 2023 the process was in the complaints phase.

5.4. Revenues

Based on Article 230, paragraph 1.2 of the Criminal Procedure Code, the prosecutorial system has begun to collect revenues from June 2018 for the benefit of the fund for compensation of damages to victims of criminal offenses and based on the report of revenues for the prosecutorial system. The total revenue for 2023 is €47,760.00.

Basic Prosecution Prishtina	Basic Prosecution Pejë	Basic Prosecution Mitrovicë	Basic Prosecution Gjilan	Basic Prosecution Ferizaj	Basic Prosecution Prizren	Basic Prosecution Gjakovë	Total
45,900.00	210.00	300.00	800.00	550.00	-	-	47,760.00

Table 11: Income Collection According to Prosecution Offices

5.5. Donations

During 2023, the Council received support from international organizations at a total cost of €360,431.

Donor support is provided mainly in the form of services and the budget is managed by the donors themselves.

Activities (trainings, tables, etc.)	Vlera ne euro
BRITISH EMBASSY	113,000
AMERICAN EMBASSY	190,766
EUKOJUST	11,506
KoSEJ III	10,159
IMG	35,000
TOTAL	360,431

Table 12: Donations



IV. PART FOUR

6. Cooperation with other institutions and organizations.

The Council has continued the policy of open and professional cooperation with all local and international institutions.

A special inter-institutional cooperation has been developed with local institutions, such as: the Kosovo Judicial Council, the Government of the Republic of Kosovo, the Academy of Justice, the Ministry of Justice, the Kosovo Chamber of Advocates and the Kosovo Police, while with institutions, donors and international partners, the most important cooperation has been developed with the US Embassy, British Embassy, the EU Office in Pristina, UNDP and other United Nations agencies, the Government of Norway, EULEX, the Council of Europe, IRZ, GIZ, etc.

An important part of the cooperation was also expressed in the European integration processes, whereby all capacities of the Council responded at all times to the requests for reporting.

V. PART FIVE:

7. Annual Report of the State Prosecutor's Office for the year 2023

The work report of the State Prosecutor for 2023 presents the work of the State Prosecutor carried out by all Kosovo Prosecutions. This report is drafted based on statistical data prepared by the prosecution offices, processed at country level by the respective offices within the prosecutorial system.

The report has a structure that enables readers to easily orient and understand the work processes of the State Prosecutor and to be informed about the results of the work, presenting them in a simplified way, from several points of view.

In this report, the work of the State Prosecutor is presented according to the structure as follows:

- Report of work at the country level according to the number of pending criminal cases filed from the previous year, incoming, resolved and unresolved at the end of the reporting period;
- Report on the criminal reports filed by submitting parties;
- The work report according to the prosecution office;
- Work Report by departments; and
- Work report by prosecution office efficacy;

7.1. Criminal Reports – Criminal offences at work.

The State Prosecutor (FOR EXAMPLE) during 2023 had at work a total of 141,230 criminal cases (registers: PP, PPM, PPN, NJN, PPP, PA and OCSP cases).

From this number of cases:

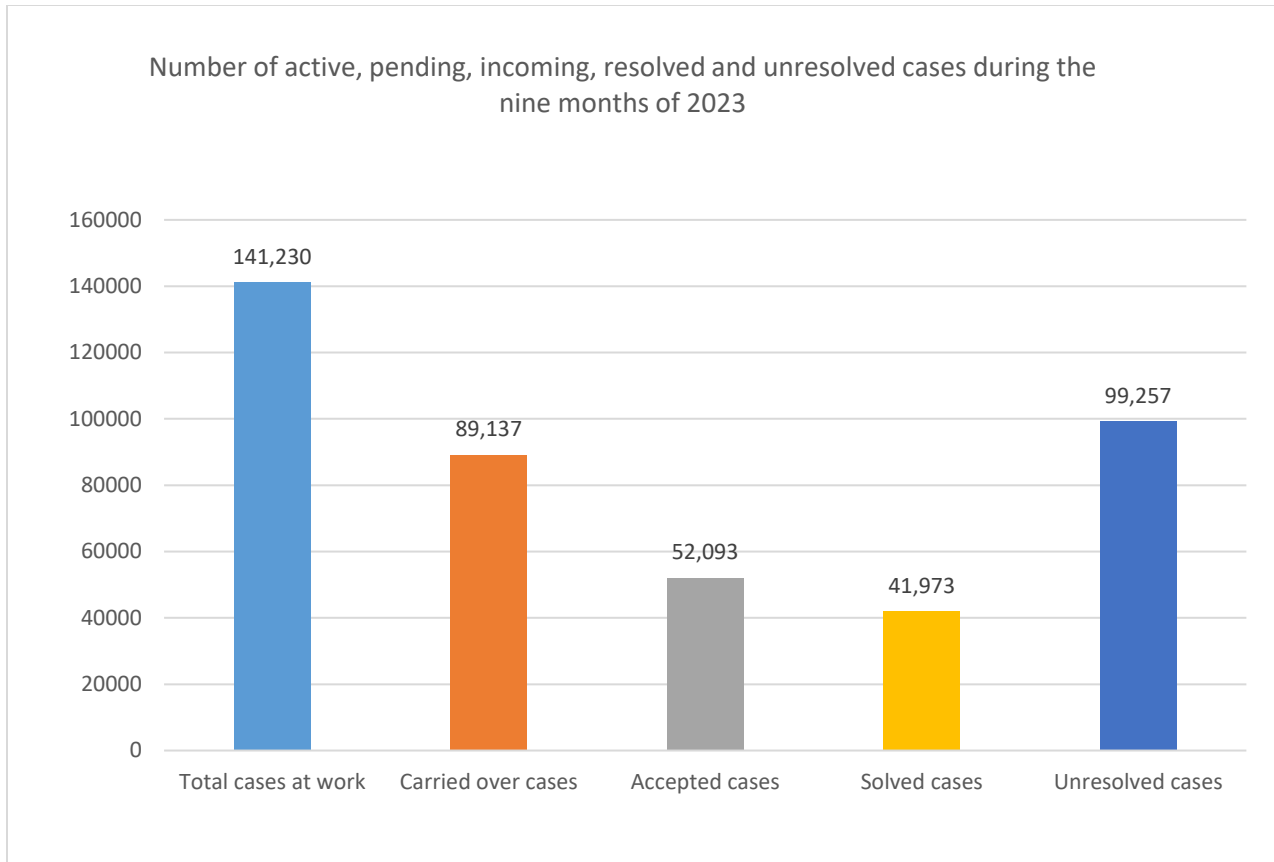
- 89,137 or 69.71% are inherited/transferred as unresolved cases from previous years and
- 52,093 or 36.88% were accepted to work during 2023;

This year, out of this number:

- 41,973 that 29.71% of the cases at work during 2023, have been resolved or processed in the competent bodies;
- 99,257 or 70.28% of all subjects in the work have remained unresolved;

The efficiency of the cases resolved during the nine-month period of 2023 is:

- 10,120 criminal charges have been settled less than were received during the reporting period, or
- 19.42% – fewer criminal cases than have been received.



Graph 9: Number of active, pending, incoming, resolved and unresolved during the nine months of 2023

Regarding the number of persons who have been involved in cases with known adult (PP) and minors (PPM) who have been treated, whether they have been pending, incoming, resolved or unresolved, we have the following situation:

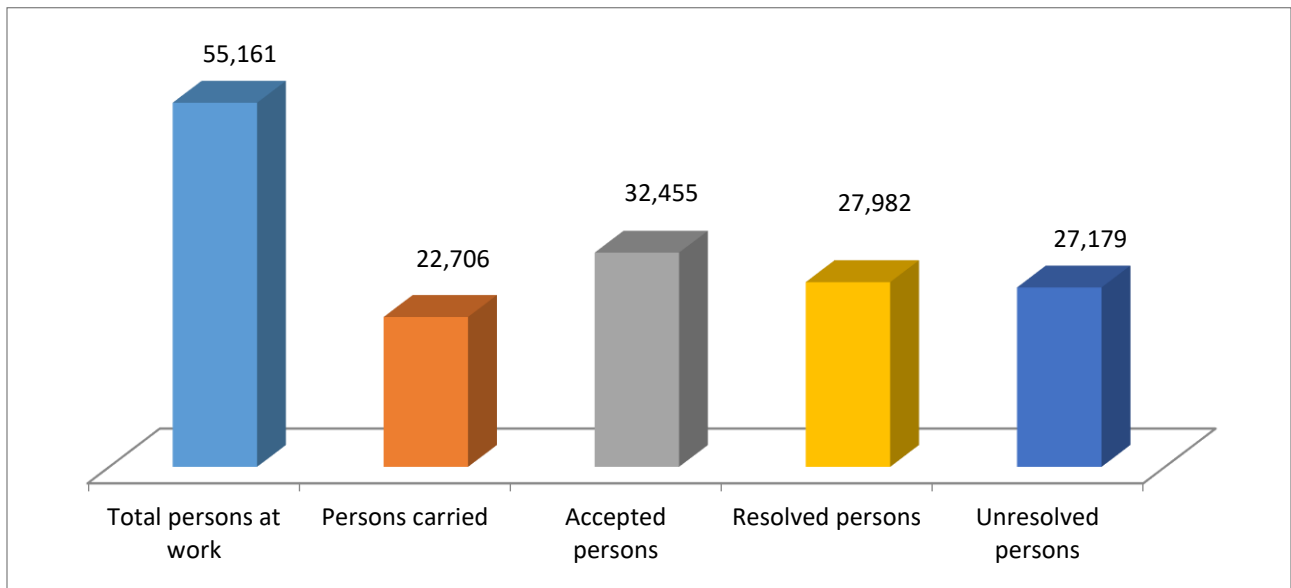


Chart 19: Number of cases of persons at work, carried, received, resolved and unresolved during 2023

The number of persons who have been involved in cases with known adults (PP) and minor (PPM) that have been handled, whether they have been pending, incoming, resolved or not resolved in the SPRK according to the departments are as follows:

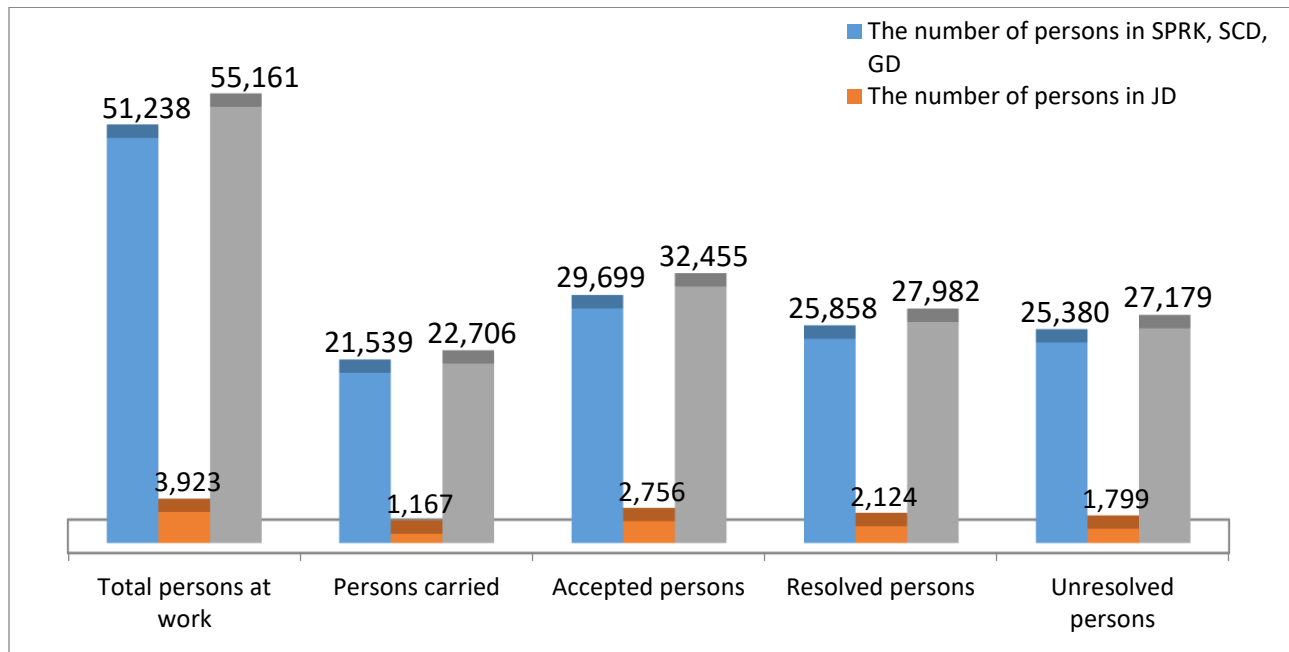
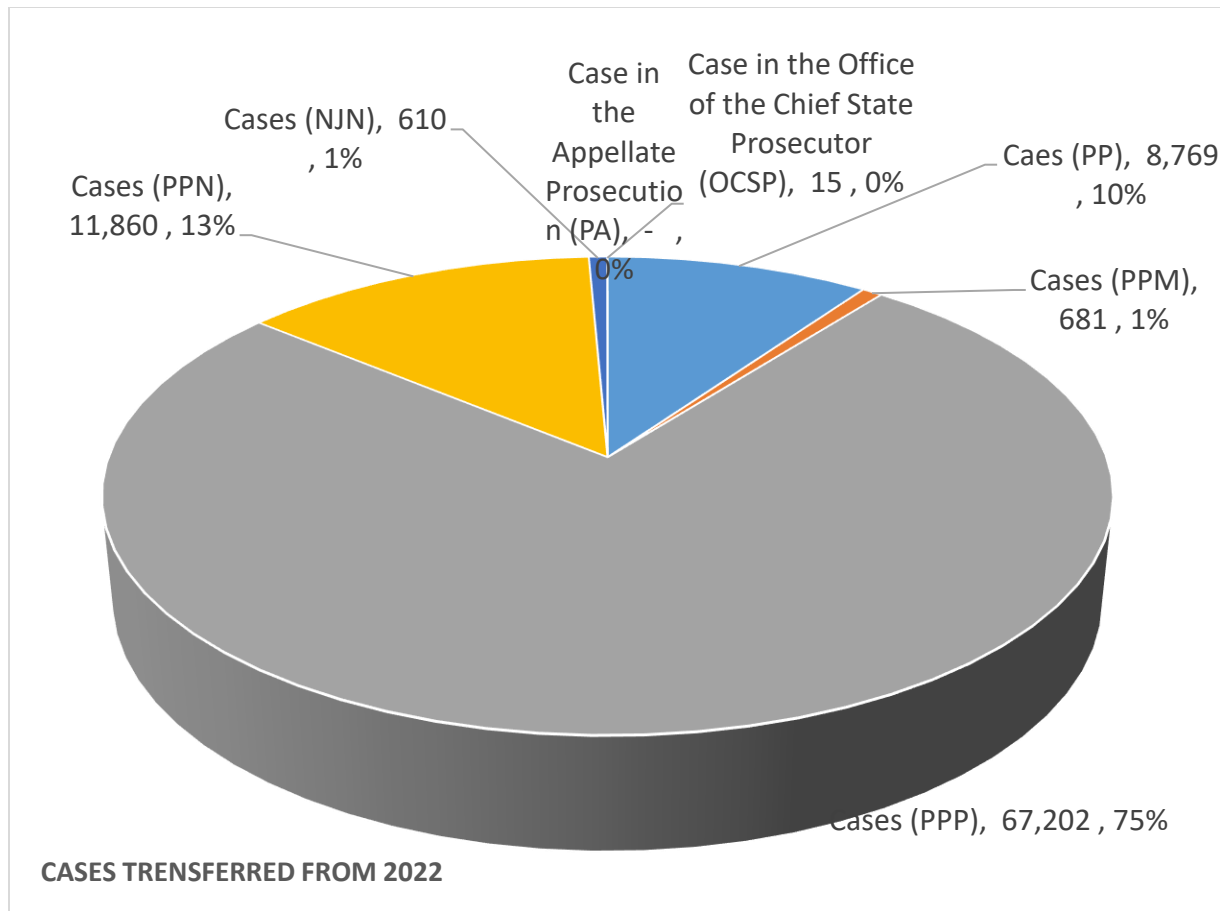


Chart 20: Number of cases of persons at work, transferred, received, resolved and unresolved during 2023 in the SPRK and according to the departments of the BP

7.2. Cases transferred from 2022 to 2023

From 2022 to 2023, a total of 89,137 criminal cases were filed in all departments and according to all prosecution's registers. According to the registers for all types of reports-criminal cases, the status of the transferred cases is as follows:

- 8,769 criminal reports of major perpetrators (PP) of criminal offenses or 9.83%;
- 681 criminal reports against minor offenders (PPM) of criminal offenses or 0.76%;
- 67,202 criminal cases with unknown perpetrators (PPP) of criminal offenses or 75.39%;
- 11,860 different criminal cases (PPN/M) or 13.30%;
- 610 cases of international legal assistance (ILA) or 0.68%;
- 0 cases in the Appellate Prosecution Office (PA) or 0.% and
- 15 cases at the Office of the Chief State Prosecutor (OCSP) or 0.01%.



Graph 12: Criminal reports/cases transferred from 2022

7.3. Cases Accepted in 2023

During the nine months of 2023, 38,729 incoming criminal reports/cases, of which, according to the records of the State Prosecutor, are as follows:

- 22,972 criminal reports of major offenders (PP) of criminal offenses or 44.09%;
- 1,033 criminal reports of minor offenders (PPM) of criminal offenses or 3.36%;
- 7,772 criminal cases with unknown perpetrators (PPP) of criminal offenses or 14.91%;
- 9,515 different criminal cases (PPN/M) or 18.26%;
- 291 cases of international legal assistance (NJN) or 0.55%;
- 8,272 cases in the Appellate Prosecution Office (PA) or 15.87% and
- 1,107 cases in the Office of the Chief State Prosecutor (OCSP) or 2.85%.

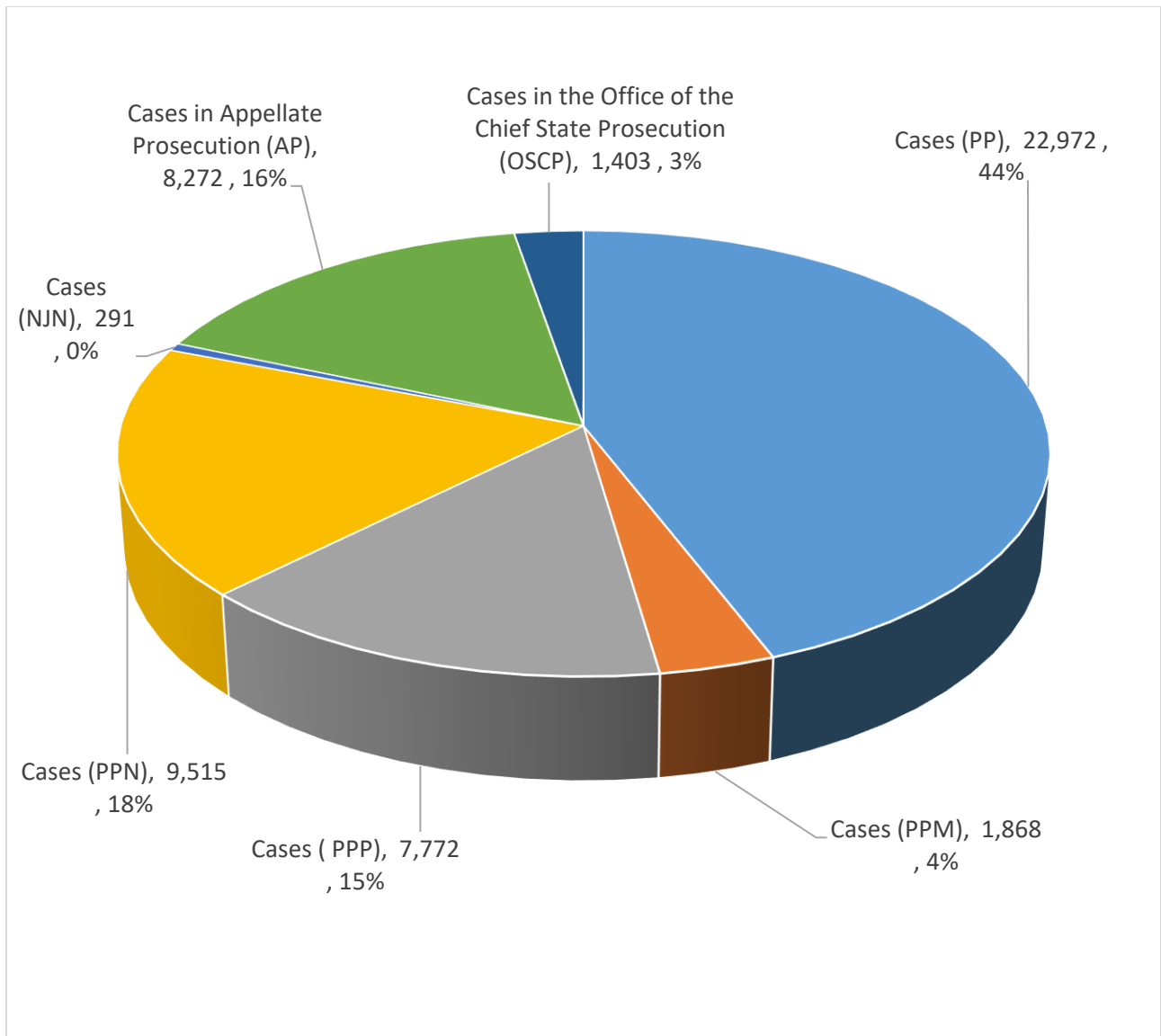


Chart 13: Criminal reports/cases incoming during the nine-month period 2023

7.4. Solved cases

Out of 41,973 criminal cases that have been resolved in total according to the registers of the prosecution offices, including the OPCW, the Appellate Prosecution Office and SPRK, the following situation is reflected:

- 20,430 criminal reports of major offenders (PP) of criminal offenses or 48.67%;
- 1,391 criminal reports of minor offenders (PPM) of criminal offenses or 3.31%;
- 2,784 criminal cases with unknown perpetrators (PPP) of criminal offences or 6.63%;
- 7,220 different criminal cases (PPN/M) or 17.20%;
- 465 subjects of international legal aid (NJN) or 1,10%;
- 8,272 cases in the Appellate Prosecution Office (PA) or 19,70% and
- 1,411 cases in the Office of the Chief State Prosecutor (OCSP) or 3.36 %.

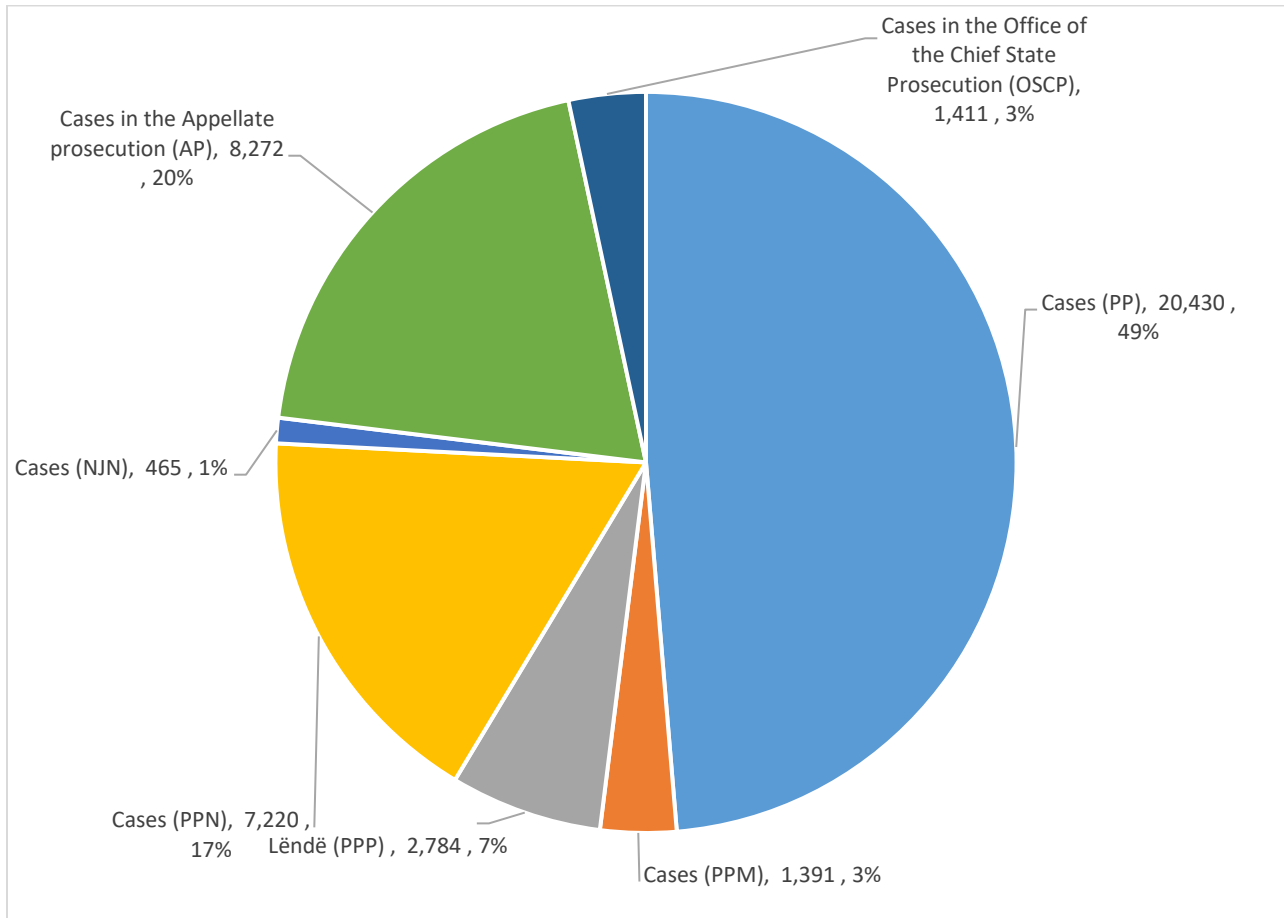
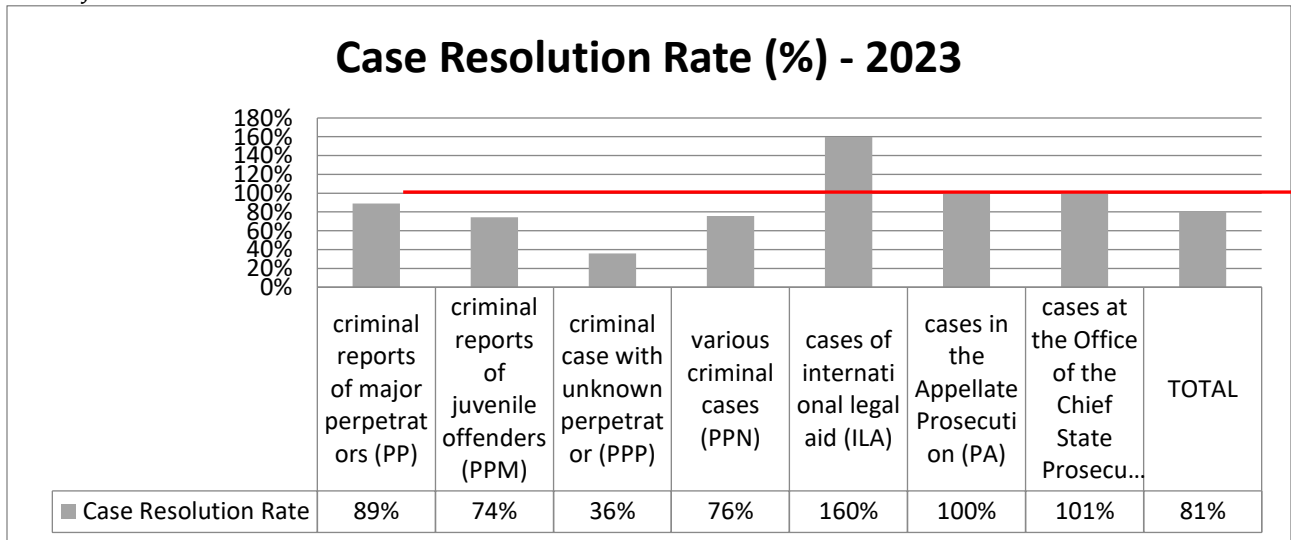


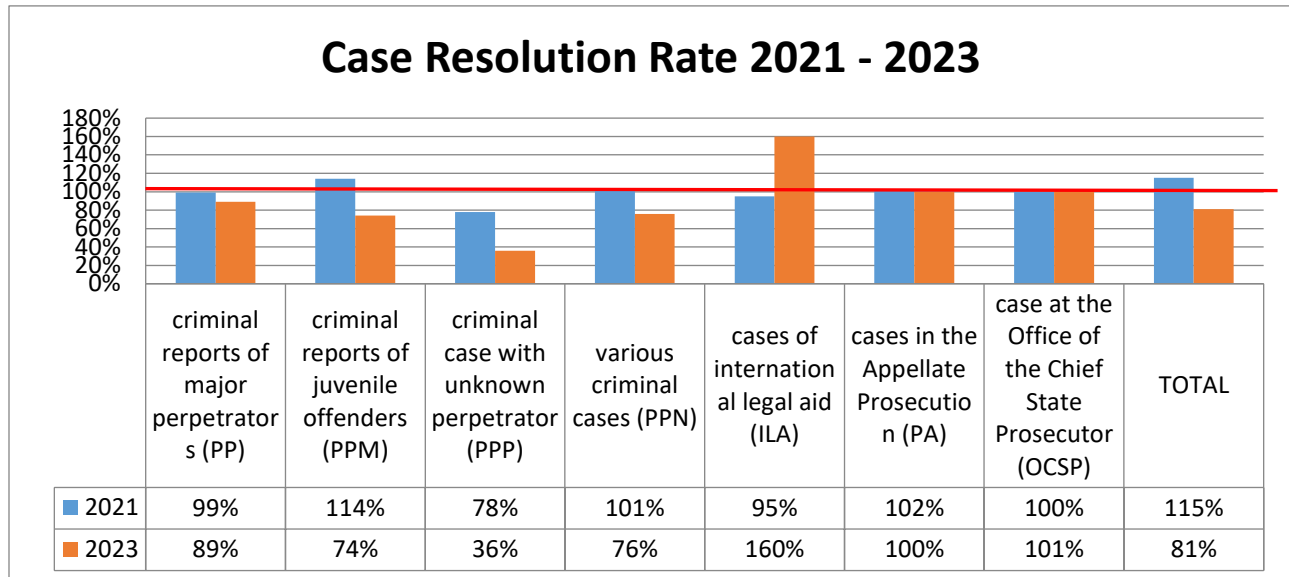
Chart 23: Reporting - resolved criminal cases during 2023

The rate of case resolution by the State Prosecutor in the nine months of 2023 according to the CEPEJ indicators is as follows:



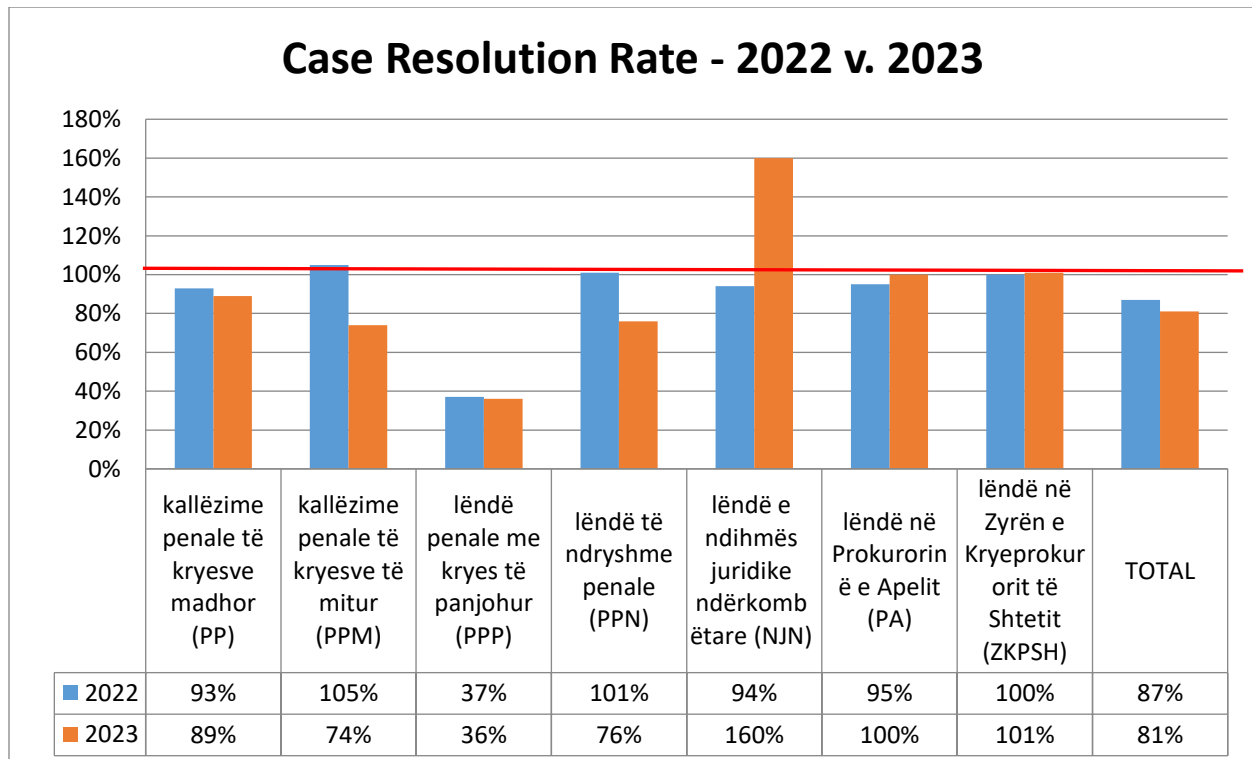
Graph 24: Rate of case resolution by the State Prosecutor during 2023 according to CEPEJ indicators (cases resolved in relation to cases received)

Compared to 2021, the rate of case resolution according to CEPEJ indicators is as follows:



Graph 25: Rate of case resolution by the State Prosecutor in the nine months of 2021 vs. 2023 according to CEPEJ indicators (cases resolved in relation to incoming cases)

Compared to 2022, the case resolution rate according to CEPEJ indicators is as follows:



Graph 26: Resolution rate of cases by the State Prosecutor in the nine months of 2022 v. 2023 according to CEPEJ indicators (cases resolved in relation to incoming cases)

7.5. Unresolved cases

At the end of 2023, 99,257 criminal cases remained unresolved, of which:

- 11,311 criminal reports of adult offenders (PP) of criminal offenses or 11.39 %;
- 1,158 criminal reports of minor offenders (PPM) of criminal offenses or 1.16%;
- 72,190 criminal cases with unknown perpetrators (PPP) of criminal offences or 72.73%
- 14,155 different criminal cases (PPN/M) or 14,26%;
- 436 subjects of international legal assistance (NJN) or 0.43%;
- 0 cases in the Appellate Prosecution Office (PA) or 0,% and
- 7 cases in the Office of the Chief State Prosecutor (OCSP) or 0.00%;

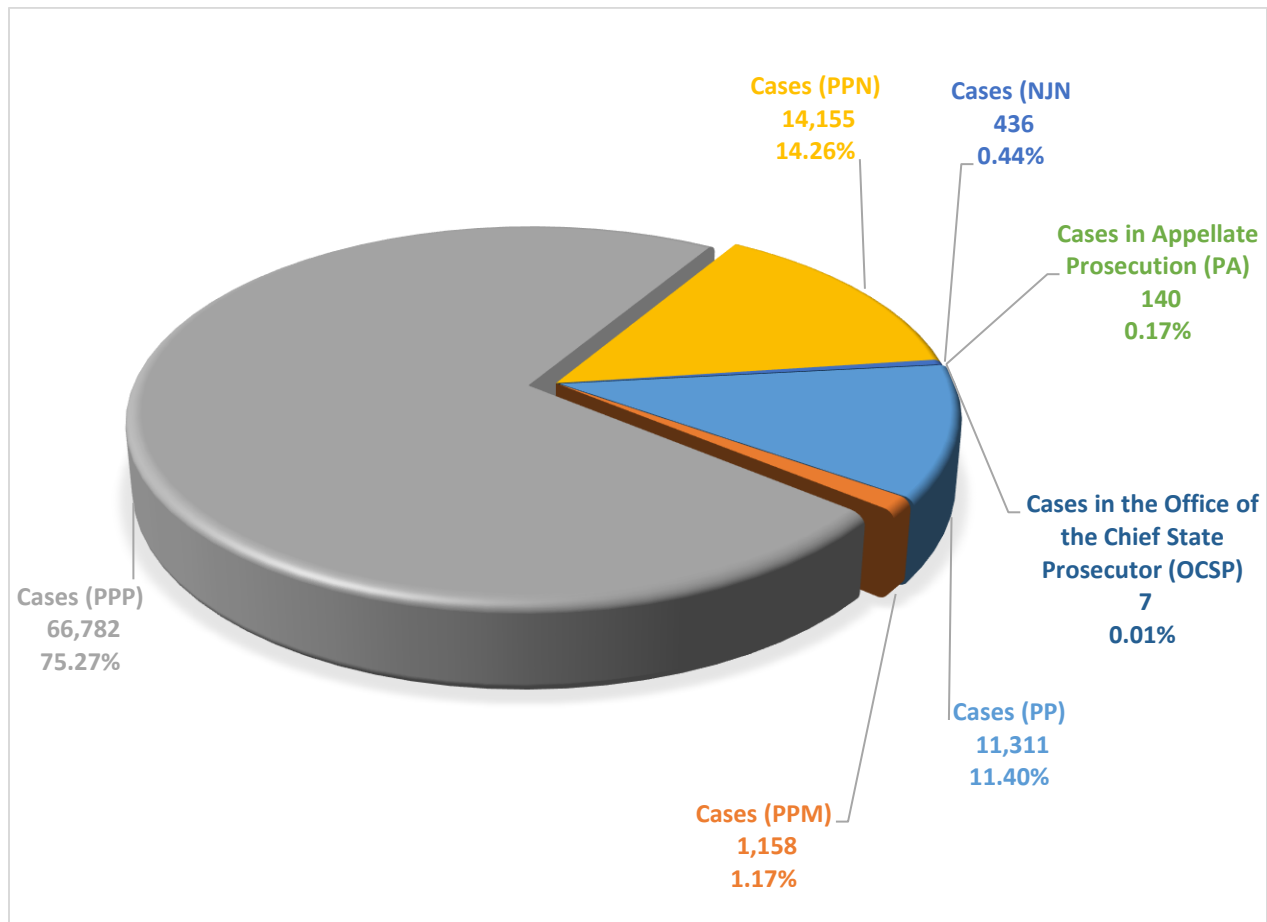


Chart 27: Indictments- unresolved criminal cases at the end of the 2023

7.6. 4.6 At work, Resolved and Unresolved Cases

The number of incoming criminal reports - cases, resolved and those remaining at the end of the 2023, according to the registers are reflected in the following graph.

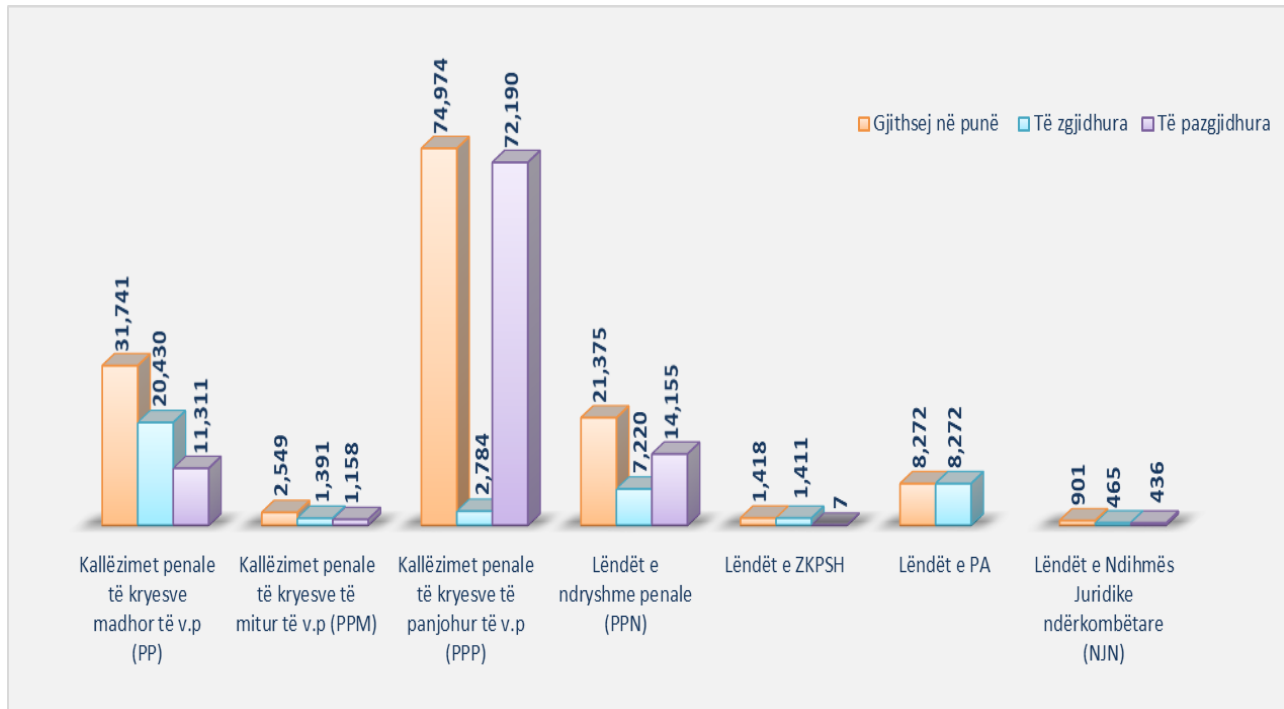


Chart 28: Reporting – criminal cases at work, resolved and unresolved at the end of 2023

According to the graph above, the largest number of criminal active cases is:

- Unknown offenders (PPP), with 74,974 or 53.08%;
- Major offenders (PP), with 31,741 or 22.47%;
- Various criminal cases (PPN/M), with 21,375 or 15.13%.
- Criminal reports of minor offenders (PPM), with 2,549 or 1.80%;
- Criminal cases of the Appellate Prosecution Office with 8,272 or 5.85%;
- Cases of OCSF 1,418 or 1.00%.
- Cases of international legal assistance (NJN) 901 or by 0.63%.

7.7. Comparison of accepted and resolved cases between 2022 and 2023

The following graph shows the comparison of the criminal charges (PP, PPM, PPN/M and PPP) received and resolved between 2022 and 2023:

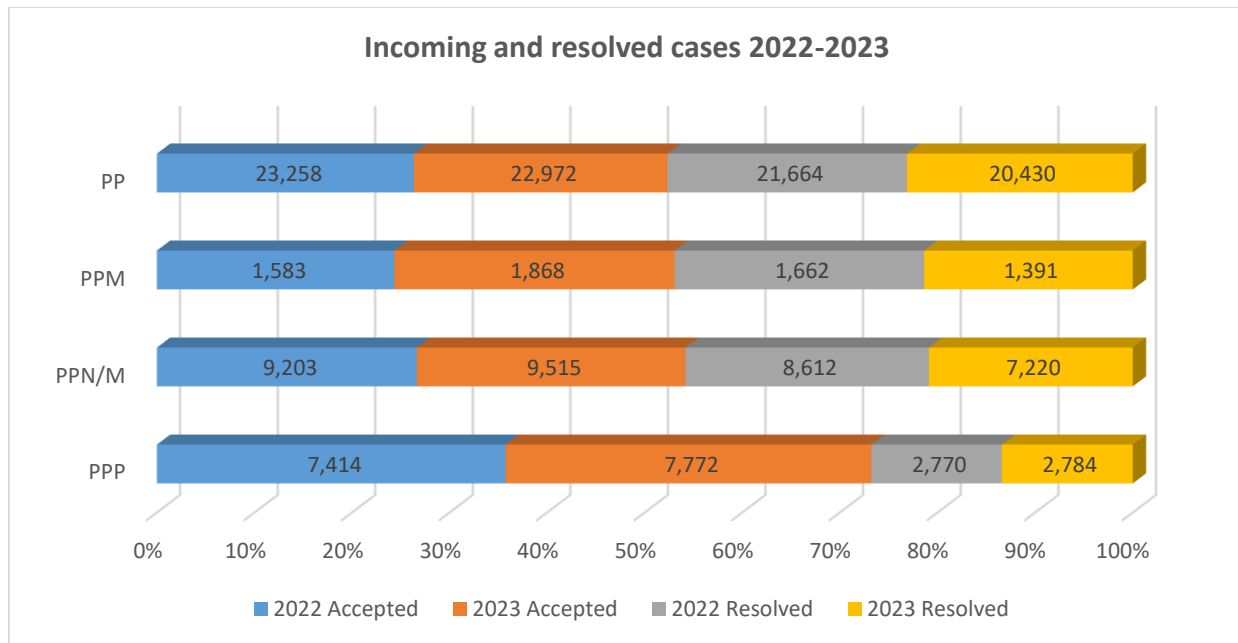


Chart 29: Comparison of accepted and resolved cases between 2022 and 2023 for PP, PPM, PPN/M and PPP registers

The number of criminal reports of adult offenders (PP) incoming during 2023, compared to the same period of 2022, ***has decreased by*** 286 criminal reports or 1.22%. While the number of criminal reports of adult offenders (PP) resolved during the nine months of 2023, compared to the same period of 2022, ***has decreased by*** 1,234 criminal reports or 5.69%.

The number of criminal reports of minor offenders (PPM) incoming during 2023, compared to the same period of 2022, ***has increased*** for 285 criminal reports or 18.00%. While the number of criminal reports of juvenile offenders (PPM) completed during 2023, compared to the same period of 2022, ***has decreased*** for 271 criminal reports or 16.30%.

The number of different criminal cases (PPN) admitted to work during 2023, compared to the same period of 2022, ***has increased*** by 312 or 3.39% of cases. While the number of different criminal cases (PPN), resolved during the nine-month period of 2023, compared to the same period of 2022, ***has decreased by*** 1,392 or for 16.16% of cases.

The number of cases with unknown perpetrators (PPP), admitted to work during 2023, compared to the same period of 2022, ***increased*** by 358 or 4.82%. While the number of cases with unknown perpetrators (PPP) completed during 2023, compared to the same period of 2022, ***has increased*** by 14 or 0.50%.

7.8. 4.8. Handling cases with alternative and special procedures

The handling of cases with alternative procedures aims to deliver justice in a reasonable time and relieving the prosecutors from the caseload of a large number of cases. Also, special procedures (for issuing a punitive order) are of great importance in the work and efficiency of the SP.

As a result of the work, the State Prosecutor with alternative procedures has solved 2,746 cases during 2023 with 4,154 persons. Of these, 116 cases with 153 persons temporarily suspended the

procedure, 23 cases with 26 persons under conditions when prosecution is not mandatory, 2,252 cases with 3,570 persons in the mediation procedure, and 355 cases with 405 persons on indictment for the plea agreement.

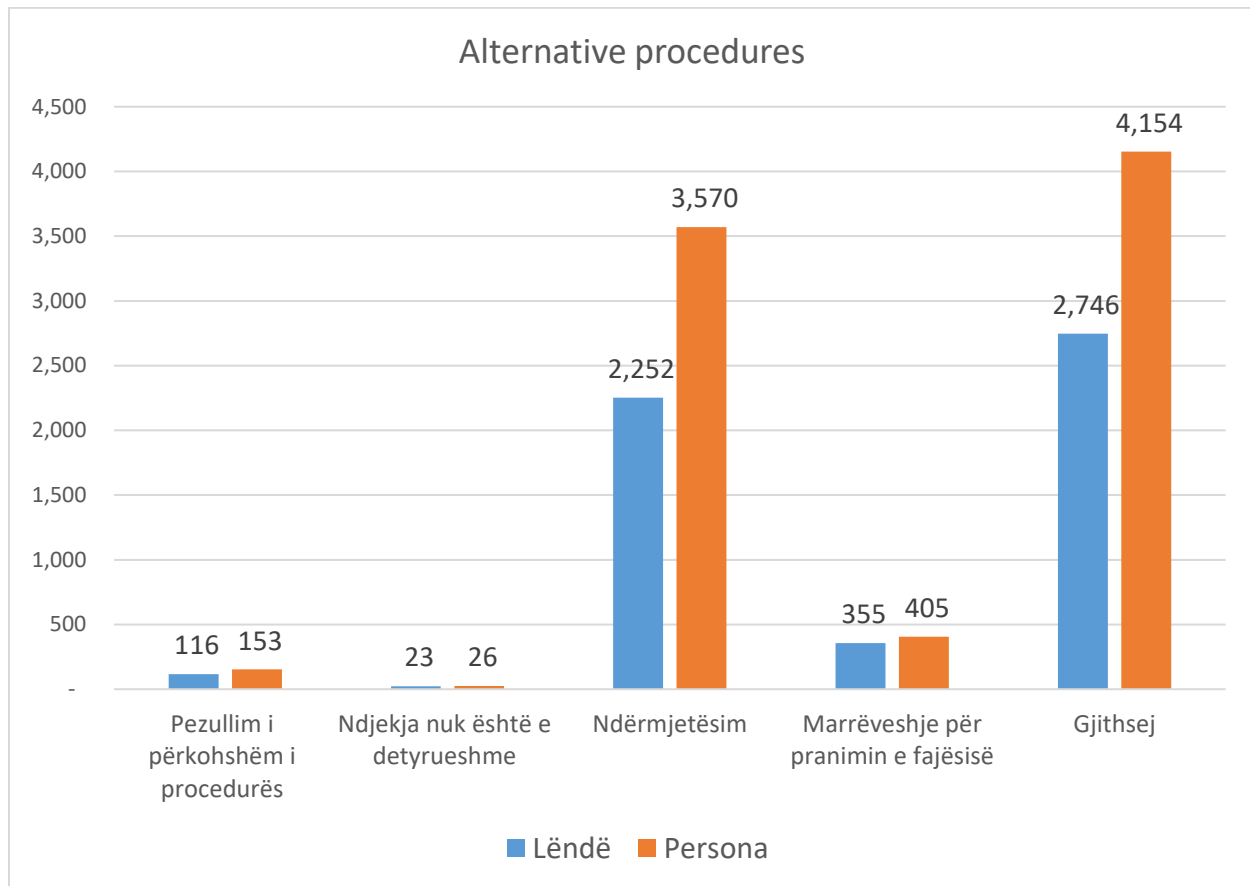


Figure 30: Solved cases with alternative procedures

From the above data, it results that out of the total number of resolved cases (20,335 criminal reports - PP in all basic prosecution offices), 2,746 cases or 13, 50% of the resolved PP cases with 4,154 persons or 16, 34% of the resolved PP persons were resolved by the State Prosecutor through alternative procedures.

While regarding the indictments with punitive orders, SP, during 2023 has resolved 2,651 cases.

7.9. Submitting Entities of Criminal Reports

In this section will be presented the data regarding the Entities and the number of submitting entities of criminal reports for incoming cases during 2023.

7.9.1. Submitting entities of criminal reports of major perpetrators of criminal offenses (PP)

During 2023, for cases with adults (PP), the Basic Prosecutions and SPRK have received a total of 22,972 criminal reports with 29,699 persons. These criminal charges have been filed by:

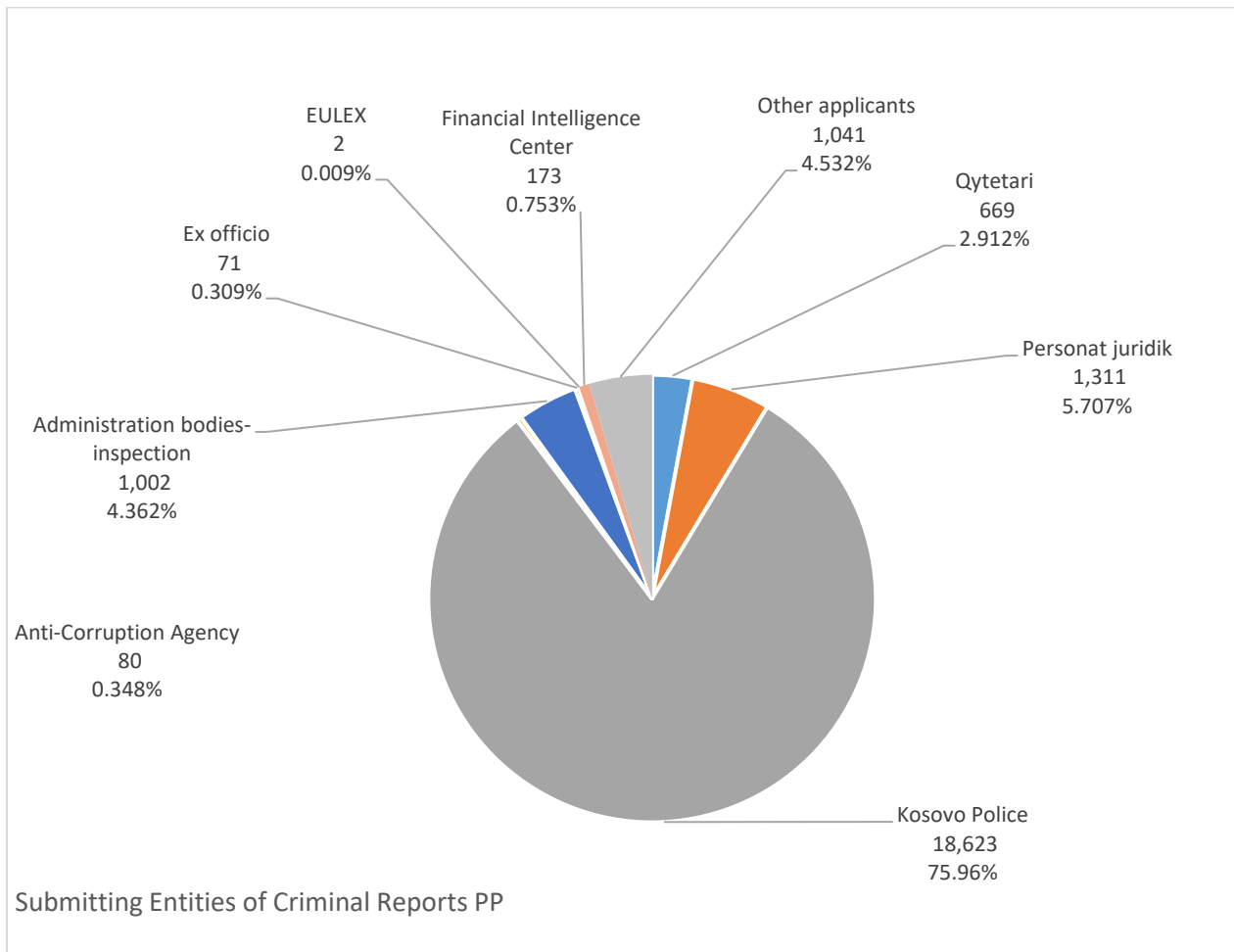


Chart 23: Submitting entities of criminal reports PP

From the statistical data on the applicants of criminal reports, it is noted that the largest number of criminal reports has been filed by the Kosovo Police with 18,623 criminal reports or 75, 96%.

7.9.2. Submitting entities of criminal reports of minor perpetrators of criminal offenses (PPM)

The Departments for Minors (DM) of the Basic Prosecutions in the reporting period have received 1,867 criminal reports against 2,755 minors. These criminal charges have been filed by:

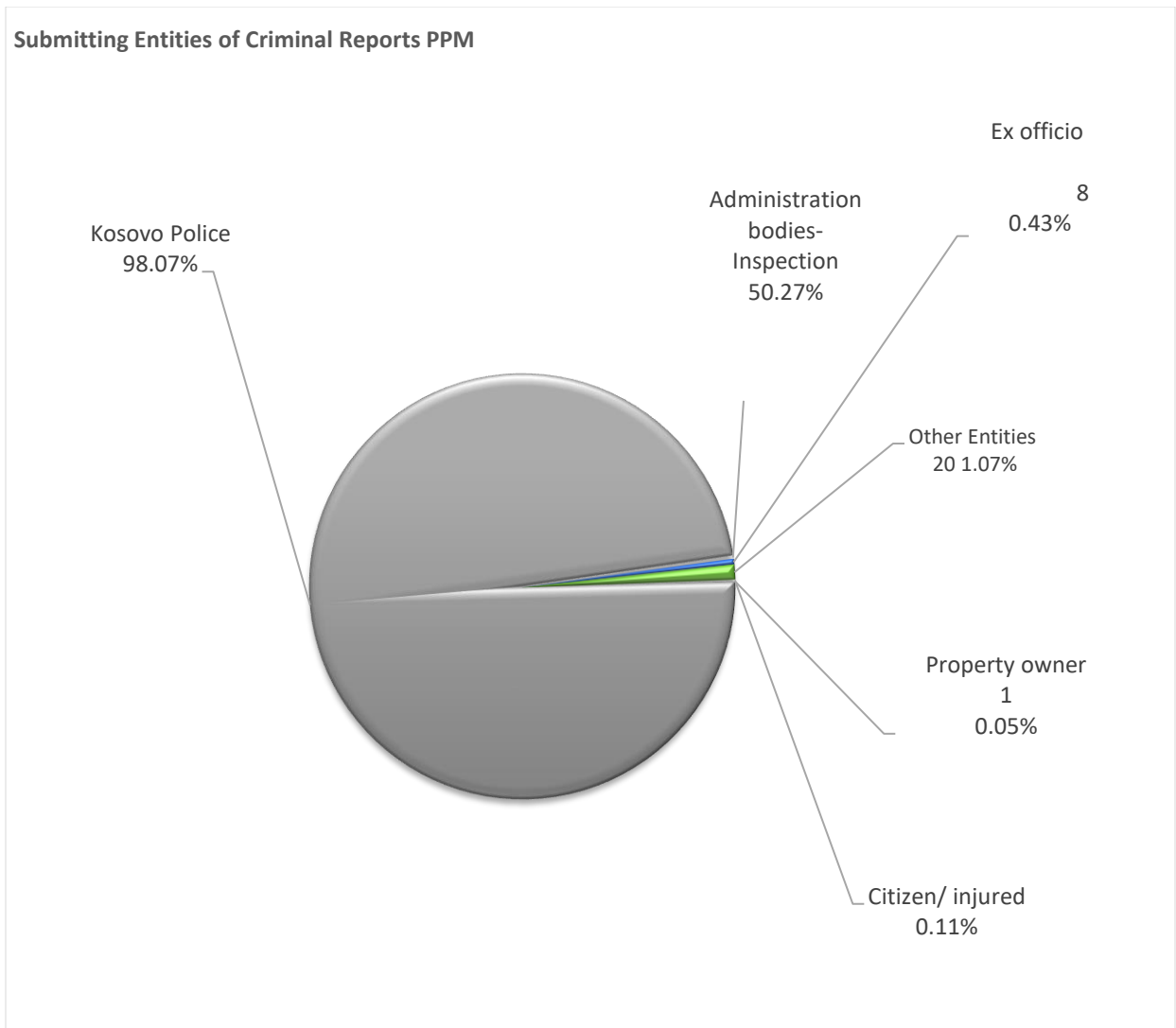


Chart 32: Submitting entities of criminal reports from PPM

From this graph it is seen that the largest number of criminal reports has been filed by the Kosovo Police with 1,831 reports or 98, 07% of all criminal reports PPM.

7.10. Criminal charges according to the prosecutor's office

Based on the statistics for the number of criminal reports received during the year 2023, the following table reflects the number of criminal reports received for major perpetrators (PP), juvenile perpetrators (PPM), various criminal cases (PPN) and unknown perpetrators of criminal offenses (PPP) according to the territorial competence of the basic prosecutions and SPRK:

BP+SPRK	The PP register		The PPM register		The PPN register.		The PPP register		Total	
	Accepted criminal reports	No. of offenders	Accepted criminal reports	No. of offenders	Accepted criminal reports	No. of offenders	Accepted criminal reports	No. of offenders	Accepted criminal reports	No. of offenders
Prishtina	8,852	11,161	779	1062	2,537	NA	3,742	NA	15,910	12,223
Prizren	2,633	3,521	195	335	1601	NA	750	NA	5,179	3,856
Peja	2,746	3,461	182	274	1415	NA	612	NA	4,955	3,735
Gjilan	2/184	2,685	126	177	1095	NA	525	NA	3,930	2,862
Mitrovica	2,397	2,987	172	228	745	NA	921	NA	4,235	3,215
Ferizaj	2,122	2,748	200	327	863	NA	1019	NA	4,204	3,075
Gjakova	1,930	2,555	213	352	1050	NA	199	NA	3,392	2,907
SPRK	108	581	1	1	209	NA	4	NA	322	582
Total	22,972	29,699	1,868	2,756	9,515	NA	7,772	NA	42,127	32,455

Table 13: Incoming criminal reports/cases for adult offenders (PPs), minor offenders (PPM), various criminal cases (PPNs) and unknown offenders (PPPs) of criminal offenses according to the prosecution offices

VI. PART SIX

8. Activities of the Council's Secretariat

Pursuant to Law. No. 06/L-056 for the Kosovo Prosecutorial Council, the Secretariat is a unit established within the Council, in order to provide administrative support to the Council and prosecution offices.

The duties and responsibilities of the Secretariat are defined by the Law on Council and Regulation no. Regulation Nr.02/2023 on the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council; This Regulation entered into force on 26 June 2023 and the structure of the administration presented in this report is presented according to this reorganization.

The organizational structure of the Secretariat is organized in the following way:

- Office of the Director General of the Secretariat with the following composition:
 - Internal Audit Unit
 - The Procurement Unit;
 - A public communication unit;
 - Unit for Investigative Panels;
 - Unit for European Integration and International Relations;
 - Coordinator of the Standing Committees of the Council;
 - A Certified Public Accountant, as well as
 - Professional and Administrative Staff as follows:
 - Senior Executive Officer and
 - Transportation officer.

- Department of Human Resources with this composition:
 - Division for Salaries and Services of Prosecutors;
 - Division of Administrative Staff.

- The Department for Budget and Finance with this composition:
 - Division for Budget and Revenue;
 - Division of Finance.

- Department of Administration and General Services with this composition:

- Division of the archive.
 - Division of Logistics and Maintenance.
 - Division for Security and Transportation.
 - Division of Translation and Proofreading.
-
- The Department of Information Technology with this composition:
 - Division for Infrastructure (Network and Server) and
 - Division for Electronic Systems (software).

 - Legal Department with this composition:
 - Division for Legal Affairs and Support of Council Committees and
 - Division of Legal Representation.

The duties and responsibilities of the organizational units of the Secretariat are defined by Regulation no. Regulation Nr.02/2023 on the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council;

8.1. DIRECTOR'S OFFICE

The Office of the Director is headed by the General Director of the Secretariat (Director), who is the chief administrative officer, with the main responsibility and competence for the administration and management of the Council administration and the State Prosecutor.

All the activity, services and support provided to the Council and the State Prosecutor is based on the Strategic Plan of the Prosecutorial System 2022-2024 and the Annual Work Plans of the Council and the State Prosecutor for 2023. These activities are carried out under the direct supervision and management of the Director.

The activity, management and administration of the Office of the Director during 2023 is generally focused, but not limited to the activity of internal audit, certification, drafting work plans for the organizational units of the Secretariat, drafting reports, documents, decisions, requests and various letters in support of the Council and the State Prosecutor.

Also, the activities of the Office of the Director are focused on the support of permanent and ad-hoc committees, in drafting work plans and various reports for the Council and the State Prosecutor.

Another very important focus of the Office of the Director was also the field of European integration, where he worked on very professional reports for the fulfillment and implementation of the criteria foreseen for implementation by the prosecutorial system.

Particular importance in 2023 was also the field of public communication, in which it was worked and engaged towards increasing transparency and strategic orientations.

During 2023, in order to strengthen the administration of the prosecutorial system in various forms, numerous cooperation activities were conducted with local and international partners.

8.1.1. Internal Audit Unit

Internal Audit, as an independent activity, supports the management of the public sector entity in meeting the objectives, always providing objective assurance and advice, to add value to the organization and fostering changes that improve management activity, efficiency and increase accountability.

In the exercise of the activity, the IAU adhered to the principles and objectivity during the audit, as defined in the Law on Internal Control of Public Finances, Auditing Standards and Professional Practices.

The Internal Audit Unit is responsible for conducting internal audits of all structural units, programs, activities and processes in the organization.

The Internal Audit Unit has defined and specified the main audits which relate to the target units, such as:

- Review of the procurement process.
- The expense management.
- Management of cash.
- The Management of logistics.
- The management of wealth.
- The management of staff.
- Continuous professional support.
- Giving advice to subordinates.

IAU, during 2023, has carried out audits planned according to the annual plan. This includes compliance audits, which mainly cover the following areas: human resources management, payroll proceeding for employees, budget processes, expenditures, revenues, cash, asset management, asset data and maintenance, procurement and procedures developed; for works, supplies and services as well as the audit conducted in OPAV, to assess internal control. According to the annual plan, a total of five audits were planned and all were carried out on time, expressed as 100% of the annual plan. The IAU reflects on the systematic commitment to meet the objectives of the unit in order for the organization to function. The information shows that the planned level has been effectively achieved. Despite this, the IAU in the KPC still operates only with one auditor, although by law there should be at least three auditors. Next, we present the units that have undergone the audit process for 2023.

- The completed audit in the field of Human Resources on the topic: "Functioning of the system for the recruitment of staff and the salary process "in this audit are given four recommendations.
- Audit in the General Services Division on the topic: "Functioning of the system for services and assets". This audit resulted in seven recommendations for implementation;
- Audit in the Budget and Finance Division on the topic: "Functioning of the system for budgetary and financial processes". There are two recommendations in the final report.
- Audit for the Procurement Division on the topic "Functioning of the system and procurement processes". In the final report, four recommendations for implementation have been identified;
- The completed audit of the Office for Protection and Assistance to Victims, on the topic "Financial System and Assets in OPAV", provided seven recommendations for implementation.

All findings and recommendations were well handled in advance and discussed with unit leaders, who have undergone regular auditing. For this year, according to the annual plan, five organizational units were planned to be audited, including three high-risk audits and two medium-risk audits. According to the verification for the implementation of the recommendations by the end of 2023, a total of 9 recommendations have been implemented, while 14 recommendations are in the process of implementation and 1 recommendation is not implemented.

8.1.2. The Procurement Unit;

During 2023, the Procurement Unit has signed a total of 23 contracts and completed 2 large-value procurement procedures, 14 medium-value procurement procedures, as well as 6 Price Quotation Procedure and 1 procedure with a minimum value as follows:

High-value procurement procedures:

- Hygienic Maintenance in the Facilities of the Prosecutorial System of the Republic of Kosovo
- Physical Security of Objects of the Kosovo Prosecutorial System

Medium Value Procurement Procedures:

- Supply of information technology equipment.
- Re - tender Finalization, Continuation of the works for the object of the Special Prosecution of Kosovo
- Re - tender Supply of Official Promotional Materials designed and printed for the needs of the Prosecutorial System of the Republic of Kosovo
- Re-tender Technical Maintenance in the premises of the Prosecutorial System of the Republic of Kosovo
- Insurance of vehicles of the Prosecutorial System of Kosovo and travel health insurance

- Supply of IT equipment for the needs of the Prosecutorial System - for the advancement of the Data Center in the Palace of Justice
- Re-tender, Supply of Software Licenses and Maintenance for the needs of the Prosecutorial System
- Supply of Pellets for the Object of the Basic Prosecution in Mitrovica
- Technical Control of Elevators in the Facilities of the Prosecutorial System of the Republic of Kosovo
- Supply of Official Material for the Needs of the Prosecutorial System of the Republic of Kosovo
- Maintenance, Amendments, Postings and Duration of Domains and Current Hosting of the Web Portal of the Prosecutorial System of the Republic of Kosovo
- Supply of other equipment for the needs of the Prosecutorial System of the Republic of Kosovo
- Re-tender Service and Maintenance of Cars of the Prosecutorial System of Kosovo
- Hygienic Maintenance in Object C of the Palace of Justice

Procedures for the procurement of customs prices that contracts have been signed:

- Pressing and Supplying Laws for the Recruitment of Prosecutors
- Hygienic Maintenance in Object C of the Palace of Justice
- Rental equipment for organizing conferences for the needs of the Prosecutorial System of the Republic of Kosovo
- Maintenance, supply and servicing of fire extinguishers and water hydrants in Kosovo Prosecutorial System Facilities
- Supply of wreaths and bouquets of flowers
- Re-tender Supply, Maintenance and Functionalization of Seals for the Needs of the Prosecutorial System of the Republic of Kosovo

Procurement procedures for the minimum values that have been signed:

- Supply of External Hard Drive for the needs of the Special Prosecutor of the Republic of Kosovo

Procurement activities that have completed the procurement procedures and are expected to sign contracts:

- Maintenance of the Data Center at the Palace of Justice
- Physical Security of Objects of the Kosovo Prosecutorial System
- Re-tender Maintenance and servicing of IT equipment in the Kosovo Prosecutorial System
-

- A total of 231 cases were processed with a Payment Order in the total amount of €1,375,333.00

Among the most important activities in the field of Procurement Unit include:

- Preparation of the Procurement Plan submitted to the CPA under the PPL;
- Preparation of the report of the signed contracts and the expenditure for the KRPP under the PPL;
- Running the procedures as planned;
- Preservation and archiving of prosecution cases etc.

8.1.3. Unit for Public Communication;

The Public Communication Unit of the KPC Secretariat during 2023 is engaged in strengthening the professional capacities of the public communication service, in which case it has coordinated training activities with the German Foundation for International Legal Cooperation (IRZ) and other local and international institutions for strengthening the professional capacities of public communication. On this occasion, a two-day workshop with German experts was conducted, on 24-25 October 2023, as well as a study visit of 10 officials for public communication of the prosecutorial system, on 13-17 November 2023, regarding the work with the press and public relations of German justice bodies, where courts, prosecution offices, the Ministry of Justice and the police of Düsseldorf and Wuppertal in the State of North Rhine-Westphalia were visited. The benefit of the team of public communication officials was to gain experience on the organization and scope of communication work, based on the best principles and directives of working with the media and the public through examples, standards and best practices of German institutions.

Also, promoting the importance of the implementation of the Law on Access to Public Documents and increasing transparency in the prosecutorial system through access to public documents and information were addressed in a workshop organized on September 28, 2023 on the occasion of the International Day of Universal Access to Information, with the support of the US Embassy in Pristina together with the Agency for Information and Privacy (AIP), in which the trainers were two American experts.

The Public Communication Unit also contributed to a four-day joint workshop with the representatives of the Legislative, Executive, Judiciary, Office of the President and other law enforcement institutions for the drafting and finalization of the bylaws, which derive from the Law Nr.08/L - 178 on the Protection of Classified Information for the finalization of the bylaws deriving from this Law, this workshop, which was supported by the OSCE and was held from 3-6 December 2023.

Consequently, in the framework of public transparency, the KPC has appointed on July 27, 2023 by decision the Officer in Charge of Access to Public Documents of the Prosecutorial System, who comes from the ranks of the Public Communication Unit. In 2023, the KPC provided real-time responses in 43 cases following requests for access to public documents to requests for access to

public documents, information and statistical data. There is one (1) case left in the process. During 2023, 331 different materials, 68 communications, 11 reactions and 20 media releases were compiled and published on the website.

The Public Communication Unit in cooperation with the Office for Public Communication in the OCSP has prepared in March 2023 an awareness raising campaign through a video post regarding the work of the prosecutorial system and the schedules for holding meetings of the prosecution offices with citizens where they have had the opportunity to submit their needs and complaints.

The Chairman, members of the KPC and officials of the Public Communication Office (now: Public Communication Unit) in 2023 had a presence in the media, either through providing information or written interviews.

The redesign of the web portal is under procedure by UNDP, as a donor, and the Unit contributed within the Working Group for defining the requirements for the development of the new web portal of the prosecutorial system. Following the implementation of the administrative procedures by UNDP, during the second half of the first half of 2023, the winning redesign company was selected, which has carried out most of the design and is in the process of material transfer and its full functionalization and remains to be launched to the public in the first half of 2024, while the current web portal has been continuously updated and strengthened with new information.

On September 4, 2023, the Facebook social network and the YouTube channel for the prosecutorial system, funded by the US Embassy in Pristina, were also launched, by realizing the live broadcast for the public of the Council meetings. The live broadcast, through the social network, Facebook, of the open meetings of the Kosovo Prosecutorial Council for the media and the public, constitutes public transparency.

The activities and activities of the KPC have been published in the monthly bulletins for 2023, and bylaws have been put into public consultation for NGOs, media and interested parties, in which case the Unit has managed to receive comments and has proceeded to the relevant committees.

The end-of-year press conference of the Chairman of the Kosovo Prosecutorial Council, Mr. Jetish Maloku, was organized and moderated on December 28, 2023, at which the one-year work of the KPC was presented.

The Public Communication Unit has provided institutional support to the work processes, providing concrete proposals regarding: the creation of an e-library of the prosecutorial system, namely for the drafting of a list of electronic resources, issued in international use regarding the aspects of best international practices and standards, which would be addressed to prosecutors in the function of their work, where items can be printed and the relevant link can be directly linked to books or online materials from the google book, namely in the section Practices, providing a database of links to a database that fits or is aligned with the nature of our prosecutorial system, creating a space within the e-library, where materials of interest can be placed after evaluation by a professional panel, where literature and other significant materials can be placed from the lectures held by local and international experts in the case of training

programs, seminars, workshops and roundtables, as additional and important resources, in support of the prosecutorial system and the public in harmonize with the highest international standards and design a complete library catalog (the catalog guides users quickly and clearly), which provides a complete list of items that are entered into the e-library.

Also, the Unit contributed throughout 2023 to the working groups and work processes of the respective KPC committees regarding the drafting of drafts and sub-legal acts of the prosecutorial system and abroad, and made available the media data for the evaluation of the performance of 28 prosecutors.

In the framework of specific activities, the Unit, thanks to the linguistic expertise of the Senior Public Communication Officer in the Unit (now Acting Head of the Public Communication Unit, during 2023 has voluntarily lectured dozens and dozens of KPC documents, including minutes of KPC meetings, bylaws and administrative acts of the KPC.

In the framework of the challenges directly related to the Public Communication Unit are: non-completion of the Unit with staff and management of the Unit with Acting Task Force; dysfunctionality of the current web and delay of the launch of the new web portal of the prosecutorial system and full and timely migration of data from the current website to the new web portal and Failure to hold coordinating meetings within the public communication service and non-participation in meetings of institutional leaders (in cases where there is no sensitivity of discussions on issues of the prosecutorial system).

8.1.4. Unit for Investigative Panels;

The Investigative Panels Unit has provided professional and administrative assistance in support of the investigative panels established by the Council.

This Unit within its competencies during this period has registered all received requests, submitted them to the Council and provided assistance during the meetings of the Council when dealing with requests for initiation of disciplinary proceedings against prosecutors.

The Unit has also carried out its duties in terms of supporting the investigative panels established by the Council, including:

- The members of the Investigative Panel are informed with the decision and with all the case files
- Consultative session is prepared (during the session members of the panel are provided with professional and administrative support)
- The subject of the investigation is informed about the rights in the disciplinary procedure
- The hearing of the subject of investigation is organized, the hearing of witnesses is provided with additional evidence, in special cases it is also verified whether for the case of disciplinary investigation there is also a criminal investigation
- Preparing a draft report /voluntary agreement
- Prepare a transcript of the sessions.
- The report / agreement is submitted to the Council

After the completion of the process by the investigative panel, the unit assists the Council to prepare the disciplinary session as well as in compiling the necessary acts and documents for the cases in question.

The unit also prepares regular reports and at the request of the Council units or even requests from abroad.

8.1.5. Unit for European Integration and International Relations;

The European Integration and International Relations Unit is engaged during 2023 in coordinating the activities of the organizational units of the Council Secretariat and the State Prosecutor for drafting reports on European integration issues, defining the priorities of the prosecutorial system in the field of European integration, preparing project proposals and objectives for support from donors and development partners supporting the prosecutorial system.

During 2023, on a three-month basis, the Unit has reported to the respective units within the Office of the Prime Minister regarding the implementation of the activities of the prosecutorial system in the National Program for European Integration for 2023 and, in coordination with the units within the prosecutorial system, has proposed the implementing and legislative measures for 2024. Also, on a three-month basis, the Unit has reported on the implementation of the measures in the European Reform Agenda (ERA II).

At the request of the European Union troops, the Unit has provided information and drafted reports regarding the contribution to the Country Report of the European Commission, the Subcommittee on Justice, Freedom and Security and the European Union evaluation missions where it has coordinated the participation of representatives of the prosecutorial system and drafted reports regarding the implementation of the recommendations of these mechanisms.

Acting Head of Unit has been appointed in the role of National Coordinator in the Electronic Platform of the European Union for cases of High Level Corruption, Organized Crime and Money Laundering within which he has participated in 3 interstate workshops with the Balkan states regarding the functionalization of this platform.

The unit has also coordinated the process of drafting the Strategic Plan of the Prosecutorial System, the Council's Work Plan and the Council's Annual Work Report and is part of the Working Group for Monitoring the Implementation of the Strategic Plan of the Prosecutorial System 2022-2024.

8.1.6. Coordinator of the Council's Standing Committees

The Coordinator of the Standing Committees of the Council in cooperation and request of the chairmen of the committees is engaged in coordinating activities and in drafting work plans and reports.

During 2023, it has drafted periodic descriptive reports (3, 6 and 9 months) on the criminal offenses characteristic of the Inter-Institutional Follow-up Mechanism.

Drafted a 10-year analytical-comparison report (2013-2022) on the characteristic criminal offenses of the Inter-institutional Tracking Mechanism, including the chapter on the geography of crime. Furthermore, this report has provided specific recommendations which have been approved in the Council, including the recommendation for the removal of the subject Kepa and 4 offenses of Drugs from the Inter-Institutional tracking Mechanism. Reflecting the amendments to the Criminal Procedure Code, he recommended the inclusion of data regarding the complaints of the parties in the Appeals Prosecution Office against the dismissal of the criminal report and the discontinuance of investigations. He has also recommended and provided concrete tools for the drafting of the strategic project "Profiling Prosecutors".

He has been engaged in drafting several bylaws, has given his professional contribution in the workshop regarding the performance evaluation by superiors.

He has voluntarily contributed to the sphere of the official protocol for the organization and progress of the annual conference of prosecutors and the organization of the week for the rights of victims of crime.

In the capacity of Secretary of the Committee for Evaluation of Prosecutors' Performance, appointed by the Kosovo Prosecutorial Council, has drafted the work program for 2024, for the evaluation of prosecutors with a permanent and initial mandate. Furthermore, in the administrative aspect, he has organized 22 meetings of the committee for evaluating the performance of prosecutors, within which 52 prosecutors were evaluated (48 with permanent mandates and 4 with initial mandates).

She is engaged in drafting the 2022 annual summary report of the performance assessment of 170 prosecutors in the prosecutorial system, based on the annual assessments of superiors for the prosecutors of the respective prosecution offices.

He has been engaged in drafting protocol no. 1, as part of the memorandum of cooperation between KPC and AJ, regarding the implementation of compulsory training for prosecutors who in performance evaluation pass poorly and should continue training at the Academy of Justice.

In the capacity of the mastermind of the strategic plan "Protection of Votes" in the framework of the general and local elections in the Republic of Kosovo, has drafted the necessary acts and has supervised their implementation in the local elections in four municipalities during 2023.

Furthermore, in the capacity of the mastermind and manager of the strategic project "Voting Protection" together with the members of the Kosovo group, selected by the Embassy of America in Pristina, participated in the workshop at the ILEA Institute (Budapest, Hungary), on the topic of electoral crimes, in which 5 different countries participated.

8.1.7. The Certification Officer

The certification process is the final process for the payment of expenses generated by the activities carried out within the Council. As obligations incurred from 2022 to 2023 are in the total amount of €332,550.14. For the expenses created within 2023, 9885 cases in the total amount of €3,251,331.18 have been certified, excluding the invoices of December 2023, which are carried as

liabilities in 2024. The liabilities transferred from 2023 to 2024 are 1033 lands in total amounting to €203,264.09.

8.2. Department of Human Resources

Department for Human Resources, Procurement and Administration (DBNJPA), according to the mandate set out in Regulation no. 02/2023 on the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council, is listed in one of the pillars of the Secretariat.

The activities of the Human Resources Department have been oriented in fulfilling the tasks defined as well as the objectives as planned by being realized within the two divisions, as follows:

- ❖ Division for Salaries and Services of Prosecutors;
- ❖ Division of Administrative Staff.

During the exercise of its competences, in 2023, based on the department's objectives, the main developments were:

- Drafting a plan for recruitment procedures;
- the recruitment of administrative staff as planned;
- the maintenance and completion with documentation of the prosecutors' file and the creation of the file for the new prosecutors;
- implementation of transfers and advancements of administrative staff based on the requirements and needs of the system by enabling career development within the prosecutorial system;
- implementation of the electronic human resources system (SIMBNJ), a system that enables efficient management and real-time overview of data for all officials of the administration of the prosecutorial system;
- professional and administrative support has been provided to the Complaints Commission and the Disciplinary Committee and
- Cooperation has been enhanced through meetings at different levels in order to coordinate, increase efficiency and effectiveness in work processes.

8.2.1. Division for Salaries and Services of Prosecutors;

The Division for Salaries and Prosecutor's Services during 2023 has processed salaries at the State Treasury, respectively at the Ministry of Finance, with all changes and payments for all employees of the Prosecutorial System.

- 78 forms for new employees, 285 forms for changes, 306 retroactive forms, 41 forms for dismissals and 17 forms for bank transfers have been prepared and processed in the Treasury.
- Pursuant to the Regulation Nr.01/2021 on the Personal File of the State Prosecutor, the purpose of the DPSHP is to create, maintain, update, save and manage the entries in the personal file of the State Prosecutor as defined by this Regulation and the relevant legislation in force.

- During this period, the Division has updated the System for managing the prosecutors' file with all movements of prosecutors.

Based on the Law on Budget for 2023, the Council has approved 209 positions for state prosecutors.

The total number of prosecutors at the end of 2023 in the prosecutorial system was 189.

8.2.2. Division of Administrative Staff.

Within the Division for Administrative Staff, various activities have been carried out and in implementation of personnel planning for 2023 and the needs for filling vacant positions has developed numerous recruitment procedures reflected as follows:

- During 2023, competitions for (eighty-one) 81 positions were announced;
- From this number, 65 new officials have started work (sixty-five) and (thirty-four) 34 are in the process of appointment, while (one) 1 has remained in the process until the Judgment of the Court.
- Two (2) officials have been promoted to the position;
- There were (three) 3 transfers within the prosecutorial system and (two) 2 transfers from other institutions;
- In 2023, 16 competitions were cancelled.

- Thirty-six (36) positions were vacated in 2023 due to retirement and resignations.
- The Division for Administrative Staff has supported the Disciplinary Committee of the Secretariat of the Prosecutorial Council during 2023 in the cases submitted to initiate disciplinary proceedings.
- The Division has supported the Commission for the resolution of disputes and complaints in the Secretariat of the Kosovo Prosecutorial Council for the handling of received complaints.
- The answers to the complaints filed with the KPCSHC have been prepared and processed.

- The Division for Administrative Staff in 2023 has carried out five (5) transfers in accordance with the legislation into force.

- The officials were coordinated and assigned to continue the trainings organized by IKAP and the Academy of Justice.

- A total of 206 decisions have been made.

- Competitions have been published and have continued the practice at all levels of prosecutions.

The total number of officials at the end of 2023 was (six hundred and eighty-four) 684.

8.3. Department of Budget and Finance

Based on Regulation No. 02/2023 On the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council, there is also the Department for Budget and

Finance (hereinafter² DBF) within which the Regulation defines the responsibilities of the Department and its Divisions.

The activities of the DBF are carried out through:

- ❖ The Division for Budgets and Revenues and
- ❖ Division of Finance.

The responsibilities of the Department for Budget and Finance as well as the responsibilities of the divisions of the department are defined by regulation no. Regulation Nr.02/2023 on the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council;

The main and general activities in the framework of the DBF are:³

- identifying and assessing the needs of the system as a whole;
- preparation of the Medium-Term Expenditure Framework and the Annual Budget for 2024 and early assessments 2025-2026;
- financial analysis for the provision of internal regulation for supplements;
- the management and oversight of the 2023 budget;
- analysis and evaluation of expenditures and budgets on a regular basis;
- ensuring the implementation of capital projects according to budgetary plans;
- preparing the self-assessment report and questionnaire for 2022;
- close cooperation and coordination with the Committee on Budget, Finance and Personnel;
- cooperation and coordination of activities within and outside the Council on matters related to budget and finance;
- coordination and cooperation of the audit process of the financial statements for 2022 and the intermediate audit for 2023;
- Report to the Committee on Oversight of Public Finances for the 2022 Audit Report.
- Implementation of Budget Request 2024-2026 at budget hearings.

It is worth noting that in the final audit report for the financial statements of 2022, the opinion is unmodified, which means that the financial statements present a fair and true picture in all material respects, with only a new recommendation.

The budget and budget execution for 2023 is reflected in detail in the third part of this report.

² Until June 2023 on the basis of Regulation no. 09/2016 On the Activity, Internal Organization and Systematization of Workplaces in the Secretariat of the Kosovo Prosecutorial Council, the Department for Budget, Finance and General Services functioned with two divisions: the Division for Budget and Finance and the Division for General Services.

³ The reporting of the activities carried out within the year (including the period January-June, that the internal organization has been regulated by the regulation nr.09/2016) for all units are reflected according to the new organizational structure.

8.3.1. Division for Budget and Revenue;

Within the Budget and Revenue Division, activities related mainly to budget planning and revenues for the entire prosecutorial system have been carried out.

Among the most important activities in the field of budget and revenues are:

- preparation of the draft Medium-Term Expenditure Framework for 2024-2026;
- preparation of the draft Budget Request for 2024 and early estimates for the years 2025-2026;
- cooperation with all units of the Council and the State Prosecutor to identify the need for the budget;
- the registration of the budget in the BDMS;
- revenue registration;
- equalization of revenues
- analysis of the needs of the budget in relation to the internal acts of the Council;
- preparing budgetary requirements for the change and harmonization of the budget within the budget programs and economic categories for 2023;
- Implementation of audit recommendations according to the action plan etc.

8.3.2. Division of Finance.

Within the Finance Division, activities related mainly to the execution of the budget and the management of expenditures for the entire prosecutorial system have been carried out.

Among the most important activities in the field of finance are:

- preparation of the cash flow for 2023;
- the implementation of the budget according to the plans;
- preparation of the Annual Financial Statements for 2022;
- preparation of periodic financial reports for the year 2023;
- committing, spending and registering budget funds as planned;
- the preservation and archiving of financial assets;
- regular reporting according to the legal and sub-legal acts in force;
- the amount of the expense;
- registration of assets worth more than 1000 euros;
- Implementation of audit recommendations according to the action plan etc.

8.4. Department of Administration and General Services.

Based on Regulation No. 02/2023 On the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council, the Department for Administration and General Services also functions.

The department's activities are carried out through:

- ❖ The division of the archives;
- ❖ Division of Logistics and Maintenance;
- ❖ Division of Transportation and Security and
- ❖ Division of Translation and Proofreading.

During the exercise of its competences, in 2023, based on the department's objectives, the main developments were:

- The project for the opening of windows in the Palace of Justice has been implemented;
- The transfer of the staff of the Council and the SPRK to the renovated facility has been carried out;
- The furniture project for the KPC and SPRK facility has been completed;
- An agreement has been concluded with the Kosovo Police on security in the premises of the prosecution offices;
- The connection to the city heating of the SPRK facility has been realized;
- Assessment and alienation of non-financial assets for the Prosecutorial System has been carried out;
- The process of inventorying non-financial assets has been carried out;
- Barcoding of some assets for the personnel of the Prosecutorial System is being carried out;
- The distribution of official materials has been carried out;
- Proceedings of the project on security barriers at the SPRK facility have been carried out;
- All the tender processes required by the procurement plan have been completed;
- The annual planning process for the prosecution has been supported;
- Requests regarding supplies of materials necessary for work, furniture, information technology equipment, derivatives, printing materials, etc. have been processed;
- All facilities and equipment of the Prosecutorial System and the State Prosecutor have been maintained;
- Comparison of individual data with assets registered in the Prosecutorial System is being carried out;
- All procedures for registration, rental services, motor vehicles, servicing and maintenance of vehicles have been carried out;
- Meetings were held with different levels of cooperation within the Prosecutorial System as well as with other institutions;
- Work spaces, warehouses and other parts of buildings have been arranged;
- The process of servicing and maintaining firefighting equipment has been carried out.

8.4.1. Division of the archive.

During 2023, within the Archiving Division, the processed documents that are evidenced in the main book of the protocol are a total of 2,067 different documents, of which incoming, outgoing letters, decisions, various reports, authorizations, contracts, submissions, work plans, agreements and memoranda of cooperation, regulations, declarations, approval of declarations, etc. A total of 8,878 invoices were received from the prosecution offices, which were received through follow-up acts, checked and proceeded to the Division for Budget and Finance. While the receipts received by economic operators are a total of 1,035 invoices.

8.4.2. Division of Logistics and Maintenance.

During 2023, **320 executive cases** identified in the internal book were processed. Courses are a series of activities, starting with supplies, maintenance or work by many valid mechanisms that manage these subjects. **630 requests have been made, relating** to office materials, printing materials, inventory supplies, supplies of other equipment, etc., and exits and supplies have been made from the central warehouse for personnel, units, prosecutors and the KPC Secretariat. **A total of 15 invoices, 811 charges, 241 transfers and 312 non-financial assets were registered in the E-wealth application.** In the application of the Information System for Financial Management of Kosovo, **498 cases were registered.** The subjects are the programs that make up the budget organization of the Kosovo Prosecutorial Council.

8.4.3. Division for Security and Transportation.

The work of the Division for Security and Transport is reflected in the Work Orders that include the maintenance of vehicles of the Kosovo Prosecutorial System and exits in terms of maintenance and servicing of official vehicles. During 2023, **205 work orders were issued for the maintenance and servicing of vehicles and 67 authorizations** for the use of official vehicles.

Also the implementation of projects and activities in the field of security in the Kosovo Prosecutorial System.

8.4.4. Division of Translation and Proofreading.

During the period January - December 2023 the Division of Translation and Proofreading has managed according to the requirements to carry out translations in Albanian, Serbian, and English and vice versa with a total of 3362 translated pages, and simultaneous translation 169 hours. The Division of Translation and Proofreading has also assisted in some prosecutions with translation services as support, for materials and simultaneous translation.

8.5. Department of Information Technology

Based on Regulation No. 02/2023 for the activity, internal organization and systematization of the Kosovo Prosecutorial Council also functions the Department for Information Technology (hereinafter DIT).

The activities of the DIT are carried out through:

- ❖ Infrastructure division (network and server) and
- ❖ Division of Electronic Systems (software).

As main and general activities within ITD are:

- During 2023, the IT Department has worked on the realization of priorities, which are the pillars of the Strategic Plan, which aims to advance the digitalization of the work of the prosecution (e-prosecution).
- The work plan for 2023 of the ICT/CMIS Transitional Phase Project for Kosovo's courts and prosecution offices has been prepared. The project is funded by the Norwegian Embassy.
- They've prepared:
 - Draft Administrative Instruction on Information Security of the prosecutorial system.
 - Standard Operating Procedure for physical access to the data center at the Palace of Justice. The procedure was signed between the IT Department of the Kosovo Prosecutorial Council and the Kosovo Judicial Council.
 - Monitoring plan for the implementation of CMIS for all prosecutors, namely increasing the quality of data.
 - Report on the risk analysis of IT infrastructure in the prosecutorial system.
- Implementation of the ICT/CMIS project. CMIS is implementing in all Basic Prosecutors, Special Prosecutors and Appellate Prosecutors, while in the Office of the Chief State Prosecutor from January 1, we have started implementing the system where we are providing assistance/training at the desk for prosecutors and administrative staff.
- Participation in the training organized by the CEPEJ Project in Albania - Durres regarding the increase of the efficiency of the judicial system and the implementation of CMIS.
- The report of the activities carried out within the ICT/CMIS Project for January - December '23 has been prepared. The report was sent to the donor (Norwegian representatives).
- Regular meetings were held with the Commission for Administration of Prosecutions and all issues related to CMIS were discussed, starting from implementation, quality of notes,

statistical reports, advancement of CMIS, etc. Following are the reports on the activities carried out in the framework of CMIS.

- A two-day workshop was held at the Hotel "Trofta" – Istog on the topic of the monitoring of CMIS funded by the EukoJust Project. In this workshop was presented the report for each prosecution office regarding the comparison of statistics (manual – CMIS) as well as the problems that have been identified.
- Continuous monitoring of the quality of data in CMIS, compilation of reports on findings, coordination with stakeholders for error correction.
- A joint meeting was held with the Commission for the Administration of Prosecutions and with the Commission for the Administration of Courts where the challenges that are emerging during the work process of prosecutors and judges in CMIS were discussed, the need to form a joint User Working Group, which will consist of prosecutors and judges, as well as professional staff, simplifying the procedures of data entry in CMIS and significantly facilitating their exchange between prosecutorial and judicial instances in general with particular emphasis on the Office of the Chief State Prosecutor - Supreme Court.
- In particular, during this meeting, the aspects related to the provision of a personal number for all types of parties, their registration, the registration of criminal offenses, the careful handling of duplication of cases (especially those of economic crimes), the attachment of adequate documents and the sending of physical copies to the prosecution office, as necessary procedures that facilitate joint work in the relations between the Prosecution Office and the Police, were discussed in detail.
- A meeting was held with the representatives of CEPEJ, they discussed the design of new statistical reports on the work of prosecutors which will take place in CMIS.
- A meeting was held with the Administrators of the Prosecution Offices and the findings that we identified during the comparison of statistical reports that were prepared manually and electronically by CMIS were discussed.
- Based on the needs that have been presented in the prosecutorial system of Kosovo, the requests for financial support in IPA for investments in the field of IT have been prepared.
- The Report on the Strategy for the Rule of Law in the field of IT in the prosecutorial system has been prepared.
- The professional training plan has been prepared including certifications for the staff of the IT Department for the period 2023 – 2024.
- Meetings were held with UNDP representatives regarding the development and maintenance of the prosecutorial system web portal. UNDP has funded the development of the new web portal of Kosovo prosecutorial system.

- In cooperation with UNDP, the technical specification for the development of the electronic library system has been prepared.
- Meeting with the representatives of the Academy of Justice, where the electronic exchange between the system for the management of prosecutors' files and the system of the academy for data on the holding of prosecutors' trainings was discussed.
- Implementation, advancement, maintenance of electronic systems that are in implementation in the prosecutorial system of Kosovo.
- Investments in hardware infrastructure – IT equipment for the prosecutorial system.
- Implementation of the secondary network (Internet) (backup) for all prosecutors.
- Raise the level of information security.

Other activities

- Comments have been prepared regarding the Draft Strategy for Cyber Security for the period 2023-2025.
- At the request of the Commission for the Evaluation of State Information and Communication Systems of Strategic Importance, the questionnaires for electronic systems that are being implemented in the prosecutorial system have been completed. All questionnaires have been sent to the evaluation committee.
- Participation in the inter-institutional meeting for the implementation of the electronic platform for enabling investigations organized by UNDP. As a result of the meeting, it is expected to prepare a cooperation agreement with law enforcement institutions for the purpose of electronic data exchange.
- Participation in the meeting of the working group in the Ministry of Justice. The topic of discussion: Digitalization of the justice system.
- Participation in the event organized by IMG and the Embassy of Norway in the launch of the Law Data electronic platform that enables easy access to all laws and sub-legal acts adopted by state institutions of the Republic of Kosovo since 2008 in a structured and consolidated format. Also, all Chief Prosecutors have been notified about this platform in order to use it in their work.
- Participation in the workshop for the development of training curricula for the State Cyber Security Training Center which was organized by the Ministry of Defense and the KSF in cooperation with the British Embassy program implemented by the Geneva Centre for Cyber Security Governance (DCAF).
- Online participation in the Her Cyber Tracks program organized by GIZ and ITU.
- We have analyzed and sent comments to the Draft Regulation on the tasks and responsibilities of the State Cyber Security Training Center.
- In the framework of staying in step with technology developments, the Division for Infrastructure participated in the 12th edition of KosICT for information technology. KosICT 2023 is a festival where once a year the most influential figures in the world of

technology in Kosovo gather. This year's edition is expected to welcome 35 speakers, over 100 domestic and foreign companies as well as over 3,000 participants, a large part of whom are company executives emphasizing the importance of the festival to the industry.

- Participation in the Cisco Security & Data Center Event organized by Novus.
- Participation in the workshop for the preparation of the Draft Administrative Instruction on the notification procedure and the content of the cyber incident report. This workshop is from the Ministry of Internal Affairs.
- The answers to the questions posed by the Kosovo Women's Network regarding the digitalization of the work process in the prosecutorial system have been prepared.
- Participation in the workshop organized by the Judicial Council of North Macedonia on the topic: Contemporary developments in the digitalization of the judiciary. In this workshop, at the invitation of the Judicial Council, we have introduced the Prosecution Information Case Management System.
- Participation in the Second Workshop of the working team for drafting bylaws arising from the Law on Cybersecurity, which was supported by DCAF and OSCE; In this workshop, two administrative instructions arising from the Law on Cybersecurity were discussed and commented;
- Participation in the Workshop organized by the Information Society Agency, in order to deepen cooperation and coordination of activities, as well as planning for the next year with institutions in the field of ICT, with OSCE support, entitled: "Workshop on digitalization of services and e-governance strategic objectives with government IT offices".

8.5.1. Infrastructure division (network and server)

Within the Infrastructure Division, activities related mainly to network and server issues for the entire prosecutorial system have been carried out.

The most important activities for this year are as follows:

- Continuous supply and monitoring of network service in the prosecutorial system of Kosovo has taken place. During 2023, the network services in all prosecution offices were active 100% of the time and fully functional with full capacities and encrypted traffic, as well as the capacity load for the last 12 months was monitored as follows:
- The level of security within the high-priority IT infrastructure has been addressed, applying best practices to protect against unauthorized access, cyber-attacks, messages with unwanted content, etc. All network security measures have been implemented, even for various attacks and viruses we have been very well protected, where we have continuously monitored the possible breakdown within the network, in the following scheme are presented the attacks and attempts to interfere within the network:

- The management console for the virus protection application has been upgraded and changed to minimize the risk that viruses can cause. In order to automatically install the antivirus to all clients within the domain kpk-rks is installed the latest version of Windows 10 22H2.
- The server infrastructure has grown significantly over the last year, as a result of the growth of services, we currently have 58 virtual servers all are 24/7 up time, only during 2023 are installed and configured 14 virtual servers and 3 physical servers with different roles which provide different services within the prosecutorial system.
- IT equipment was supplied for the needs of the prosecutorial system (a total of 70 computers, 70 monitors and 7 laptops). The computers were distributed according to the requests accepted by the prosecutor, as well as the servicing of photocopies and printers.
- Investments have been made to increase the capacity of physical servers in the Data Center. With the growth of systems, it is also necessary to advance hardware capabilities.
- All the processes of the backup systems have been carried out in accordance with the standard procedure for process management. The same have been validated and confirmed.
- The annual report of fixed telephony expenses for 2023 for the prosecutorial system has been prepared.
- The 2023 annual report on printing, photocopying and scanning costs for all prosecutors has been prepared.
- The VoIP telephony system has been installed in the Kosovo Prosecutorial Council and the Special Prosecution Office, wire staff have been supplied and fixed telephone numbers have been demolished.
- Simultaneous equipment and sound has been installed and functionalized for use in the KPC meeting room and at the State Prosecutor's Office. The transfer of simultaneous equipment and their installation in the Basic Prosecution Office in Gjakova has also taken place.
- Regarding the notification received by the Information Society Agency, for the spread of malicious emails, all recommended measures have been taken and technical support has been provided by phone and email to staff who have encountered such emails.
- Regular meetings were held with regional IT officials, where the status of IT equipment, network infrastructure and electronic platforms in implementation were discussed.
- The technical specification for the supply of IT equipment (computer, monitor and projector) for the needs of the prosecutorial system of Kosovo has been prepared.
- Regular servicing has been carried out at the Data Center, which includes servicing of air conditioning equipment, UPS equipment and power connections, access control system and cameras, fire alarm and extinguishing system and humidity detection system.
- The technical specification for the maintenance of the Data Center at the Palace of Justice, which is used by the KPC and KJC, has been prepared.
- The list of all types of software licenses for 2024 has been prepared and sent to the Information Society Agency for planning.

- Initiation of procedures for the maintenance of IT equipment has been initiated. This case is in accordance with the procurement plan with a duration of 3 years.
- A total of 10 devices of the system of continuity at work have been accepted by the Information Society Agency. Interconnection of barriers in the SPRK facility with the continuity system was made, 4 new access control devices were added and card registration was made for all persons who have access to the facility (more than 150 persons).
- Trainings were held to raise the awareness of users in the field of cybersecurity, Appellate Prosecution Staff, Basic Prosecutions in Prishtina, Prizren, Gjilan, Mitrovica, Gjakova, Peja and Ferizaj.
- The report on the state of IT infrastructure (equipment and network) for the Basic Prosecutor Prizren, Gjilan and Ferizaj has been prepared, including the functional state of equipment.
- In the prosecutorial system, 9335 interventions were carried out by the staff of the prosecutorial system to provide support for the use of IT equipment and electronic systems.

8.5.2. Division for Electronic Systems (software).

- Within the Division for Electronic Systems, a number of activities have been carried out according to planning and needs.
- Among the main activities developed by this division are:
- The source code and all records of the prosecutorial system website have been transferred by the economic operator. It has also been operationalized and made accessible to the public.
- The reports that have been developed in SEMDP for the generation of information on advanced prosecutors, transferred (temporary and permanent), degraded, etc. have been published.
- We held a meeting with the staff of the Office for Victim Protection and Assistance in order to determine the needs of advancing the electronic case management system as well as the full implementation of the electronic system in all regions. As a result of these meetings, a document has been prepared containing the requirements for the advancement of the electronic case management system in OPAV.
- The administration and support of staff for access and use of the e-wealth system and e-archives has been carried out.
- The first version of the electronic system for document management and KPC (e-council) meeting has been developed. This will enable during the KPC meetings, members to have access to all the material to be discussed.

- The first draft of the Standard Action Procedure for Testing Electronic Systems has been prepared. This procedure has been prepared in cooperation with the experts engaged by the EukoJust Project.
- Support has been provided to court staff for the registration of high-level cases in the electronic system top50.
- The technical specification for the development, implementation and maintenance of the electronic system for the management of budget, finances and general services for the prosecutorial system of Kosovo has been prepared. The project has been sent to EukoJust for financial support.
- Social networks have been opened on Facebook and the YouTube channel for the prosecution system. The project is co-funded by the U.S. Embassy. In this way, it is possible to publish direct meetings of the KPC.
- We have started the installation of electronic e-learning system or distance learning. This system will enable remote training for all employees in the prosecutorial system.
- A meeting was held with representatives of the Tax Administration of Kosovo and the possibility of using the tool that enables the generation of information on convicted persons respectively their property according to the requests of prosecutors in the Office of the Chief State Prosecutor was discussed.
- Maintaining and providing support for the Electronic Continuity Management System at Work.
- Maintenance and provision of support for the Electronic System for Management of High Profile Cases, coordination of activities with other institutions such as KJC, Kosovo Police, Tak, Customs and Financial Intelligence Unit, institutions that use the system.
- Maintaining and providing support to the Organized Crime and Corruption Case Management System - KrimKORR.
- Maintaining and providing support for the Vehicle Management System.
- Maintaining and providing support for the e-Archive Management System.

8.6. Legal Department

Based on Regulation No. Regulation Nr.02/2023 on the Activity, Internal Organization and Systematization of Administration in the Kosovo Prosecutorial Council;

The department's activities are carried out through:

- ❖ Department for Legal Affairs and Support of the Council's Committees and
- ❖ Division of Legal Representation.

The main and general activities within the Legal Department are:

- During 2023, the Legal Department has provided legal support in drafting strategic documents in the field of activity of the Council and providing legal support in drafting secondary legislation;

- Drafting more than 190 draft bylaws from the field of activity of the Council and other bodies, such as:
 - six draft regulations, approved by the Council and a draft regulation, which is under procedure in the Committee on Normative Issues;
 - three draft administrative instructions, approved by the Council;
 - 190 draft decisions of the Council.
- Checking the compliance of the Council's bylaws with the Constitution of Kosovo and the legislation in force in Kosovo;
- Providing over 5 opinions and legal analyses for the needs of the Council and other bodies;
- Drafting and reviewing approximately 552 different letters from the field of activity of the General Director of the Secretariat of the Kosovo Prosecutorial Council and its organizational units, including their legal control, namely:
 - Drafting of 422 draft decisions;
 - Drafting of 99 draft authorizations and
 - Drafting of 31 different documents.
- Providing professional support in working groups and various committees of the Secretariat;
- The Kosovo Prosecutorial Council was represented in court sessions in a total of 50 sessions;
- A total of 30 responses have been drafted in the lawsuit for the Kosovo Courts;
- A total of 4 responses have been drafted in complaints to the Kosovo Courts;
- A complaint has been filed with the Court of Appeal;
- Three repetitions were drafted;
- Six subdivisions were drafted;
- The database of court sessions has been updated;
- A total of 14 meetings were held in support of the Committee on Normative Issues.

8.7. The ICT/CMIS Project

- The Case Information Management System is being implemented in the Basic Prosecution Offices in Prishtina, Peja, Gjilan, Gjakova, Ferizaj, Prizren, the Special Prosecution Office, the Appellate Prosecutor and the Office of the Chief State Prosecutor.
- All staff of the Office of the Chief State Prosecutor have been trained on the use of CMIS. They are also in the process of registering cases that have been accepted and their status is unresolved.
- All types of CMIS templates of the Office of the Chief State Prosecutor have been placed.
- The Progress Report for the period January – December 2022 for the ICT/CMIS Project has been prepared, which includes the implementation of all activities in the implementation of CMIS in the prosecution offices and courts.

- The part of the complaint to CMIS under the Criminal Procedure Code has been developed, enabling the Basic Prosecutions to register and send it to the Appellate Prosecution Office.
- The statistical report for the Appellate Prosecutor and the Office of the Chief State Prosecutor on the work of prosecutors related to inherited, received, and resolved and how to solve cases has been developed and published in CMIS.
- CMIS has been advanced for the part of the Appellate Prosecution Office by establishing all types of registers according to the applicable regulation.
- At the request of the Prosecutors' Performance Evaluation Committee, a report on the use of CMIS for prosecutors in the evaluation process has been prepared.
- The cases of transferred and advanced prosecutors have been reallocated.
- According to the requests we have received from the prosecutors, the report on the load of cases at work has been prepared as well as the distribution of cases of retired prosecutors by CMIS.
- The concept document for the formation of the ICT/CMIS Project working group as well as the responsibilities of this group has been prepared. The Commission for Administration of Prosecutions has formed a working group for monitoring the implementation of CMIS.
- In cooperation with the working group for the implementation of CMIS, visits were made to the Basic Prosecutor and the Appellate Prosecution Office. For each prosecutor – prosecutor, reports were prepared comparing the statistical data between the manual and the electronic report, and they were informed about the differences in the data. Regular physical and On line meetings were held with the Administrators of the Prosecution Offices as well as with the administrative staff where they were informed about the comparative report as well as the actions to be taken.
- The reporting form for the Administrators of the Prosecution Offices regarding the monitoring of the quality of the data in CMIS has been prepared.
- A meeting was held with the Commission for the Administration of Prosecutions where the activities carried out by the supervisory staff for the implementation of CMIS were presented. At the request of the commission, the agenda and the list of participants in the workshop are prepared, which is expected to be organized at the beginning of July.
- The two-day workshop organized by the ICT Project – CMIS was held at the Hotel "Dukagjini" – Peja. In this workshop, four types of questionnaires have been prepared that aim to measure the impression in terms of the use of CMIS, how much it has helped the work process and what steps should be advanced.
- We have advanced CMIS by setting up a dashboard (information view) that shows the information for each prosecutor in the form of diagrams for the received, resolved, average of the resolved and unresolved cases, etc.
- The analytical report for each prosecutor's office has been prepared, which contains the following data: No. of registered parties with personal no., registration of the Occupation of the party, time of commission of the offense, etc.

- In cooperation with the KJC DIT staff, the requirements for advancing CMIS for electronic data exchange between the Appellate Prosecution Office - Court of Appeals and the Office of the Chief State Prosecutor - Supreme Court have been defined.
- We held a continuous meeting with the Norwegian representatives (CMIS donor) where we discussed activities that were carried out within the ICT/CMIS Project of the transition phase.
- Regular meetings were held with the ICT/CMIS Project Trainers where they discussed the retraining of prosecutors and administrative staff as well as the quality of records in CMIS.
- A meeting was held with representatives of the EU, EULEX and Project CEPEJ and EukoJust, part of the discussion was the design of new reports and the increase of data quality.
- Participation in the meeting of the Collegium of Chief Prosecutors and one of the topics of discussion was the implementation of CMIS where they were informed about the findings that we have encountered during the monitoring that we have done in each prosecution office for the use of CMIS.
- The electronic registers for major perpetrators, unknown perpetrators and various subjects generated by CMIS have been presented. Through this activity, it is planned to replace the physical records in the future.
- A draft questionnaire has been prepared to measure the satisfaction of the implementation of CMIS as well as the modules required by users to be advanced.
- During 2023, a trainer was recruited who will provide support for the use of CMIS staff of the Basic Prosecution Office in Prishtina and the Appellate Prosecution.
- The request was sent to the Chamber of Advocates and the list of new lawyers was requested, in order to register in CMIS.
- Support has been provided to ICT/CMIS Project Trainers in deleting incorrectly recorded data, transferring cases, updating data, etc.
- Regular meetings of the Project Board and the User Working Group were held to oversee the implementation of the ICT/CMIS Project.
- The report of the electronic exchange of data between the prosecution office and the police has been prepared, which contains information about the challenges presented by the police during the sending of cases through the system to the prosecution office.
- Regular meetings with Kosovo Police officials were held and the challenges identified during the electronic exchange of data between the prosecution and the police were discussed.
- A workshop was held on the topic Presentation of reports on monitoring the implementation of CMIS. This workshop was organized by the Commission for the Administration of Prosecutions in cooperation with the EUKOJUST Project and participants were: Administrators, Heads of Writers and IT Trainers.

- The plan for retraining all prosecutors and administrative staff in the use of CMIS has been prepared. Training was also held for all staff who have been identified as needing to use CMIS.
- A meeting was held with Customs representatives and part of the discussion was the technical possibilities for the electronic exchange of data between the prosecution office (CMIS) and Customs, namely the preparation of the Standard Operating Procedure.
- We have advanced the interconnection of the SMIL of the prosecution and courts by enabling the electronic exchange of almost all types of actions taken by users during the case handling process.
- The register for international legal cooperation for all basic prosecutors and the Special Prosecutor's Office of the Republic of Kosovo has been added.
- In order to increase the level of data security in CMIS, it is possible to audit data searches per party as well as download user documents in the CMIS system.
- Functionality has been added to CMIS, as follows:
 - ✓ The cases of the prosecutors that have been advanced were transferred to another prosecution;
 - ✓ Adding two new profiles as a prosecution administrator and systems analyst;
 - ✓ Searching for cases through the number of the court;
 - ✓ Updating the list of documents that change the status of the case to resolved;
 - ✓ The updating of the assignment carries the case, where the possibility for the registering referees to determine the number of cases in the registers when accepting the case in competence is increased.
- The case loading report has been prepared and published within the given year with the data collected according to the respective register.
- The report on the list of cases accepted by the prosecutor with the possibility of filtering by prosecution office, prosecutor, type of case, year of admission, etc. has been prepared and published.
- A report has been prepared and published that enables the filtering of data by date of receipt from/to, prosecution, department, and prosecutor, type of registry, Applicant and criminal offense.
- Digital certificates are installed on servers dedicated to the CMIS system for the purpose of routing traffic through encrypted channels and encrypting backups.

VII. PART SEVEN

9. Activities of the Prosecution Performance Review Unit

The Prosecution Performance Review Unit (hereinafter: Unit), based on legal competencies, during 2023 has realized the support for the Council in the processes such as: recruitment, transfer and advancement of State Prosecutors, appointment of Chief Prosecutors of the Special Prosecution Office, Basic Prosecution in Pristina and Basic Prosecution in Gjakova, Commission for Evaluation of Prosecutors' Performance, Commission for Administration of Prosecution Offices, supervision and reporting on the work of Prosecution Offices, assessment of the training needs of Prosecutors and keeping records and databases on the work of Prosecution Offices.

Also, the Unit is engaged in providing support for the drafting of Council bylaws, drafting of strategic documents and support during the implementation of CMIS.

The unit has carried out these activities under the direct supervision and coordination of the Acting Director of the PPRU and through:

- The Prosecutorial Verification Office;
- The Office for Monitoring and Analysis;
- The Office of Statistics and
- Office of Training and Professional Development.

9.1. Prosecutorial Verification Office

The Office for Prosecutorial Verification based on its responsibilities and mandate defined by the regulations, during 2023 has carried out activities that have focused on the implementation of this mandate, with particular emphasis on providing professional, administrative and technical support to the Council, the State Prosecutor and the Council committees, in all processes conducted for recruitment, advancement, transfer, appointments of Chief Prosecutors of the Special Prosecution Office as well as basic prosecution offices in Prishtina and Gjakova.

9.1.1. Support of the council's committees.

The OPV has provided continuous support to the Council, the State Prosecutor, as well as the Council committees, as follows:

- Committees for the recruitment, appointment, and reappointment of state prosecutors;
- Committee for the Transfer and Advancement of Prosecutors;
- Evaluation Panels and Review Committees for the processes of Chief Prosecutors of Prosecution Offices in the framework of the processes conducted during 2023;

9.2. Office of Monitoring and Analytics.

The Office for Monitoring and Analytics (hereinafter: OMA) based on its responsibilities and mandate defined by the regulations, during 2023 has carried out activities that have focused on the implementation of this mandate, with particular emphasis on providing professional, administrative and technical support to the Council, namely the Secretariat of the Kosovo Prosecutorial Council (hereinafter: KPCS), the State Prosecutor's Office and the permanent and ad hoc committees of the Council, in all processes conducted, where the role of the Unit respectively OMA has been defined by normative act or in each case when the support has been requested.

OMA, through the engagement of certain officials, has supported the Council and the Committee for Administration of Prosecutions in drafting periodic reports (three, six, nine months and annual) of the work of the State Prosecutor, as well as analytical, comparative and working reports of various mechanisms of the prosecutorial system.

9.2.1. Support of the council's committees.

OMA has provided continuous support to the Council, the State Prosecutor, the permanent and ad hoc committees of the Council, as well as the Secretariat (SKPC), as follows:

- OCSP, in statistical reports for the Annual Conference of Prosecutors as well as regular quarterly, six-month, nine-month and annual reports;
- The Council and the Secretariat in drafting the draft Work Plan for 2023 and the Work Report for 2022;
- The Prosecutors' Performance Evaluation Committee (PPEC) during the evaluation of prosecutors' performance through the provision of requested information;
- The Committee for the Administration of Prosecutions as a standing committee in the organization of meetings and site visits of the Commission and the drafting of analytical and comparative reports for the Commission;
- Committee on Normative Issues, as a standing committee, for drafting draft regulations established by the work plan of the Commission and the Council;

9.2.2. Drafting reports

In addition, OMA has drafted working, analytical, comparative and other reports, as follows:

- Report of the State Prosecutor's Office for 2022;
- Periodic reports (3, 6 and 9 months) on the work of the State Prosecutor for 2023;
- Report on the compatibility and accuracy of entries from the physical register compared to the CMIS for various criminal cases (PPN);
- Comparative report on the number of cases from physical reports and CMIS for the first quarter 2023;

- Analytical report with amendments to the Criminal Procedure Code and the needs of increasing the number of prosecutors in the Appellate Prosecution Office;
- Report on the number of cases assigned to the Serious Crimes Department of the Basic Prosecution in Prishtina, specifically to the Economic Crimes and Corruption Unit;
- Analytical report on the workload of prosecution offices with cases for the first quarter of 2023 compared to the same period of 2022 (this report is part of the KPC Work Plan for 2023);
- Report on the (highest) number of prosecutors who have had basic prosecution offices during the 6-year period (2017-2022) at the request of the Committee for Administration of Prosecution Offices;
- Comparative report of cases reported by the Writer and prosecutors for all BP at the request of the Commission for Administration of Prosecutions and comparison with the cases registered in CMIS;
- Reports on the case load of the prosecution offices, departments and prosecutors, as well as the necessary number of prosecutors in the prosecution offices;
- Informative report on international partners, regarding the total number of prosecutors and KPC members, age, ethnic structure, gender and level of prosecution offices for specific periods of time;

9.2.3. Other activities

In addition to support for the Council and committees, drafting various analytical and comparative reports, OMA has also carried out other activities, as follows:

- meetings were held and relevant comments were provided on the functioning of the modules developed by the company in the SEMDP database as well as the form of reports;
- the entries in the SEMDP database related to the advancement and transfer of prosecutors have been updated;
- the infographic statistical reports for the prosecutorial system web-portal have been compiled;
- comments and recommendations for the development of the forms of statistical reports, which will be developed for use in the CMIS;
- the reports on the newsletters have been drafted for the activities carried out by OMA/PPRU;
- an information report has been prepared regarding the activities carried out by the OMA/PPRU established by the Strategic Plan of the prosecutorial system 2022-2024;
- a report has been prepared on the implementation of the KPC Work Plan for certain periods of 2023, in the activities where OMA/PPRU has been involved;
- participation in workshops, workshops, workshops and training to build capacity and increase on-the-job performance;

- Other activities were carried out according to the requests of the competent authorities of the prosecutorial system of Kosovo.

9.3. Office for statistics.

The Office for Statistics (hereinafter: OS) during 2023 has carried out the tasks according to the OS Work Plan, as well as other tasks from the competence defined by the Rulebook of the PPRU. OS, during this period: has collected statistical data on the work of prosecutions and prosecutors, has processed them and has drafted and drafted statistical and narrative (descriptive) reports on a monthly, periodic (quarterly, semi-annual, nine-monthly) and annual basis. It has supported with the necessary statistical data: the Permanent Commissions of the KPC; the National Coordinators for Combating Crime, according to the criminal offense groups, appointed by the KPC. OS has also supported DTI during the implementation phase of CMIS, in particular the Statistics Module.

The OS has provided professional support and statistical data to the standing committees of the KPC, the National Coordinators for combating crime according to the criminal offense groups, DTI and OMA, as follows:

- The Committee for Performance Evaluation of Prosecutors is supported by specific information and statistical data on the work of 54 prosecutors, who during this year have undergone the performance evaluation process;
- The Commission for Administration has been supported by statistical data on the numerical status of cases, according to departments and types of registers, and this Commission has also been supported during monitoring visits related to the implementation of CMIS;
- The Office of the National Coordinator for Combating Economic Crimes is supported by statistical data and information from the Group of these criminal offenses;
- The National Coordinator for Combating Trafficking in Human Beings is supported by statistical data on cases and persons from this group of criminal offenses. In addition, the OS has also collected specific statistical data on these offenses, according to requests from the DASH (US Department of State);
- The National Coordinator for Combating Criminal Offences of Corruption is continuously supported by the OS with various statistical data for this group of criminal offences;
- The Information Technology Department has been supported during the implementation of CMIS, namely the statistical reports module by four OS officials, who, as members of the Working Group for Monitoring the Implementation of CMIS, have contributed during the planned visits to the prosecution office, in which the obstacles and problems during the implementation of CMIS have been identified;

- According to the Decision nr.415/2023 dated March 15, 2023, the working group for monitoring the implementation of CMIS has been established, where OS officials have been appointed as Supervisors of Regions. OS officials have monitored the implementation of CMIS in the respective prosecution offices, where they have been appointed by Decision. OS officials have generated monthly statistical data from CMIS and have made comparisons with physical reports;
- OS compiles periodic statistical reports on Domestic Violence according to the requirements of the Domestic Violence Coordinator;
- OS officials regularly test the reports generated by CMIS and regularly notify the DTI about the problems displayed (so far no statistical reports generated by CMIS are used for official reporting);
- OMA and OS do a joint job in verifying the reported statistical data. OS, as needed and requested, this office supports the technical and professional aspect in the use of statistical data and their interpretation.

The Office for Statistics during 2023 has collected statistical data, processed and compiled standard and special statistical reports, on a monthly, periodic and annual basis, according to the following types:

- Monthly statistical reports on the workload of prosecutors with cases and the efficiency in their resolution, according to the departments and the type of registers, for each prosecutor separately, the basic prosecution offices, the Special Prosecution Office and the Appellate Prosecution Office;
- Statistical reports on the numerical status of cases in the prosecution office: by prosecution offices, departments and by type of records;
- Statistical reports on the numerical status of cases by criminal offence groups from the follow-up mechanism from the PP and PPN registry;
- Annual statistical reports for % of the fulfillment of the Orientation Rate, for 2023, for 179 prosecutors, the Basic Prosecution Offices, the Special Prosecution Office and the Appellate Prosecution Office. The report with the calculated rate for each prosecutor is set as documentation in the Personal File in the Electronic System (SEMDP);

Periodic statistical reports that are reflected for each prosecution office and department: quarterly, semi-annual, monthly and annual:

- Standard reports on the work of the Basic Prosecutions and SPRK, on:
 - the perpetrator of criminal offences with an adult person (PP);
 - the perpetrator of juvenile offences (PPM);
 - unknown offenders (PPP);
 - claims for the commission of criminal offences (PPN, PPNM);
 - international legal assistance (ILA);
 - reports on the application of alternative procedures;

- Reports on European integration, criminal offences: domestic violence, against the community of journalists and the LGBTI community.
- Statistical reports on the work of the Appellate Prosecution Office by departments and type of records;
- Statistical reports on the work of the Office of the Chief State Prosecutor, by types of records;
- Standard reports on groups of criminal offences by the Follow-up Mechanism, such as: weapons, drugs, organized crime, economic crimes, corruption, smuggling of migrants; money laundering, hate-motivated criminal offences and trafficking in human beings;
- Descriptive reports on the work of prosecution offices and characteristic criminal offenses of the Tracking Mechanism;
- Special reports:
 - Statistical reports on the imposition of diversity measures for minor-children according to: gender, age groups, type of measure imposed, type of criminal offense as an obligation to the Ministry of Justice (annual report);
 - Register - list - statistical report on the criminal offenses of trafficking in human beings including data on victims: gender, age, citizenship, purpose of trafficking, periodic and annual for the needs of the National Coordinator for Combating Criminal Offenses of the HT.
- Periodic statistical reports ON HUMAN RIGHTS- DASH:
 - Statistical report on criminal offenses where the victims are WOMEN, criminal cases with ADULT perpetrators (PP);
 - Statistical report on criminal offenses where the victims are WOMEN, criminal cases with MINOR perpetrators (PPM);
 - Statistical report on criminal offenses where the victims are WOMEN, criminal cases with ADULT perpetrators (PP);
 - Statistical report on criminal offenses where the victims are JOURNALISTS, while the perpetrators are ADULTS (PP);
 - Statistical report on criminal offenses where the victims are CHILDREN (dealing with child labor), criminal cases with ADULT perpetrators (PP).
- According to the report of the SSA;
- Other statistical reports, according to the requirements:
 - Special monthly reports on cases and persons with criminal offenses of corruption for unresolved cases, received cases, resolved cases according to the number of the case, the date of receipt of the case, the Applicant for criminal charges, the manner of resolution, the date of resolution and the decisions of the courts regarding the accusatory acts at the request of the IKD.

- Various statistical reports on different types of criminal offenses and for different periods of time, according to the requirements of national and international institutions, prosecutors participating in conferences and workshops, the academic world and the media.

9.4. Office for Training and Professional Development.

The Office for Training and Professional Development during this year has developed the activities for the professional development of state prosecutors and administrative staff in the prosecutorial system, for the provision of training and legal education activities and studies in order to improve, increase their skills, abilities and knowledge related to their work duties, as follows:

- In cooperation with the Kosovo Academy of Justice and other donors such as international institutions such as: American Embassy in Pristina, Council of Europe and EU, has coordinated the activities for professional development of prosecutors and administrative staff of prosecution offices;
- Drafting the document for Monitoring the professional development process in the prosecutorial system for "Protection of children from violence ";
- Has coordinated the work with the Chief Prosecutors, Administrators, Director of SKPC and Director of PPRU in order to assess the needs for training of prosecutors and administrative staff in the prosecutorial system of Kosovo;
- Drafted a detailed plan for the training needs of prosecutors and administrative staff of the prosecutorial system;
- Drafted the training policy document setting out the principles, objectives, content, methodology and frameworks of the training program for prosecutors and administrative staff;
- In the framework of the Electronic System for the Management of Prosecutors' Files (SEMDFP), all training activities for prosecutors have been registered and updated on time;
- Drafted periodic reports on the participation of prosecutors in legal education activities;
- Drafted reports on the participation of prosecutors in trainings at the request of the CPPE for 54 prosecutors who have undergone the performance evaluation process;
- Drafted reports on the participation of prosecutors in trainings who have been subjected to the process of advancement and transfer of prosecutors to the Committee for Transfer and Advancement of Prosecutors; provided data for a total of 54 prosecutors;
- He has drafted a report on the National Coordinator against Economic Crimes with data on the participation of prosecutors in trainings on the topic "Specialized Money Laundering Training Program".

10. Challenges

During the activity of the Council for 2023 the main challenges were:

- Failure to complete the composition of the Council with two (2) non-prosecutor members, since the entry into force of the Law on the Prosecutorial Council in April 2019, is not the responsibility of the Council neither the selection nor the technical procedures for announcing the competition;
- Insufficient budget to cover all created obligations.
- Obstacles to the decree of the Chief State Prosecutor;
- Undertaking numerous activities to protect the independence of the Council and the State Prosecutor related to initiatives for legal changes;
- The dismissal of the non-prosecutor member of the Council by the Assembly;
- The government's decision to reduce the salaries of prosecutors;
- Specialization of prosecutors for dealing with characteristic crimes (corruption, organized crime, economic crime and cybercrime);
- Failure to respect the principle of transparency through some media publications that directly affect the public trust in the prosecutorial system;
- Physical infrastructure (expansion of spaces for the Council and the Office of the Chief State Prosecutor) and
- Enhancing the professional capacities of prosecutorial system personnel.

